

VIRGINIA BOARD OF NURSING

Final Agenda

Department of Health Professions, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233

Tuesday, September 18, 2018

9:00 A.M. - Business Meeting of the Board of Nursing – Quorum of the Board - Conference Center Suite 201 – Board room 2

Call to Order: Louise Hershkowitz, CRNA, MSHA; President

Establishment of a Quorum.

Announcements:

- Welcome new Board Member → **Dixie McElfresh, LPN**, appointed August 17, 2018, to serve an unexpired term beginning March 21, 2017, and ending June 30, 2019, to succeed Regina Gilliam, LPN.
- Jay P. Douglas, Executive Director for Virginia Board of Nursing, was appointed to the NCSBN Area III Director
- Rebecca Poston, PhD, RN, CPNP, former Board Member, has accepted the P-14 Agency Subordinate/Probable Cause Review position. She started on September 6, 2018.

Upcoming Meetings:

- The NCSBN Board of Directors (BOD) meeting is scheduled for September 2018 – Ms. Douglas will attend the meeting in Chicago
- The Committee of the Joint Boards of Nursing and Medicine meeting is scheduled for Wednesday, October 10, 2018 at 9:00 am in Board Room 2
- The NCSBN Board of Directors (BOD) meeting is scheduled for October 2018 – Ms. Douglas will attend in Chicago
- **REMINDER → November Board dates are Tuesday, 11/13, Wednesday, 11/14, and Thursday, 11/15**

Dialogue with DHP Director – Dr. Brown

Review of the Agenda: (Except where times are stated, items not completed on September 18, 2018 will be completed on September 19, 2018.)

1. Additions, Modifications
2. Adoption of a Consent Agenda

Disposition of Minutes:

C July 16, 2018	Panel – Ms. Phelps *
C July 17, 2018	Quorum – Ms. Hershkowitz*
C July 18, 2018	Quorum - Possible Summary Suspension Consideration – Ms. Hershkowitz*
C July 18, 2018	Panel – Ms. Phelps*
C July 18, 2018	Panel – Ms. Hershkowitz*
C July 19, 2018	Panel – Ms. Hershkowitz*

Reports:

- C Agency Subordinate Tracking Log*
- C Finance Report for FY18 ending June 30, 2018*
- C Board of Nursing Monthly Tracking Log
- C HPMP Quarterly Report, April – June 2018*
 - Executive Director Report – Ms. Douglas
 - ❖ ENLC Annual Meeting, August 14, 2018, Report
 - ❖ ENLC Executive Committee Meeting, September 6-7, 2018, Report

- NCSBN Annual Meeting, August 15-17, 2018
 - ❖ Ms. Hershkowitz' Report*
 - ❖ Ms. Minton's Report**
 - ❖ Ms. Ridout's Report*
- Nurse Aide Curriculum Committee July 17, 2018 Meeting Minutes – Dr. Hahn*
- Board of Health Professions August 23, 2018 Meeting – Ms. Minton

Other Matters:

- Board Counsel Update – Charis Mitchell (oral report)
- Appointment of Disciplinary Committee Members – Ms. Hershkowitz
- Develop plan for Review of Guidance Documents – Ms. Hershkowitz & Ms. Douglas
- DHP Paperless Initiative – License Verification and Issuance of Licenses – Ms. Douglas

Education:

- Education Informal Conference Committee September 5, 2018 Minutes and Recommendations – Dr. Hahn
- Education Staff Report – Ms. Ridout (oral report)
- Changes to the Nurse Aide Exam (NNAAP) – FYI*
- Increase in Fee Proposal from PearsonVUE Nurse Aide Exam – **CLOSED SESSION**

10:00 A.M. - Public Comment

Legislation/Regulations – Ms. Yeatts

- Status of Regulatory Actions *
- Adoption of Emergency Action on Regulations for Autonomous Practice for Certain Nurse Practitioners (HB793)*
- Adoption of Proposed Regulations to Eliminate Separate License for Prescriptive Authority (18VAC90-40)*
- Request for Extension of Emergency Regulations on Prescribing of Opioids for Nurse Practitioners (18VAC90-30 and 40)*
- Review of Staff Recommendations for Periodic Review for the following Regulations*:
 - ❖ Regulations Governing Delegation to an Agency Subordinate (18VAC91-11)
 - ❖ Regulations Governing Certified Nurse Aides (18VAC90-25)
 - ❖ Regulations for Nurse Aide Education Program (18VAC90-26)
 - ❖ Regulations Governing the Registration of Medication Aides (18VAC90-60)

Consent Orders: (Closed Session)

- Miranda Lee Hamblin, RN*
- Kimberly A. Whalen Josephson, RN*
- Carla P. Stearns, RN*
- Stanley David Vuicich, RN*
- Amarjot Kaur, RN**
- Brett Lars Carawford, Jr. RN**
- David Workman Mitchell, RN**

12:00 P.M. – Lunch

1:00 P.M. – Board Member Training

- Informal Conference Committee Process – Role of Participants

ADJOURNMENT

Committees' Meetings

3:30 P.M. – Probable Cause Case review in **Board Room 3** – Board Members who are not serving on Committee

3:30 P.M. – **CORE Committee Meeting in Board Room 2**

Board Members – Ms. Minton,* Dr. McQueen-Gibson, and Ms. Friedenberg

Board Staff –Ms. Ridout

(* mailed 8/23) (** mailed 8/28)

Our mission is to assure safe and competent practice of nursing to protect the health, safety and welfare of the citizens of the Commonwealth.

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
July 16, 2018**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:00 A.M., on July 16, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

BOARD MEMBERS PRESENT:

Jennifer Phelps, BS, LPN, QMHPA, First Vice President
Margaret Friedenberg, Citizen Member
Tucker Gleason, PhD, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Ethlyn McQueen-Gibson, MSN, RN, BC
Dawn Hogue, LMT – **LMT case only**

STAFF PRESENT:

Brenda Krohn, RN, MS, Deputy Executive Director
Robin L. Hills, DNP, RN, WHNP, Deputy Executive Director for
Advanced Practice
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
Senior Nursing Students from Virginia Commonwealth University, School
of Nursing – **joined at 1:30 pm**

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established.

FORMAL HEARINGS:

AnHua Cao, LMT 0019-013824
Mr. Cao did not appear.

David Kazzie Adjudication Specialist, represented the Commonwealth.
Ms. Mitchell was legal counsel for the Board. Medford Howard, court
reporter with Crane-Snead & Associates, recorded the proceedings.

Mark Cranfill, Senior Investigator, Department of Health Professions, was
present and testified.

Ms. Krohn left the meeting before the closed meeting.

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting
pursuant to §2.2-3711(A)(27) of the Code of Virginia at 9:23 A.M., for the
purpose of deliberation to reach a decision in the matter of Mr. Cao.
Additionally, Dr. Gleason moved that Dr. Hills, Ms. Graham, and Ms.
Mitchell attend the closed meeting because their presence in the closed

meeting is deemed necessary and their presence will aid the Board in its' deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:28 A.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Hague moved that the Board of Nursing indefinitely suspend the right of AnHua Cao to renew his license to practice as a massage therapist in the Commonwealth of Virginia for a period of not less than three years. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

Ms. Hogue left the meeting at 9:30 A.M.

FORMAL HEARINGS:

Melinda Edmonds Hardy, RN 0001-174063

Ms. Hardy appeared and was accompanied by Nakisha Trice, her daughter.

Holly Woodcock, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Gayle Miller, Senior Investigator, Department of Health Professions, and Nakisha Trice, Ms. Hardy's daughter, were present and testified.

Dr. Hills left the meeting before the closed meeting.

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 10:40 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Hardy. Additionally, Dr. Gleason moved that Ms. Krohn, Ms. Graham, and Ms.

Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 11:04 A.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Woodcock and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Hahn moved that the Board of Nursing revoke the license of Melinda Edmonds Hardy to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

RECESS: The Board recessed at 11:50 A.M.

RECONVENTION: The Board reconvened at 1:30 P.M.

FORMAL HEARINGS: **Christopher Maka, CNA 1401-114318**
Mr. Maka appeared.

Holly Woodcock, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Gayle Miller, Senior Investigator, Department of Health Professions, Jasmine A. Proffitt, APSW Chesterfield DSS, and Mary Quinney, sister of Resident A, were present and testified. Debra Hay-Pierce, Senior Investigator, Department of Health Professions, testified via phone.

CLOSED MEETING: Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 3:46 P.M., for the purpose of deliberation to reach a decision in the matter of Mr. Maka.

Additionally, Dr. Gleason moved that Ms. Krohn, Dr. Hills, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 4:51 P.M.

Dr. Hahn moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenbergh moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Woodcock and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved that the Board of Nursing indefinitely suspend the certificate of Christopher Maka to practice as a nurse aide in the Commonwealth of Virginia for a period of not less than two years. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

FORMAL HEARINGS:

Dyshanta R. Daniels, CNA Reinstatement **1401-166783**
Ms. Daniel appeared.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Gayle Miller, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 5:25 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Daniels. Additionally, Dr. Gleason moved that Ms. Krohn, Dr. Hills, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 5:47 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved that the Board of Nursing reprimand Dyshanta R. Daniels and approve her application for reinstatement of her certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 5:51 P.M.

Robin L. Hills, DNP, RN, WHNP
Deputy Executive Director for Advanced
Practice

**VIRGINIA BOARD OF NURSING
MINUTES
July 17, 2018**

TIME AND PLACE: The meeting of the Board of Nursing was called to order at 9:03 A.M. on July 17, 2018, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

PRESIDING: Louise Hershkowitz, CRNA, MSHA; President

BOARD MEMBERS PRESENT:
Jennifer Phelps, BS, LPN, QMHPA; First Vice President
Marie Gerardo, MS, RN, ANP-BC; Second Vice President
Margaret J. Friedenberg, Citizen Member
Ann Tucker Gleason, PhD, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Ethlyn McQueen-Gibson, DNP, MSN, RN, BC
Mark D. Monson, Citizen Member
Meenakshi Shah, BA, RN
Grace Thapa, DNP, FNP-BC, AE-E

BOARD MEMBERS ABSENT:
Laura Freeman Cei BS, LPN, CCRP
Michelle D. Hereford, MSHA, RN, FACHE
Trula Minton, MS, RN

STAFF PRESENT:
Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jodi P. Power, RN JD; Senior Deputy Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Stephanie Willinger; Deputy Executive Director for Licensing
Charlette Ridout, RN, MS, CNE; Senior Nursing Education Consultant
Ann Tiller, Compliance Manager
Huong Vu, Executive Assistant

OTHERS PRESENT:
Charis Mitchell, Assistant Attorney General, Board Counsel
Barbara Allison-Bryan, MD, Department of Health Professions Chief Deputy
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions
Lisa Speller-Davis, BSN, RN; Policy Assistant

IN THE AUDIENCE:
Richard Grossman, Virginia Council of Nurse Practitioners (VCNP)
Kathy Morris, VCNP
Melissa Palka, VCNP
Rosie Taylor-Lewis, DNP, ANP-BC, GNP, VCNP
Judy Collins, VCNP
Winifred Y. Carson-Smith, VCNP
Christine Heubusch, VCNP
Leah Loomis, VCNP
Ryan LaMira, Virginia Hospital and Healthcare Association (VHHA)
Jerry J. Gentile, Department of Planning Budget (DPB)

W. Scott Johnson, Medical Society of Virginia (MSV)
Janet Wall, CEO of the Virginia Nurses Association (VNA)
Dana Parson, Leading Age Virginia
Katie O'Connor, the Virginia Mercury
Meredith Rose, Board of Nursing Summer Intern
Kelsi Singleton, Board of Nursing Summer Intern

ESTABLISHMENT OF A QUORUM:

Ms. Hershkowitz asked Board Members and Staff to introduce themselves. With 10 members present, a quorum was established.

ANNOUNCEMENTS:

Ms. Hershkowitz welcomed Ms. Shah to her first meeting as a Board Member. Ms. Shah shared her background.

Ms. Douglas highlighted the announcements on the agenda.

- Welcome to New Board Member → Meenakshi Shah, BA, RN
- Cathy Hanchey started on March 25, 2018 in the full-time LMT Senior Licensure Specialist position
- Beth Yates has accepted the full-time Nursing and Nurse Aide Education Coordinator position effective May 25, 2018
- Meredith Rose and Kelsi Singleton started their internship with the Board on Monday June 11, 2018
- Nancy Durrett, BS, RN - resignation as Agency Subordinate effective June 30, 2018
- Brenda Krohn, RN, MS, Deputy Executive Director, Medication Aide Registry and Massage Therapy Manager – retirement effective August 31, 2018

Ms. Hershkowitz added that Dr. Hahn will be inducted Fellow of the American Academy of Nursing (FAAN) in September 2018, which is a national honor.

UPCOMING MEETINGS:

Ms. Douglas noted the upcoming meetings on the agenda:

- ENLC Annual Meeting is scheduled for August 14, 2018 in Minneapolis, MI – Ms. Douglas, as Commissioner, will attend
- NCSBN Annual Meeting is scheduled for August 15-17, 2018 in Minneapolis, MI – Ms. Hershkowitz, Ms. Minton, Ms. Douglas, and Ms. Ridout will attend
- ENLC Executive Committee Meeting is scheduled for September 6-7, 2018 in Del Mar, CA – Ms. Douglas, as Commissioner, will attend

**DIAGLOGUE WITH DHP
CHIEF DEPUTY:**

Dr. Allison-Bryan reported the following information on behalf of Dr. Brown, who is attending the Agency Head meeting downtown:

- Congratulations to the Board on its hard work regarding implementation of the Nurse Practitioner Bill (HB793)
- Pharmaceutical Processor Update – there will be five facilities total throughout Virginia health districts. First certification for use by physicians for THC-A and Cannabidiol (CBD) Oil for intractable epilepsy. Certification can be issued to any physicians to treat any conditions. 51 applications and \$10K in fee were received as of June 30, 2018. Ad Hoc Committee was formed to evaluate the applications. The application is expected to go online in 2019.

ORDERING OF AGENDA: Ms. Hershkowitz asked staff to provide additions and/or modifications to the Agenda. None was noted.

CONSENT AGENDA: The Board did not remove any items from the consent agenda.

Mr. Monson moved to accept the consent agenda as presented. The motion was seconded and carried unanimously.

Minutes:

May 14, 2018	Panel – Ms. Hershkowitz
May 15, 2018	Quorum – Ms. Hershkowitz
May 16, 2018	Panel – Ms. Phelps
May 16, 2018	Panel – Ms. Hershkowitz

Reports:

Agency Subordinate Tracking Log
Finance Report
Board of Nursing Monthly Tracking Log

REPORTS:

Executive Director Report:

Ms. Douglas reported the following:

- NCSBN APRN Compact discussions related transition to practice models and variances among states with independent versus collaboration. NCSBN Board of Director (BOD) will take up the recommendations from Executive Officers and clarify may be provided in rules.
- “Occupational Licensing” was presented at the NCSBN Executive Officer Summit and was well received. Also at the same meeting, a discussion of NCSBN Leadership Assessment, Executive Officer Competencies, and Succession Planning was reviewed and feedback was provided.
- Board Staff involved with the Virginia Nurses Association (VNA) and Virginia Nurses Foundation (VNF) on how to assist in opioid crisis. One meeting was held to identify the need to educate nurses. Ms. Douglas and VNA /VNF also participated in telephone

conference call with SAMSHA to identify collaborative opportunities and available education resources. The Board will assist by distributing information to education program and engaging students and faculty in this effort. More meetings are planned and more reports to come.

- Dr. Hills attended the Virginia Action Coalition (VAC) Access to Care meeting. The discussion was about efforts to develop a mental health case study for distribution to nurses.
- Exam application – busy season for Board of Nursing licensure, 182 people were tested in one day recently and a majority of people were licensed in two days.
- Paperless Workgroup – DHP is moving toward electronic verification for other state licensure Board, similar to Board of Nursing using NURSYS. Dr. Brown has approved paperless license plan. As of January 1, 2019, initial license will be issued one time only, when the license is renewed, the licensee will not receive the paper license. If a licensee wishes to receive a paper license, there will be a fee associated with it. This process will help with fraud issues, cost saving and reduction in administration.
- Electronic renewal notice – Legislation was passed last year, Nursing will be working on the next couple months for all licensees with emails on file.
- DHP Website – website will have a new look, collapsible menus, more user friendly and accessible. Nursing webpage is the first to be updated with anticipating to complete by September. Each Board/unit will have identified staff who are able to update content once trained on the software, for more timely content changes to the public. Ms. Speller-Davis is involved in this process.

Education Committee and Simulation Regulation Committee May 15, 2018 Meeting Minutes:

Dr. Hahn reviewed the items covered by the Committees on May 15, 2018 noting that Board staff reviewed nursing issues most frequently encountered. She also reviewed the recommended changes in regulations pertaining to simulation in lieu of direct client care.

The Committee of the Joint Boards of Nursing and Medicine Regulatory Advisory Ad Hoc Committee May 17, 2018 Meeting Minutes:

Ms. Hershkowitz highlighted the minutes as presented in the agenda noting that many comments received during the meeting.

OTHER MATTERS:

Board Counsel Update:

Ms. Mitchell stated that the Board has one pending appeal in Prince William County which was not filed in a timely manner. She added that the attorney

filed for Nonsuit which is not available in appeal court. She noted that the motion to dismiss will be filed by the Board.

Topics for future Health Practitioners' Monitoring Program (HPMP)

Presentation:

Ms. Hershkowitz stated that the Board need more information from HPMP beside the numbers. She suggested information on:

- The impact of medical marijuana oil
- Practitioners who are receiving medication assisted treatment

Mr. Monson added the statistics of relapse/success over period of time would be good date to have.

Ms. Hershkowitz encouraged Board members to send in the information they want to know more about HPMP to her or to Ms. Douglas.

Monetary Penalty:

Ms. Douglas reported on issues regarding monetary penalty have come up. She said that Finance approached her on five cases from 2017 where the Board either revoked or suspended licenses and added a monetary penalty of \$5,000. She added that Finance has exhausted all efforts to collect monies through collection agencies and so the collection process now moves to the Attorney General's office for a very aggressive collection approach.

Ms. Douglas noted that respondents mostly likely felt they had no obligation to the Board since their licenses were suspended. She asked the Board to consider whether there is anything "value added" by including a monetary penalty with a suspension/revocation.

Mr. Monson agreed that the Board need clear idea of what is appropriate. Ms. Hershkowitz suggested the development of a guidance document is needed. Ms. Douglas said that a Disciplinary Committee can be established. Ms. Hershkowitz asked Board members to volunteer on the Disciplinary Committee to discuss the use of monetary penalty and to bring back recommendations to the Board.

Massage Therapy Licensing Database:

Ms. Krohn introduced Cathy Hanchey as the new Senior LMT Licensing/Discipline Specialist.

Ms. Krohn stated that the Federation of State Massage Therapy Boards (FSMTB) is moving forward with database similar to NURSUS. She noted that the database will be presented to the Massage Therapy Advisory Board in October 2018 for review and recommendation and will be presented to the Board in November 2018.

Possible Summary Suspension Consideration:

Ms. Hershkowitz reminded that the Board will consider possible summary suspension on Wednesday, 7/18, at 9:00 A.M. in Board Room 2.

Changes to Special Conference Committee (SCC) Composition:

Ms. Hershkowitz reviewed the changes to the SCC-A and SCC-E.

RECESS:

The Board recessed at 9:50 A.M.

RECONVENTION:

The Board reconvened at 10:00 A.M.

PUBLIC HEARING:

To receive comments on Proposed Regulations for Prescribing of Opioids by Nurse Practitioners (18VAC90-30 and 40) to replace the emergency regulations currently in effect:

Winfred Y. Carson-Smith, VCNP, commented the following concerns regarding the proposed regulations:

- VCNP's position is that these regulations are burdensome
- Many states' regulations rely on other guidelines such as Centers for Disease Control and Prevention (CDC)
- Other regulations provide options for diagnosing and prescribing
- Other regulations require more continuing education regarding nurse practitioners and prescribing
- The proposed regulations are inconsistent with policy of Governor Northam, Federal Omnibus approach, and HB793
- The proposed regulations should eliminate Practice Agreement including Buprenorphine in the regulations to be consistent with HB793

There was only one person who made the comment. Ms. Hershkowitz noted that the comment period ends on September 7, 2018 and asked that comments to be submitted to Ms. Yeatts.

PUBLIC COMMENT:

Janet Wall, CEO of the Virginia Nurses Association (VNA) and Virginia Nurses Foundation (VNF), shared the following:

- The VNF Leaders and Partners Mental Health Roundtable 2nd meeting is scheduled on Monday, July 23, 2018 with the discussion of access, availability and appropriateness: providers' perspective. Representatives include Department of Behavioral Health and Developmental Services (DBHDS), Virginia Department of Health (VDH), Virginia Board of Nursing, community services boards and local health districts, National Alliance on Mental Illness (NAMI) Virginia and Substance Abuse and Addiction Recovery Alliance (SAARA), police departments, Crisis Intervention Team (CIT), health systems, long term, and hospice/palliative care.

- VNF's Nurse Leadership Academy (NLA) Steering Committee has met multiple times to plan this multi-month multi-modal program which will launch in 2019. Curriculum is developed and speakers are now being identified. NLA is geared toward emerging nurse leaders and will include completion of an employer-approved capstone project.
- Sales of the Nurses Change Lives license plates have now surpassed 1,000, which means that it is now a revenue share between DMV and VNF. Revenue received by VNF will support scholarship and education programs.
- The annual Gala, which is VNF's largest fundraiser and supports the year-round work of the foundation, will be held September 22, 2018 at the Hilton Richmond Hotel & Spa, Short Pump. As in the past several years, a sell-out crowd of 500 guests is anticipated as we celebrate nursing with our 40 Under 40 awards. We also plan to recognize two legislators as our 2018 Friends of Nursing.
- Innovations conference, which is being presented by both VNA and VNF, will be held September 21 & 22 at the Hilton Richmond Hotel & Spa, Short Pump. New this year: agenda includes three concurrent sessions for a total of nine presentations, enabling attendees to personalize their conference experience.
- Spring conference, "The Business of Caring," will be held April 17 at The Place at Innsbrook in Richmond (Glen Allen). Sessions will focus on the value of services and optimal health outcomes.
- VNA will be re-convening its Kitchen Cabinet, so named after the group of colleagues upon which President Andrew Jackson relied in lieu of his formal Cabinet. In past years, the Kitchen Cabinet was convened solely to vet gubernatorial candidates. Beginning this year, leaders representing nursing and other healthcare associations from throughout the commonwealth will be invited to the table to discuss issues which will or should come before the legislature in the upcoming legislative session. The group will ultimately develop the annually-updated Nursing's Public Policy Platform.

EDUCATION:

Education Informal Conference Committee July 10, 2018 Minutes and Recommendations:

Dr. Hahn reviewed the July 10, 2018 minutes including recommendation to withdraw Healing Hands Practical Nursing's approval to operate a practical nursing program. Mr. Monson moved to accept the minutes and recommendations as presented. The motion was seconded and carried unanimously.

Education Staff Report:

Ms. Ridout said that it is time to review the NCLEX test from October 22 to November 9, 2018. She added that Board members can volunteer and to let either her or Dr. Saxby know if they are interest by July 22, 2018.

Mary Marshall Scholarship Fund:

Ms. Ridout reviewed the handout provided in the agenda noting that Virginia Department of Health (VDH) assigned scholarships for LPNs and RNs and Ms. Yates will work with schools to ensure scholarships awarded to students in the fall. Ms. Ridout stated that by statute \$1 per renewal license fee goes into the funds.

Ms. Ridout noted that students can apply through VDH website for scholarship and there is also a link from Board of Nursing website called “9 things to consider when choosing a Nursing Education Program” regarding the fund. She added that the average amount of scholarship is from \$500 to \$1,500.

The Board discussed ensuring how to better get this information out to increase awareness and suggested that Virginia Nurses Association assist in this process.

POLICY FORUM:

Virginia’s Certified Nurse Aide Workforce - 2017:

Drs. Carter and Shobo reviewed the reports provided in the Agenda package noting no significant changes from 2016.

HRSA Health Workforce data expects 48% increase in demand for CNAs was also provided.

Virginia’s Nursing Education Programs: 2016-2017 Academic Year:

Drs. Carter and Shobo reviewed the reports provided in the Agenda package and noted the following trends:

- Faculty are less diverse in RN than in PN
- Slight increase in numbers of faculty in both RN and PN programs
- For PN programs, admission declining by 3% and graduation declining by 26%
- For RN programs, only the number of graduates declined by 2% and the number admitted increased by 3%

Mr. Monson moved to accept both reports as presented. The motion was seconded and carried unanimously.

Dr. Carter stated that these Health Care Workforce Center reports will be posted on the DHP website.

RECESS: The Board recessed at 11:20 A.M.

RECONVENTION: The Board reconvened at 11:30 A.M.

LEGISLATION/
REGULATION:

Status of Regulatory Action:

Ms. Yeatts said that there is no change in stages of the regulatory actions as of July 5, 2018. She expected the Board will consider the Elimination of separate license for prescriptive authority and prescribing of opioid regulations at its September 2018 meeting. She noted that the Board of Medicine has made changes to the regulations for prescriptive authority for nurse practitioners to include sickle cell to the exception section.

Adoption of NOIRA on Rules for use of Simulation in Nursing Education:

Ms. Yeatts stated that the Nursing Education Committee and the Simulation Regulation Committee met on May 15, 2018 to discuss the regulations pertaining to simulation in lieu of direct client care.

Ms. Yeatts noted that the Board is not adopting the draft regulations, but approving publication of a Notice of Intended Regulatory Action (NOIRA) identifying the following changes recommended by the Committees:

- New definition for “*Direct Client Care*”
- New definition for “*Simulation*”
- Simulation shall not be used for more than 50% of the total clinical hours in different clinical specialties and population groups across the life span
- Faculty with education and expertise in simulation and in the applicable subject area must be present during the simulation experience.

Mr. Monson moved to approve publication of the NOIRA identifying recommendations of the Committees. The motion was seconded and carried unanimously.

Adoption of Emergency Action on Regulations for Autonomous Practice for Certain Nurse Practitioners (HB793):

Ms. Yeatts said that the HB793 was passed by the 2018 General Assembly and the 2nd enactment clause requires regulations to be in effect within 280 days of enactment, which is January 9, 2019. She added that the Boards of Nursing and Medicine must adopt identical regulations.

Ms. Yeatts stated that the Regulatory Advisory Panel (RAP) comprised of Members of the Committee of the Joint Boards and Members of the Advisory Committee convened on May 17, 2018 and asked for public comments on

proposed regulations and made recommendations. She added that copies of comments on the draft regulations and summary of comment are included in the agenda.

Ms. Yeatts then reviewed 54.1-2957 amendments and draft regulations noting the following:

- The definition of “*Clinical experience*” was added
- The term “*Autonomous practice*” is defined in place of the term “*independent practice*” because nurse practitioners do not practice independently
- One time autonomous practice attestation fee is \$100.00
- Equivalent of five years of full-time clinical experience is defined as 1,600 hours per year for a total of 8,000 hours
- If a nurse practitioner is licensed and certified in more than one category, the hours of practice are applicable to the patient population and in practice areas included within each of the categories of licensure and certification may be counted toward a second attestation
- “*Other evidence*” of meeting the qualification for autonomous practice may be submitted in the event a patient care team physician has died, become disabled, retired, or relocated to another state, or other circumstance that inhibits the ability of the nurse practitioner from obtaining an attestation

Ms. Yeatts thanked Dr. Hills for the summary of public comments received and noted the following about the comments received:

- Concern regarding overlap of hours counted double in 2nd specialty attestation
- Full time equivalent of five years should be 2,000 hours per year or 10,000 hours in five years
- Detail needed regarding “*specialty area and/or patient population must be aligned*” between patient care team physician and nurse practitioner while under practice agreement
- Core competencies needed to be defined in the regulations to ensure a nurse practitioner has achieved the basic competencies for autonomous practice
- Prescribing limitations
- Consider substituting “*independent*” for “*autonomous*”

Ms. Yeatts added that numerous nurse practitioners are in support of the regulations as recommended by the RAP

Ms. Hershkowitz asked if Ms. Gerardo and Dr. Hahn have additional comments regarding the May 17, 2018 RAP meeting. Ms. Gerardo said that the draft regulations are product of agreement between the Boards of Nursing and Medicine on the RAP and only non-unanimous vote was on five-year full

time equivalency. Dr. Hahn indicated it was a valuable and collegial experience to serve on the RAP.

Dr. Hahn moved to adopt the draft regulations as recommended by the RAP by emergency action. The motion was seconded and carried unanimously.

Ms. Yeatts added that the Board of Medicine Executive Committee will consider the draft regulations on August 3, 2018.

Ms. Hershkowitz thanked Ms. Douglas, Dr. Hills, and Ms. Willinger on their work during this process and appreciated Dr. Conner's participation and Dr. Brown setting tone of the May 17, 2018 meeting of the RAP.

Dr. Allison-Bryan and Ms. Yeatts left the meeting at 12:20 P.M.

CONSIDERATION OF CONSENT ORDERS:

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:20 PM. for the purpose of deliberation to consider consent orders. Additionally, Mr. Monson moved that Ms. Douglas, Ms. Krohn, Ms. Power, Dr. Hills, Ms. Ridout, Ms. Willinger, Ms. Tiller, Ms. Speller-Davis, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 12:26 P.M.
Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Linda B. Bohl, LPN 0002-017387

Dr. Hahn moved to accept the consent order of voluntary surrender for indefinite suspension of Linda B. Bohl's license to practice practical nursing in the Commonwealth of Virginia. The Order applies to Ms. Bohl's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Katherine Marie Renison, RN 0001-273598

Dr. Hahn moved to accept the consent order:

- To indefinitely suspend the license of Katherine Marie Renison to practice professional nursing in the Commonwealth of Virginia. The Order applies to Ms. Renison's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State.
- The suspension is stayed upon proof of Ms. Renison's entry into a Contract with the Health Practitioners' Monitoring Program (HPMP) and remaining in compliance with all terms and conditions of the HPMP for the period specified by the HPMP.
- Within 90 days from the date of entry of the Order, Ms. Renison shall provide written proof satisfactory to the Board of successful completion of the following NCSBN courses:
 - *Documentation: A Critical Aspect of Client Care*
 - *Medication Errors: Causes & Prevention*

The motion was seconded and carried unanimously.

Christel Andea Roden, RN 0001-245161

Dr. Hahn moved to accept the consent order to reprimand Christel Andrea Roden and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia from the date of entry of the Order. The Order applies to Ms. Roden's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Lauren Tosi, RN 0001-242230

Dr. Hahn moved to accept the consent order of voluntary surrender for indefinite suspension of Lauren Tosi's license to practice professional nursing in the Commonwealth of Virginia. The Order applies to Ms. Tosi's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

David Workman Mitchell, RN 0001-143493

Dr. Hahn moved to accept the consent order to reinstate the license of David Workman Mitchell to practice professional nursing in the Commonwealth of Virginia without restriction. The motion was seconded and carried unanimously.

Heather Culbertson, RN 0001-252353

Dr. Hahn moved to accept the consent order to reprimand Heather Culbertson and indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia. The Order applies to Ms. Culbertson's practice in Virginia, whether by Virginia licensure or by privilege arising from

VIRGINIA BOARD OF NURSING
POSSIBLE SUMMARY SUSPENSION CONFERENCE
July 18, 2018

A possible summary suspension meeting of the Virginia Board of Nursing was called to order at 9:02 A.M. July 18, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233.

The Board of Nursing members participating in the meeting were:

Louise Hershkowitz, CRNA, MSHA; Chair
Laura F. Cei, BS, LPN, CCRP
Margaret J. Friedenber, Citizen Member
Marie Gerardo, MS, RN, ANP-B
Tucker Gleason, PhD, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP

Michelle D. Hereford, MSHA, RN, FACHE
Mark Monson, Citizen Member
Jennifer Phelps, BS, LPN, QMHPA
Meenakshi Shah, BA, RN
Grace Thapa, DNP, FNP-BC, AE-C

Others participating in the meeting were:

Charis Mitchell, Assistant Attorney General, Board Counsel
James Schliessmann, Assistant Attorney General
David Kazzie, Adjudication Specialist
Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jodi P. Power, RN, JD, Senior Deputy Executive Director
Robin Hills, RN, DNP, WHNP; Deputy Executive Director for Advanced Practice
Brenda Krohn, RN, MS; Deputy Executive Director
Lisa Speller-Davis, BSN, RN, Policy Assistant
Darlene Graham, Senior Discipline Specialist

The meeting was called to order by Ms. Hershkowitz. With eleven members of the Board of Nursing participating, a quorum was established.

James Schliessmann, Assistant Attorney General presented evidence that the continued practice of nursing by Valerie Vandiver, LPN 0002- 074488 may present a substantial danger to the health and safety of the public.

Dr. Hahn moved to summarily suspend the license of Valerie Vandiver to practice practical nursing pending a formal administrative hearing and to offer a consent order for indefinite suspension of her license in lieu of a formal hearing. The motion was seconded and carried unanimously.

The meeting was adjourned at 9:08 A.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

VIRGINIA BOARD OF NURSING
MINUTES
July 18, 2018
Panel - A

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:15 A.M. on July 18, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA, President
Laura Cei, BS, LPN, CCRP
Margaret Friedenberg, Citizen Member
Tucker Gleason, PhD, Citizen Member
Joyce Hahn, PhD, RN, NEA-BC, FNAP

STAFF PRESENT:

Jodi P. Power, RN, JD, Senior Deputy Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Lisa Speller-Davis, BSN, RN, Policy Assistant
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With five members of the Board present, a panel was established.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:17 A.M., for the purpose of consideration of the agency subordinate recommendations. Additionally, Dr. Gleason moved that Ms. Power, Ms. Krohn, Ms. Speller-Davis, Ms. Graham and Ms. Mitchell, Board counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:50 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Michael Adam Nelson, CNA **1401-127610**

Mr. Nelson did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Michael Adam Nelson to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Misappropriation of patient property against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Esther N. Carter, CNA **1401-147136**

Ms. Carter did not appear.

Ms. Cei moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand Esther N. Carter and to indefinitely suspend the her certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Sharli Calloway, CNA **1401-161673**

Ms. Calloway did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Sharli Calloway to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Raynold Dorcelus, CNA **1401-132326**

Mr. Dorcelus did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Raynold Dorcelus to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Jennifer Ann Helmick, RMA **0031-006697**

Ms. Helmick did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Jennifer Ann Helmick to renew her registration to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Chundrika Kenyetta Fulgham Pittman, RMA 0031-002686
Ms. Pittman did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the registration of Chundrika Kenyetta Fulgham Pittman to practice as a medication in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded and carried unanimously.

Deschelle Tenise Booker, CNA 1401-142362
Ms. Booker did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Deschelle Tenise Booker to renew her certificate to practice as a nurse aide in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order and to enter a Finding of Neglect based on a singular occurrence against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Deschelle Tenise Booker, RMA 0031-008876
Ms. Booker did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the registration of Deschelle Tenise Booker to practice as a medication in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded and carried unanimously.

Gina Lepon Ornopia Tomlin, RMA 0031-008169
Ms. Tomlin did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Gina Lepon Ornopia Tomlin. The motion was seconded and carried unanimously.

Tawauna Nicole Tazewell, RN 0001-139359
Ms. Tazewell did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to require Tawauna Nicole Tazewell to have a mental health evaluations conducted by a psychiatrist and a neuropsych evaluations conducted by a neuropsychologist or a neuropsychiatrist and submitted to the Board within 120 days from the date

of entry of the Order. The Board may schedule an additional administrative proceeding to consider the evaluation and make a final disposition of the matter. The motion was seconded and carried unanimously.

Jodi Kyle Grout Holmes, RN **0001-239843**

Mr. Holmes did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Jodi Kyle Grout Holmes to renew her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Ashley Nicole Sowers, LPN **0002-079273**

Ms. Sowers did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to terminate the terms and conditions placed on the license of Ashley Nicole Sowers to practice practical nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Kimberly Kay Cutright, RN **0001-165637**

Ms. Cutright did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to suspend the license of Kimberly Kay Cutright to practice professional nursing in the Commonwealth of Virginia. The suspension is stayed upon proof of her entry into the Virginia Health Practitioners' Monitoring Program (HPMP) and remaining in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Kaitlyn Elizabeth Bruce, RN **0001-253250**

Ms. Bruce did not appear.

Dr. Gleason moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the license of Kaitlyn Elizabeth Bruce to practice professional nursing in the Commonwealth of Virginia, but stay the suspension contingent upon her continued compliance all terms and conditions with the Virginia Health Practitioners' Monitoring Program (HMPM). The motion was seconded and carried unanimously.

Bobbie A. Alderman, RN

0001-179509

Ms. Alderman did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Bobbie A. Alderman and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Belinda V. Grady, LPN

0002-077464

Ms. Grady did not appear.

Ms. Friedenberg moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Belinda V. Grady and to assess a monetary penalty of \$250.00 to be paid to the Board within 90 days from the date of entry of the Order. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 9:55 A.M.

Jodi P. Power, RN, JD
Senior Deputy Executive Director

RECONVENTION: The Board reconvened in open session at 12:12 P.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Hahn moved that the Board of Nursing reprimand Lori Ann Jenkins Miller and indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia, with the suspension to be stayed contingent upon her entry into the Virginia Health Practitioners' Monitoring Program (HPMP) and remaining in compliance with the HPMP thereafter. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

17 students left the meeting.

RECESS: The Board recessed at 12:20 P.M.

RECONVENTION: The Board reconvened at 1:05 P.M.

Dr. McQueen-Gibson joined the meeting.

FORMAL HEARINGS: **Yllianna Ida Torres, LPN** **0002-092017**
Ms. Torres appeared and was accompanied by Betty Castro, her mother.

Steve Bulger, Adjudication Specialist for the Department of Health Professions, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Anne Marie Nelson, court reporter with Crane-Snead & Associates, recorded the proceedings.

Megan Wingate, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 2:35 P.M., for the

purpose of deliberation to reach a decision in the matter of Ms. Torres. Additionally, Dr. Gleason moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:19 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenbergl moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Cei moved that the Board of Nursing reprimand Yllianna Ida Torres and within 90 days from entry of the Order require her to provide proof of completion to the Board of the following two NCSBN courses:

- *Professional Accountability and Legal Liability for Nurses*
- *Professional Boundaries in Nursing*

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

Ryan Keri Patterson, RN

0001-231454

Ms. Patterson appeared.

Tammie Jones, Adjudication Specialist for the Department of Health Professions, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Anne Marie Nelson, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 4:30 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Patterson. Additionally, Ms. Cei moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is

deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 5:05 P.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenbergl moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved that the Board of Nursing reprimand Ryan Keri Patterson and within 90 days from entry of the Order require her to provide proof of completion to the Board of the following two NCSBN courses:

- *Professional Accountability and Legal Liability for Nurses*
- *Professional Boundaries in Nursing*

The motion was seconded and carried with four votes in favor of the motion. Drs. Hahn and McQueen-Gibson opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

The remaining students left the meeting.

FORMAL HEARINGS: **Lynwood Russelle Whyte, LPN** **0002-084300**
Mr. Whyte appeared.

Tammie Jones, Adjudication Specialist for the Department of Health Professions, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Anne Marie Nelson, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING: Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 6:42 P.M., for the purpose of deliberation to reach a decision in the matter of Mr. Whyte. Additionally, Ms. Cei moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed

necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 7:01 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenbergh moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Cei moved that the Board of Nursing deny the application of Lynwood Russelle Whyte for reinstatement of his license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 7:05 P.M.

Jodi P. Power, RN, JD
Senior Deputy Executive Director

VIRGINIA BOARD OF NURSING
MINUTES
July 18, 2018
Panel B

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:18 A.M. on July 18, 2018 in Board Room 4 Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

**BOARD MEMBERS
PRESENT:**

Jennifer Phelps, BS, LPN, QMHPA; First Vice President
Marie Gerardo, MS, RN, ANP-BC; Second Vice President
Meenakshi Shah, BA, RN
Michelle Hereford, MSHA, RN, FACHE
Mark Monson, Citizen Member
Grace Thapa, DNP, FNP-BC, AE-C

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Amy Davis, Administrative Assistant

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 9:21 A.M., for the purpose of consideration of the agency subordinate recommendations. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Davis, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 10:05 A.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Tracy Jean Moore, RMA

0031-002311

Ms. Moore did not appear.

Ms. Hereford moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the registration of Tracy Jean Moore to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded and carried with four votes in favor of the motion. Mr. Monson and Ms. Shah opposed the motion.

Raynold Dorcelus, RMA

0031-009106

Mr. Dorcelus did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the registration of Raynold Dorcelus to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

William Haynes, RN
Multistate Privilege

Maryland License Number: R183173 with

Mr. Haynes did not appear.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the privilege of William Haynes to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Janet Eads Waltz, RN

0001-163874

Ms. Waltz did not appear.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Janet Eads Waltz and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Angela N. Knight, RN

0001-187030

Ms. Knight did not appear.

Ms. Gerardo moved that the Board of Nursing modify the recommended decision of the agency subordinate to delete Finding of Fact # 6 and to indefinitely suspend the license of Angela N. Knight to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

David Albert Read, RN

0001-259631

Mr. Read did not appear.

Ms. Gerardo moved that the Board of Nursing modify the recommended decision of the agency subordinate to remove §54.1-3007(2) and associated regulation from Finding of Fact # 2 and to indefinitely suspend the license David Albert Read to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Whitney Page Gibson, LPN

0002-091899

Ms. Gibson did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to take no action at this time against the license of Whitney Page Gibson to practice practical nursing in the Commonwealth of Virginia contingent upon her entry into the Virginia Health Practitioners' Monitoring Program (HPMP) within 60 days of the entry of the Order and compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Angel Marie Hatfield, LPN

0002-087346

Ms. Hatfield did not appear.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Angel Marie Hatfield and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 9:50 A.M.

Robin L. Hills, DNP, RN, WHNP

Deputy Executive Director for Advanced Practice

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
July 18, 2018
Panel B**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 10:19 A.M., on July 18, 2018 in Board Room 4, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

BOARD MEMBERS

PRESENT:

Jennifer Phelps, BS, LPN, QMHPA; First Vice President
Marie Gerardo, MS, RN, ANP-BC; Second Vice President
Meenakshi Shah, BA, RN
Michelle Hereford, MSHA, RN, FACHE
Mark Monson, Citizen Member
Grace Thapa, DNP, FNP-BC, AE-C

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Amy Davis, Administrative Assistant

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established.

FORMAL HEARINGS:

Michele Denise Prince Turner, RN 0001-168712
Ms. Turner appeared.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kim Martin, RN, Senior Investigator, Department of Health Professions, testified via telephone. Rebecca Parrish, RN, was present and testified.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 11:27 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Turner. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Davis, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 11:57 A.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Thapa moved that the Board of Nursing indefinitely suspend the license of Michele Denise Prince Turner to practice professional nursing in the Commonwealth of Virginia, and stay the suspension contingent upon her entry into the Health Practitioner’s Monitoring Program (HPMP) and her continued compliance and successful completion of the program. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

RECESS: The Board recessed at 12:01 P.M.

RECONVENTION: The Board reconvened at 1:21 P.M.

FORMAL HEARINGS: **Blossom Alyssa Ignacio, RN Reinstatement** **0001-231769**
Ms. Ignacio appeared.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Annette Imbriaco, court reporter with Crane-Snead & Associates, recorded the proceedings.

Gayle Miller, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 2:22 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Ignacio. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Davis, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 2:47 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Mr. Monson moved that the Board of Nursing reinstate the license of Blossom Alyssa Ignacio to practice professional nursing in the Commonwealth of Virginia and to indefinitely suspend her license with suspension stayed contingent upon her re-entry into the Health Practitioner's Monitoring Program (HPMP) and her continued compliance and successful completion of the program. The motion was seconded and carried unanimously.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

FORMAL HEARINGS: **Rebecca Lynn Cowan, RN Reinstatement** **0001-169250**
Ms. Cowan did not appear.

Holly Woodcock, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Annette Imbriaco, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 3:15 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Cowan. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Davis, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 3:35 P.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which

the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Woodcock and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Gerardo moved that the Board of Nursing deny the application of Rebecca Lynn Cowan for the reinstatement of her license to practice professional nursing in the Commonwealth of Virginia and continue her license on indefinite suspension for a period of not less than two years. The motion was seconded and carried with five votes in favor of the motion. Mr. Monson opposed the motion.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

RECESS:

The Board recessed at 3:40 P.M.

RECONVENTION:

The Board reconvened at 3:48 P.M.

FORMAL HEARINGS:

April Michelle Witcher, CNA Reinstatement 1401-125211

Ms. Witcher appeared.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Annette Imbriaco, court reporter with Crane-Snead & Associates, recorded the proceedings.

Marcella Luna, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia at 4:17 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Witcher. Additionally, Mr. Monson moved that Dr. Hills, Ms. Davis, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 4:35 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which

the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Hereford moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Dr. Thapa moved that the Board of Nursing reinstate the certificate of April Michelle Witcher to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried with five votes in favor of the motion. Ms. Phelps opposed the motion.

This decision shall be effective upon entry by the Board of a written Order stating the findings, conclusion, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 4:38 P.M.

Robin L. Hills, DNP, RN, WHNP
Deputy Executive Director for Advanced Practice

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
July 19, 2018**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 10:15 A.M. on July 19, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; President
Marie Gerardo, MS, RN, ANP-BC; Second Vice President
Trula Minton, MS, RN
Mark Monson, Citizen Member
Meenakshi Shah, BA, RN
Grace Thapa, DNP, FNP-BC, AE-C

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jodi P. Power, RN, JD; Senior Deputy Executive Director
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
PN Students from Fortis College
Senior Nursing Students from Southside Regional Medical Center
PN Students from Virginia Western Community College

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established.

FORMAL HEARINGS:

Shelia Murphy, RN **Maryland License Number R153466 with
Multistate Privilege**
Ms. Murphy appeared.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Ms. Murphy requested a continuance which was granted.

RECESS:

The Board recessed at 10:30 A.M.

RECONVENTION:

The Board reconvened at 1:00 P.M.

FORMAL HEARINGS:

Kathy Ramirez Caviness, CNA Applicant
Ms. Caviness appeared.

Steve Bulger, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:30 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Caviness. Additionally, Mr. Monson moved that Ms. Douglas, Ms. Power, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 1:45 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Mr. Monson moved that the Board of Nursing approve the application of Kathy Ramirez Caviness for certification as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Kristina Lavinia Bradley, RN** **0001-250457**
Ms. Bradley appeared and was accompanied by Mark Bolden, her father.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Anna Badgley, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 2:50 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Bradley. Additionally, Mr. Monson moved that Ms. Douglas, Ms. Power, Ms.

Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:30 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing reprimand Kristina Lavinia Bradley and reinstate her license to practice professional nursing in the Commonwealth of Virginia contingent upon:

- *Payment of a \$4,000.00 monetary penalty and*
- *Completion of the following three NCSBN courses:*
 - Professional Accountability and Legal Liability for Nurses
 - Righting a Wrong: Ethics and Professionalism in Nursing
 - Documentation: A Critical Aspect of Client Care

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

The students left the meeting at 3:47 P.M.

FORMAL HEARINGS:

Natalie D. Bassett, CNA, RMA 1401-105034 0031-008321
Ms. Bassett did not appear.

Tammie Jones, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Lisa Elgin, Senior Investigator, Department of Health Professions, testified via telephone.

CLOSED MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 4:13 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Bassett. Additionally, Mr. Monson moved that Ms. Douglas, Ms. Power, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 4:30 P.M.

Dr. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Shah moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Minton moved that the Board of Nursing indefinitely suspend the certificate of Natalie D. Bassett to practice as a nurse aide in the Commonwealth of Virginia, but suspension is stayed contingent upon her continued compliance with the Virginia Health Practitioners' Monitoring Program (HPMP). The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing take no action against the registration of Natalie D. Bassett to practice as a medication aide in the Commonwealth of Virginia due to the registration being expired for greater than one year. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 4:35 P.M.

Jodi P. Power, RN, JD
Senior Deputy Executive Director

Agency Subordinate Recommendation Tracking Trend Log - May 2006 to Present – Board of Nursing

Considered		Accepted		Modified*					Rejected					Final Outcome:** Difference from Recommendation				
Date	Total	Total	Total %	Total	Total %	# present	# ↑	# ↓	Total	Total %	# present	# Ref to FH	# Dis-missed	↑	↓	Same	Pending	N/A
Total to Date:	2889	2549	88.2%	250	8.7%				92	3.2%				70	77	91	2	
CY2018 to Date:	135	112	83.0%	20	14.8%	1	16	3	3	2.2%	0	3	0	2	8	4	N/A	
Nov-18																		
Sep-18																		
Jul-18	29	25	86.2%	4	13.8%	0	2	2	0		0	0	0	1	1	3		
May-18	21	15	71.9%	6	28.6%	1	5	0	0		0	0	0	1	1	0		
Mar-18	50	39	78.0%	8	16.0%	0	7	1	3	6.0%	0	3	0	0	2	1		
Jan-18	35	33	94.3%	2	5.7%	0	2	0	0	0.0%	0	0	0	0	4	0		
Annual Totals:																		
Total 2017	230	220	95.7%	8	3.5%	0	5	3	2	0.8%	0	2	0	2	4	6	N/A	
Total 2016	241	227	94.2%	9	3.7%	0	8	0	5	2.1%	2	4	0	4	8	2	N/A	
Total 2015	240	218	90.8%	14	5.8%	2	12	2	8	3.3%	3	6	1	9	6	5	N/A	
Total 2014	257	235	91.4%	17	6.6%	2	8	9	5	1.9%	1	3	2	3	3	7	N/A	
Total 2013	248	236	95.2%	10	4.0%				2	0.8%				3	6	2	N/A	
Total 2012	229	211	92.1%	15	6.6%				3	1.3%				4	6	9	N/A	
Total 2011	208	200	96.2%	6	2.9%				2	1.0%				4	1	12	N/A	
Total 2010	194	166	85.6%	21	10.8%				7	3.6%				7	9	9	N/A	
Total 2009	268	217	81.0%	40	14.9%				11	4.1%				11	6	20	N/A	
Total 2008	217	163	75.1%	29	13.4%				22	10.1%				11	11	3	N/A	
Total 2007	174	130	74.7%	30	17.2%				12	6.9%				8	7	4	N/A	
Total 2006	76	62	81.6%	6	7.9%				8	10.5%				2	2		N/A	

* Modified = Sanction changed in some way (does not include editorial changes to Findings of Fact or Conclusions of Law. ↑ = additional terms or more severe sanction. ↓ = lesser sanction or impose no sanction.

** Final Outcome Difference = Final Board action/ sanction after FH compared to original Agency Subordinate Recommendation that was modified (then appealed by respondent to FH) or was Rejected by Board (↔ referred to FH).

Virginia Department of Health Professions
Cash Balance
As of June 30, 2018

	Nursing
Board Cash Balance as June 30, 2017	\$ 11,626,594
YTD FY18 Revenue	11,130,786
Less: YTD FY18 Direct and Allocated Expenditures	<u>12,356,024</u> *
Board Cash Balance as June 30, 2018	<u><u>10,401,356</u></u>

* Includes \$69,131 deduction for Nurse Scholarship Fund

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	2,241,607.00	1,518,220.00	(723,387.00)	147.65%
4002406	License & Renewal Fee	6,790,620.00	6,526,255.00	(264,365.00)	104.05%
4002407	Dup. License Certificate Fee	25,400.00	23,750.00	(1,650.00)	106.95%
4002408	Board Endorsement - In	67,470.00	676,000.00	608,530.00	9.98%
4002409	Board Endorsement - Out	24,815.00	14,805.00	(10,010.00)	167.61%
4002421	Monetary Penalty & Late Fees	286,165.00	188,750.00	(97,415.00)	151.61%
4002432	Misc. Fee (Bad Check Fee)	585.00	1,750.00	1,165.00	33.43%
	Total Fee Revenue	<u>9,436,662.00</u>	<u>8,949,530.00</u>	<u>(487,132.00)</u>	<u>105.44%</u>
4003000	Sales of Prop. & Commodities				
4003020	Misc. Sales-Dishonored Payments	1,165.00	-	(1,165.00)	0.00%
	Total Sales of Prop. & Commodities	<u>1,165.00</u>	<u>-</u>	<u>(1,165.00)</u>	<u>0.00%</u>
4009000	Other Revenue				
4009060	Miscellaneous Revenue	25,000.00	34,000.00	9,000.00	73.53%
	Total Other Revenue	<u>25,000.00</u>	<u>34,000.00</u>	<u>9,000.00</u>	<u>73.53%</u>
	Total Revenue	<u>9,462,827.00</u>	<u>8,983,530.00</u>	<u>(479,297.00)</u>	<u>105.34%</u>
5011110	Employer Retirement Contrib.				
5011120	Fed Old-Age Ins- Sal St Emp	123,994.78	130,683.00	6,688.22	94.88%
5011130	Fed Old-Age Ins- Wage Earners	12,427.54	31,899.00	19,471.46	38.96%
5011140	Group Insurance	21,388.50	22,336.00	947.50	95.76%
5011150	Medical/Hospitalization Ins.	302,043.50	393,948.00	91,904.50	76.67%
5011160	Retiree Medical/Hospitalizatn	19,220.30	20,120.00	899.70	95.53%
5011170	Long term Disability Ins	10,478.28	11,254.00	775.72	93.11%
5011190	Employer Retirement Contrib	3,789.55	-	(3,789.55)	0.00%
	Total Employee Benefits	<u>699,054.77</u>	<u>840,248.00</u>	<u>141,193.23</u>	<u>83.20%</u>
5011200	Salaries				
5011220	Salaries, Appointed Officials	41,249.97	-	(41,249.97)	0.00%
5011230	Salaries, Classified	1,535,927.18	1,705,020.00	169,092.82	90.08%
5011250	Salaries, Overtime	27,569.11	3,254.00	(24,315.11)	847.24%
	Total Salaries	<u>1,604,746.26</u>	<u>1,708,274.00</u>	<u>103,527.74</u>	<u>93.94%</u>
5011300	Special Payments				
5011310	Bonuses and Incentives	2,867.12	1,950.00	(917.12)	147.03%
5011380	Deferred Compnstrn Match Pmts	6,130.00	14,880.00	8,750.00	41.20%
	Total Special Payments	<u>8,997.12</u>	<u>16,830.00</u>	<u>7,832.88</u>	<u>53.46%</u>
5011400	Wages				
5011410	Wages, General	168,827.10	391,971.00	223,143.90	43.07%
5011430	Wages, Overtime	819.20	-	(819.20)	0.00%
	Total Wages	<u>169,646.30</u>	<u>391,971.00</u>	<u>222,324.70</u>	<u>43.28%</u>
5011530	Short-trm Disability Benefits				
	Total Disability Benefits	<u>65,317.31</u>	<u>-</u>	<u>(65,317.31)</u>	<u>0.00%</u>
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	270.78	-	(270.78)	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5011640	Salaries, Cmp Leave Balances	64.88	-	(64.88)	0.00%
5011660	Defined Contribution Match - Hy	8,100.96	-	(8,100.96)	0.00%
	Total Terminatn Personal Svce Costs	8,436.62	-	(8,436.62)	0.00%
5011930	Turnover/Vacancy Benefits	-	-	-	0.00%
	Total Personal Services	2,556,198.38	2,957,323.00	401,124.62	86.44%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	5,464.55	4,395.00	(1,069.55)	124.34%
5012120	Outbound Freight Services	-	10.00	10.00	0.00%
5012140	Postal Services	116,355.91	85,633.00	(30,722.91)	135.88%
5012150	Printing Services	3,382.93	1,322.00	(2,060.93)	255.89%
5012160	Telecommunications Svcs (VITA)	10,226.30	21,910.00	11,683.70	46.67%
5012170	Telecomm. Svcs (Non-State)	540.00	-	(540.00)	0.00%
5012190	Inbound Freight Services	84.39	17.00	(67.39)	496.41%
	Total Communication Services	136,054.08	113,287.00	(22,767.08)	120.10%
5012200	Employee Development Services				
5012210	Organization Memberships	3,025.00	8,764.00	5,739.00	34.52%
5012220	Publication Subscriptions	-	120.00	120.00	0.00%
5012240	Employee Trainng/Workshop/Conf	4,223.00	482.00	(3,741.00)	876.14%
5012250	Employee Tuition Reimbursement	-	1,000.00	1,000.00	0.00%
	Total Employee Development Services	7,248.00	10,366.00	3,118.00	69.92%
5012300	Health Services				
5012360	X-ray and Laboratory Services	-	4,232.00	4,232.00	0.00%
	Total Health Services	-	4,232.00	4,232.00	0.00%
5012400	Mgmnt and Informational Svcs				
5012420	Fiscal Services	129,098.13	197,340.00	68,241.87	65.42%
5012430	Attorney Services	8,209.50	-	(8,209.50)	0.00%
5012440	Management Services	1,701.12	370.00	(1,331.12)	459.76%
5012460	Public Infrmtnl & Relatn Svcs	-	49.00	49.00	0.00%
5012470	Legal Services	8,461.60	5,616.00	(2,845.60)	150.67%
	Total Mgmnt and Informational Svcs	147,470.35	203,375.00	55,904.65	72.51%
5012500	Repair and Maintenance Svcs				
5012530	Equipment Repair & Maint Srvc	835.00	3,001.00	2,166.00	27.82%
5012560	Mechanical Repair & Maint Srvc	145.00	369.00	224.00	39.30%
	Total Repair and Maintenance Svcs	980.00	3,370.00	2,390.00	29.08%
5012600	Support Services				
5012630	Clerical Services	285,322.20	317,088.00	31,765.80	89.98%
5012640	Food & Dietary Services	15,318.41	-	(15,318.41)	0.00%
5012650	Laundry and Linen Services	420.77	-	(420.77)	0.00%
5012660	Manual Labor Services	30,372.20	38,508.00	8,135.80	78.87%
5012670	Production Services	174,288.13	158,515.00	(15,773.13)	109.95%
5012680	Skilled Services	893,027.82	1,119,774.00	226,746.18	79.75%
	Total Support Services	1,398,749.53	1,633,885.00	235,135.47	85.61%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5012700	Technical Services				
5012780	VITA InT Int Cost Goods&Svs	4,563.16	-	(4,563.16)	0.00%
5012790	Computer Software Dvp Svs	71,690.97	62,000.00	(9,690.97)	115.63%
	Total Technical Services	76,254.13	62,000.00	(14,254.13)	122.99%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	2,382.75	5,260.00	2,877.25	45.30%
5012830	Travel, Public Carriers	332.40	1.00	(331.40)	33240.00%
5012840	Travel, State Vehicles	-	2,454.00	2,454.00	0.00%
5012850	Travel, Subsistence & Lodging	1,647.06	6,635.00	4,987.94	24.82%
5012880	Trvl, Meal Reimb- Not Rprtbl	1,418.75	3,597.00	2,178.25	39.44%
	Total Transportation Services	5,780.96	17,947.00	12,166.04	32.21%
	Total Contractual Svs	1,772,537.05	2,048,462.00	275,924.95	86.53%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	19,018.76	11,696.00	(7,322.76)	162.61%
5013130	Stationery and Forms	449.89	3,790.00	3,340.11	11.87%
	Total Administrative Supplies	19,468.65	15,486.00	(3,982.65)	125.72%
5013200	Energy Supplies				
5013230	Gasoline	14.59	-	(14.59)	0.00%
	Total Energy Supplies	14.59	-	(14.59)	0.00%
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	99.00	99.00	0.00%
	Total Manufctrng and Merch Supplies	-	99.00	99.00	0.00%
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matrl	5.45	29.00	23.55	18.79%
	Total Repair and Maint. Supplies	5.45	29.00	23.55	18.79%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	359.04	408.00	48.96	88.00%
5013630	Food Service Supplies	152.27	1,108.00	955.73	13.74%
5013640	Laundry and Linen Supplies	-	22.00	22.00	0.00%
5013650	Personal Care Supplies	155.76	-	(155.76)	0.00%
	Total Residential Supplies	667.07	1,538.00	870.93	43.37%
5013700	Specific Use Supplies				
5013730	Computer Operating Supplies	273.88	182.00	(91.88)	150.48%
	Total Specific Use Supplies	273.88	182.00	(91.88)	150.48%
	Total Supplies And Materials	20,429.64	17,334.00	(3,095.64)	117.86%
5014000	Transfer Payments				
5014100	Awards, Contrib., and Claims				
5014130	Premiums	108.18	-	(108.18)	0.00%
	Total Awards, Contrib., and Claims	108.18	-	(108.18)	0.00%
	Total Transfer Payments	108.18	-	(108.18)	0.00%
5015000	Continuous Charges				

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5015100	Insurance-Fixed Assets				
5015120	Automobile Liability	-	163.00	163.00	0.00%
5015160	Property Insurance	-	504.00	504.00	0.00%
	Total Insurance-Fixed Assets	<u>-</u>	<u>667.00</u>	<u>667.00</u>	<u>0.00%</u>
5015300	Operating Lease Payments				
5015340	Equipment Rentals	7,710.55	9,014.00	1,303.45	85.54%
5015350	Building Rentals	522.40	-	(522.40)	0.00%
5015360	Land Rentals	-	275.00	275.00	0.00%
5015390	Building Rentals - Non State	132,766.82	149,154.00	16,387.18	89.01%
	Total Operating Lease Payments	<u>140,999.77</u>	<u>158,443.00</u>	<u>17,443.23</u>	<u>88.99%</u>
5015400	Service Charges				
5015460	SPCC And EEI Check Fees	-	5.00	5.00	0.00%
	Total Service Charges	<u>-</u>	<u>5.00</u>	<u>5.00</u>	<u>0.00%</u>
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	1,897.00	1,897.00	0.00%
5015540	Surety Bonds	-	112.00	112.00	0.00%
	Total Insurance-Operations	<u>-</u>	<u>2,009.00</u>	<u>2,009.00</u>	<u>0.00%</u>
	Total Continuous Charges	<u>140,999.77</u>	<u>161,124.00</u>	<u>20,124.23</u>	<u>87.51%</u>
5022000	Equipment				
5022100	Computer Hrdware & Sftware				
5022170	Other Computer Equipment	5,139.11	-	(5,139.11)	0.00%
5022180	Computer Software Purchases	626.86	-	(626.86)	0.00%
	Total Computer Hrdware & Sftware	<u>5,765.97</u>	<u>-</u>	<u>(5,765.97)</u>	<u>0.00%</u>
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	486.00	1,123.00	637.00	43.28%
	Total Educational & Cultural Equip	<u>486.00</u>	<u>1,123.00</u>	<u>637.00</u>	<u>43.28%</u>
5022300	Electrnc & Photographic Equip				
5022380	Electronic & Photo Equip Impr	-	1,666.00	1,666.00	0.00%
	Total Electrnc & Photographic Equip	<u>-</u>	<u>1,666.00</u>	<u>1,666.00</u>	<u>0.00%</u>
5022600	Office Equipment				
5022610	Office Appurtenances	-	202.00	202.00	0.00%
5022620	Office Furniture	7,950.90	1,097.00	(6,853.90)	724.79%
5022630	Office Incidentals	-	75.00	75.00	0.00%
	Total Office Equipment	<u>7,950.90</u>	<u>1,374.00</u>	<u>(6,576.90)</u>	<u>578.67%</u>
5022700	Specific Use Equipment				
5022710	Household Equipment	152.98	133.00	(19.98)	115.02%
	Total Specific Use Equipment	<u>152.98</u>	<u>133.00</u>	<u>(19.98)</u>	<u>115.02%</u>
	Total Equipment	<u>14,355.85</u>	<u>4,296.00</u>	<u>(10,059.85)</u>	<u>334.17%</u>
	Total Expenditures	<u>4,504,628.87</u>	<u>5,188,539.00</u>	<u>683,910.13</u>	<u>86.82%</u>
	Allocated Expenditures				
20400	Nursing / Nurse Aid	67,001.07	99,619.71	32,618.64	67.26%
30100	Data Center	1,418,348.78	1,733,818.90	315,470.12	81.80%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over)	
				Budget	% of Budget
30200	Human Resources	180,889.15	249,221.15	68,332.00	72.58%
30300	Finance	681,429.58	688,635.38	7,205.80	98.95%
30400	Director's Office	359,533.76	365,480.41	5,946.65	98.37%
30500	Enforcement	2,129,001.80	2,525,930.44	396,928.64	84.29%
30600	Administrative Proceedings	480,848.63	683,280.99	202,432.37	70.37%
30700	Impaired Practitioners	69,814.06	73,226.24	3,412.19	95.34%
30800	Attorney General	173,835.22	173,842.97	7.75	100.00%
30900	Board of Health Professions	192,945.66	207,620.66	14,674.99	92.93%
31100	Maintenance and Repairs	-	3,344.48	3,344.48	0.00%
31300	Emp. Recognition Program	6,090.81	3,994.37	(2,096.45)	152.49%
31400	Conference Center	46,185.85	46,637.04	451.19	99.03%
31500	Pgm Devlpmnt & Implmntn	201,662.49	205,787.90	4,125.41	98.00%
Total Allocated Expenditures		<u>6,007,586.84</u>	<u>7,060,440.63</u>	<u>1,052,853.79</u>	<u>85.09%</u>
Net Revenue in Excess (Shortfall) of Expenditures		<u>\$ (1,049,388.71)</u>	<u>\$ (3,265,449.63)</u>	<u>\$ (2,216,060.92)</u>	<u>32.14%</u>

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
4002400	Fee Revenue							
4002401	Application Fee	166,685.00	156,660.00	143,604.00	191,605.00	175,130.00	150,910.00	135,455.00
4002406	License & Renewal Fee	606,379.00	604,896.00	596,413.00	679,172.00	475,140.00	513,107.00	601,998.00
4002407	Dup. License Certificate Fee	2,175.00	2,025.00	2,015.00	2,190.00	2,000.00	1,930.00	2,190.00
4002408	Board Endorsement - In	5,610.00	7,460.00	7,840.00	7,310.00	4,760.00	3,230.00	5,760.00
4002409	Board Endorsement - Out	1,445.00	2,140.00	1,760.00	2,660.00	2,395.00	1,665.00	1,550.00
4002421	Monetary Penalty & Late Fees	23,065.00	25,570.00	23,950.00	24,678.00	22,805.00	20,281.00	25,182.00
4002432	Misc. Fee (Bad Check Fee)	-	35.00	-	105.00	105.00	-	35.00
	Total Fee Revenue	805,359.00	798,786.00	775,582.00	907,720.00	682,335.00	691,123.00	772,170.00
4003000	Sales of Prop. & Commodities							
4003020	Misc. Sales-Dishonored Payments	-	50.00	-	210.00	125.00	-	10.00
	Total Sales of Prop. & Commodities	-	50.00	-	210.00	125.00	-	10.00
4009000	Other Revenue							
4009060	Miscellaneous Revenue	4,400.00	2,200.00	2,200.00	6,600.00	-	-	-
	Total Other Revenue	4,400.00	2,200.00	2,200.00	6,600.00	-	-	-
	Total Revenue	809,759.00	801,036.00	777,782.00	914,530.00	682,460.00	691,123.00	772,180.00
5011000	Personal Services							
5011100	Employee Benefits							
5011110	Employer Retirement Contrib.	23,412.17	16,297.24	16,408.24	17,345.43	17,648.96	16,847.36	17,661.90
5011120	Fed Old-Age Ins- Sal St Emp	13,592.59	9,632.19	9,820.77	10,103.57	10,162.49	9,962.56	10,103.72
5011130	Fed Old-Age Ins- Wage Earners	1,464.58	849.21	836.04	1,144.48	1,014.26	881.84	1,088.40
5011140	Group Insurance	2,346.28	1,635.24	1,646.02	1,743.69	1,773.56	1,687.22	1,794.60
5011150	Medical/Hospitalization Ins.	33,904.00	23,428.00	23,428.00	24,007.50	24,587.00	22,780.00	23,427.00
5011160	Retiree Medical/Hospitalizatn	2,113.43	1,473.00	1,482.72	1,570.69	1,597.58	1,519.82	1,616.53
5011170	Long term Disability Ins	1,182.13	823.90	829.34	878.54	893.58	850.08	904.17
5011190	Employer Retirement Contrib	-	-	-	-	-	-	-
	Total Employee Benefits	78,015.18	54,138.78	54,451.13	56,793.90	57,677.43	54,528.88	56,596.32
5011200	Salaries							
5011220	Salaries, Appointed Officials	-	-	-	-	-	-	-
5011230	Salaries, Classified	176,371.04	125,760.55	129,430.98	133,595.27	135,503.05	121,773.48	128,847.97

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011250	Salaries, Overtime	3,407.00	4,847.37	3,574.44	2,993.39	2,073.51	2,728.93	498.53
	Total Salaries	179,778.04	130,607.92	133,005.42	136,588.66	137,576.56	124,502.41	129,346.50
5011310	Bonuses and Incentives	-	-	-	-	-	-	-
5011380	Deferred Compnstrn Match Pmts	690.00	435.00	435.00	475.00	495.00	490.00	540.00
	Total Special Payments	690.00	435.00	435.00	475.00	495.00	490.00	540.00
5011400	Wages							
5011410	Wages, General	19,144.72	11,100.78	10,928.73	14,572.35	13,258.42	11,527.52	14,227.28
5011430	Wages, Overtime	-	-	-	388.04	-	-	-
	Total Wages	19,144.72	11,100.78	10,928.73	14,960.39	13,258.42	11,527.52	14,227.28
5011500	Disability Benefits							
5011530	Short-trm Disability Benefits	5,168.08	-	-	-	-	10,284.18	7,390.90
	Total Disability Benefits	5,168.08	-	-	-	-	10,284.18	7,390.90
5011600	Terminatn Personal Svce Costs							
5011620	Salaries, Annual Leave Balanc	-	-	-	145.98	-	124.80	-
5011640	Salaries, Cmp Leave Balances	-	-	-	64.88	-	-	-
5011660	Defined Contribution Match - Hy	748.70	542.38	542.38	610.88	614.88	527.44	818.51
	Total Terminatn Personal Svce Costs	748.70	542.38	542.38	821.74	614.88	652.24	818.51
	Total Personal Services	283,544.72	196,824.86	199,362.66	209,639.69	209,622.29	201,985.23	208,919.51
5012000	Contractual Svcs							
5012100	Communication Services							
5012110	Express Services	-	205.43	325.56	1,090.36	249.40	403.35	76.92
5012140	Postal Services	8,021.15	14,448.95	7,897.20	14,383.63	8,958.35	7,852.49	5,302.97
5012150	Printing Services	-	-	2,001.45	-	-	-	-
5012160	Telecommunications Svcs (VITA)	1,080.57	1,123.79	-	-	749.56	-	775.52
5012170	Telecomm. Svcs (Non-State)	67.50	45.00	45.00	45.00	45.00	45.00	45.00
5012190	Inbound Freight Services	-	-	10.00	34.24	-	22.32	-
	Total Communication Services	9,169.22	15,823.17	10,279.21	15,553.23	10,002.31	8,323.16	6,200.41
5012200	Employee Development Services							
5012210	Organization Memberships	-	-	-	-	-	-	-
5012240	Employee Trainng/Workshop/Conf	1,950.00	-	-	-	-	1,349.00	-
	Total Employee Development Services	1,950.00	-	-	-	-	1,349.00	-

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5012400	Mgmnt and Informational Svcs							
5012420	Fiscal Services	13,002.82	10,224.03	12,052.46	23,061.46	12,336.73	50.00	8,905.76
5012430	Attorney Services	-	8,209.50	-	-	-	-	-
5012440	Management Services	-	1,240.63	-	(21.81)	-	113.30	-
5012470	Legal Services	-	-	-	1,820.00	1,235.00	195.00	1,300.00
	Total Mgmnt and Informational Svcs	13,002.82	19,674.16	12,052.46	24,859.65	13,571.73	358.30	10,205.76
5012500	Repair and Maintenance Svcs							
5012530	Equipment Repair & Maint Srvc	-	-	-	-	660.00	-	-
5012560	Mechanical Repair & Maint Srvc	-	-	-	-	-	-	-
	Total Repair and Maintenance Svcs	-	-	-	-	660.00	-	-
5012600	Support Services							
5012630	Clerical Services	-	21,892.50	26,707.16	32,806.25	18,060.00	39,692.50	24,486.30
5012640	Food & Dietary Services	-	319.83	1,318.30	689.41	1,648.22	1,651.95	906.78
5012650	Laundry and Linen Services	-	-	-	-	-	-	-
5012660	Manual Labor Services	3,065.98	2,567.29	3,460.12	2,005.46	2,423.35	1,521.77	3,261.02
5012670	Production Services	17,963.37	12,478.99	22,534.60	10,328.84	16,374.36	11,583.17	11,916.47
5012680	Skilled Services	72,534.53	74,341.44	72,561.81	76,517.05	72,018.27	76,733.97	72,018.27
	Total Support Services	93,563.88	111,600.05	126,581.99	122,347.01	110,524.20	131,183.36	112,588.84
5012700	Technical Services							
5012780	VITA InT Int Cost Goods&Svs	-	-	1,154.53	-	-	3,408.63	-
5012790	Computer Software Dvp Svcs	-	-	-	-	-	-	-
	Total Technical Services	-	-	1,154.53	-	-	3,408.63	-
5012800	Transportation Services							
5012820	Travel, Personal Vehicle	-	317.80	31.57	67.90	496.49	107.54	-
5012830	Travel, Public Carriers	-	-	-	332.40	-	-	-
5012850	Travel, Subsistence & Lodging	-	100.37	-	204.38	224.88	-	-
5012880	Trvl, Meal Reimb- Not Rprtble	-	50.25	-	127.50	307.50	-	-
	Total Transportation Services	-	468.42	31.57	732.18	1,028.87	107.54	-
	Total Contractual Svcs	117,685.92	147,565.80	150,099.76	163,492.07	135,787.11	144,729.99	128,995.01

5013000 Supplies And Materials

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5013100	Administrative Supplies							
5013120	Office Supplies	-	761.12	1,116.65	1,292.91	2,618.60	2,229.79	636.13
5013130	Stationery and Forms	-	-	-	-	-	-	-
	Total Administrative Supplies	-	761.12	1,116.65	1,292.91	2,618.60	2,229.79	636.13
5013200	Energy Supplies							
5013230	Gasoline	14.59	-	-	-	-	-	-
	Total Energy Supplies	14.59	-	-	-	-	-	-
5013500	Repair and Maint. Supplies							
5013520	Custodial Repair & Maint Matrl	-	-	-	-	-	-	-
	Total Repair and Maint. Supplies	-	-	-	-	-	-	-
5013600	Residential Supplies							
5013620	Food and Dietary Supplies	46.26	-	210.14	-	79.51	-	-
5013630	Food Service Supplies	-	-	-	-	-	-	-
5013650	Personal Care Supplies	155.76	-	-	-	-	-	-
	Total Residential Supplies	202.02	-	210.14	-	79.51	-	-
5013700	Specific Use Supplies							
5013730	Computer Operating Supplies	-	62.00	-	211.88	-	-	-
	Total Specific Use Supplies	-	62.00	-	211.88	-	-	-
	Total Supplies And Materials	216.61	823.12	1,326.79	1,504.79	2,698.11	2,229.79	636.13
5014000	Transfer Payments							
5014100	Awards, Contrib., and Claims							
5014130	Premiums	-	-	-	-	-	43.18	-
	Total Awards, Contrib., and Claims	-	-	-	-	-	43.18	-
	Total Transfer Payments	-	-	-	-	-	43.18	-
5015000	Continuous Charges							
5015300	Operating Lease Payments							
5015340	Equipment Rentals	-	734.12	259.80	660.71	699.22	673.49	660.71
5015350	Building Rentals	-	115.20	-	-	133.20	-	-
5015390	Building Rentals - Non State	9,989.96	11,693.95	10,226.17	9,989.96	11,134.51	9,989.96	9,989.96

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
	Total Operating Lease Payments	9,989.96	12,543.27	10,485.97	10,650.67	11,966.93	10,663.45	10,650.67
	Total Continuous Charges	9,989.96	12,543.27	10,485.97	10,650.67	11,966.93	10,663.45	10,650.67
5022000	Equipment							
5022170	Other Computer Equipment	-	-	-	1,202.98	995.00	-	-
5022180	Computer Software Purchases	-	-	-	-	-	248.16	-
	Total Computer Hrdware & Sftware	-	-	-	1,202.98	995.00	248.16	-
5022200	Educational & Cultural Equip							
5022240	Reference Equipment	-	-	-	384.00	-	-	-
	Total Educational & Cultural Equip	-	-	-	384.00	-	-	-
5022620	Office Furniture	-	-	-	2,109.40	1,425.00	-	697.00
	Total Office Equipment	-	-	-	2,109.40	1,425.00	-	697.00
5022710	Household Equipment	-	-	-	-	-	-	-
	Total Specific Use Equipment	-	-	-	-	-	-	-
	Total Equipment	-	-	-	3,696.38	2,420.00	248.16	697.00
	Total Expenditures	411,437.21	357,757.05	361,275.18	388,983.60	362,494.44	359,899.80	349,898.32

Allocated Expenditures

20100	Behavioral Science Exec	-	-	-	-	-	-	-
20200	Opt\Vet-Med\ASLP Executive Dir	-	-	-	-	-	-	-
20400	Nursing / Nurse Aid	5,823.27	4,446.03	1,647.00	7,625.78	6,610.21	4,584.05	2,665.64
20600	Funeral\LTCA\PT	-	-	-	-	-	-	-
30100	Data Center	153,994.04	57,546.31	146,250.63	133,335.90	52,978.31	174,918.56	125,510.44
30200	Human Resources	528.50	706.83	588.75	693.94	94,107.64	1,275.27	635.97
30300	Finance	115,892.23	61,037.58	60,505.71	32,709.77	77,501.39	57,917.62	40,814.49
30400	Director's Office	37,468.25	30,084.57	28,148.74	29,016.32	27,619.87	28,007.67	30,089.59
30500	Enforcement	244,671.07	180,029.50	173,314.38	178,511.96	179,113.23	183,861.42	188,285.19
30600	Administrative Proceedings	65,307.24	42,043.39	33,040.69	32,920.32	41,068.97	33,227.34	47,394.43
30700	Impaired Practitioners	8,335.06	6,057.80	5,643.09	5,566.36	5,560.60	5,750.46	5,669.09

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
30800	Attorney General	-	-	43,458.80	43,458.80	-	-	43,458.80
30900	Board of Health Professions	21,731.89	15,630.88	14,246.29	15,745.23	15,864.88	13,725.72	16,232.84
31000	SRTA	-	-	-	-	-	-	-
31100	Maintenance and Repairs	-	-	-	-	-	-	-
31300	Emp. Recognition Program	-	-	-	-	-	-	777.88
31400	Conference Center	57.31	108.75	84,260.06	(9,951.36)	(29,328.40)	454.00	50.92
31500	Pgm Devlpmnt & Implmentn	16,955.97	15,094.42	14,126.28	14,647.01	16,478.05	14,576.46	14,348.00
98700	Cash Transfers	-	-	-	-	-	-	-
	Total Allocated Expenditures	670,764.83	412,786.07	605,230.43	484,280.04	487,574.76	518,298.56	515,933.28
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (272,443.04)	\$ 30,492.88	\$ (188,723.61)	\$ 41,266.36	\$ (167,609.20)	\$ (187,075.36)	\$ (93,651.60)

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
4002400	Fee Revenue						
4002401	Application Fee	158,220.00	227,580.00	304,535.00	262,248.00	168,975.00	2,241,607.00
4002406	License & Renewal Fee	474,871.00	505,904.00	625,160.00	600,965.00	506,615.00	6,790,620.00
4002407	Dup. License Certificate Fee	2,225.00	1,890.00	2,385.00	2,310.00	2,065.00	25,400.00
4002408	Board Endorsement - In	4,590.00	4,760.00	4,930.00	5,610.00	5,610.00	67,470.00
4002409	Board Endorsement - Out	1,495.00	2,425.00	2,255.00	2,915.00	2,110.00	24,815.00
4002421	Monetary Penalty & Late Fees	20,392.00	24,122.00	26,645.00	23,150.00	26,325.00	286,165.00
4002432	Misc. Fee (Bad Check Fee)	-	95.00	-	70.00	140.00	585.00
	Total Fee Revenue	661,793.00	766,776.00	965,910.00	897,268.00	711,840.00	9,436,662.00
4003000	Sales of Prop. & Commodities						
4003020	Misc. Sales-Dishonored Payments	50.00	250.00	-	330.00	140.00	1,165.00
	Total Sales of Prop. & Commodities	50.00	250.00	-	330.00	140.00	1,165.00
4009000	Other Revenue						
4009060	Miscellaneous Revenue	-	3,700.00	1,500.00	2,200.00	2,200.00	25,000.00
	Total Other Revenue	-	3,700.00	1,500.00	2,200.00	2,200.00	25,000.00
	Total Revenue	661,843.00	770,726.00	967,410.00	899,798.00	714,180.00	9,462,827.00
5011000	Personal Services						
5011100	Employee Benefits						
5011110	Employer Retirement Contrib.	18,022.02	17,971.63	17,630.41	18,471.36	7,995.60	205,712.32
5011120	Fed Old-Age Ins- Sal St Emp	10,986.41	11,074.68	11,224.12	12,054.07	5,277.61	123,994.78
5011130	Fed Old-Age Ins- Wage Earners	1,219.31	1,152.40	1,111.37	569.86	1,095.79	12,427.54
5011140	Group Insurance	1,830.92	2,192.90	1,855.17	2,000.20	882.70	21,388.50
5011150	Medical/Hospitalization Ins.	27,645.00	27,271.00	28,524.00	28,524.00	14,518.00	302,043.50
5011160	Retiree Medical/Hospitalizatn	1,649.24	1,975.27	1,625.19	1,801.70	795.13	19,220.30
5011170	Long term Disability Ins	922.48	923.33	908.99	947.24	414.50	10,478.28
5011190	Employer Retirement Contrib	-	1,841.65	779.16	779.16	389.58	3,789.55
	Total Employee Benefits	62,275.38	64,402.86	63,658.41	65,147.59	31,368.91	699,054.77
5011200	Salaries						
5011220	Salaries, Appointed Officials	9,166.66	9,166.66	9,166.66	9,166.66	4,583.33	41,249.97
5011230	Salaries, Classified	130,856.59	131,956.29	132,658.17	133,016.16	56,157.63	1,535,927.18

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5011250	Salaries, Overtime	1,750.36	454.57	1,915.45	2,433.58	891.98	27,569.11
	Total Salaries	141,773.61	141,577.52	143,740.28	144,616.40	61,632.94	1,604,746.26
5011310	Bonuses and Incentives	-	-	-	917.12	1,950.00	2,867.12
5011380	Deferred Compnstrn Match Pmts	540.00	580.00	580.00	580.00	290.00	6,130.00
	Total Special Payments	540.00	580.00	580.00	1,497.12	2,240.00	8,997.12
5011400	Wages						-
5011410	Wages, General	15,939.13	15,064.00	14,527.65	14,212.19	14,324.33	168,827.10
5011430	Wages, Overtime	-	-	-	431.16	-	819.20
	Total Wages	15,939.13	15,064.00	14,527.65	14,643.35	14,324.33	169,646.30
5011500	Disability Benefits						
5011530	Short-trm Disability Benefits	7,240.06	8,600.55	8,672.12	10,502.70	7,458.72	65,317.31
	Total Disability Benefits	7,240.06	8,600.55	8,672.12	10,502.70	7,458.72	65,317.31
5011600	Terminatn Personal Svce Costs						
5011620	Salaries, Annual Leave Balanc	-	-	-	-	-	270.78
5011640	Salaries, Cmp Leave Balances	-	-	-	-	-	64.88
5011660	Defined Contribution Match - Hy	818.50	818.50	818.50	826.86	413.43	8,100.96
	Total Terminatn Personal Svce Costs	818.50	818.50	818.50	826.86	413.43	8,436.62
	Total Personal Services	228,586.68	231,043.43	231,996.96	237,234.02	117,438.33	2,556,198.38
5012000	Contractual Svs						-
5012100	Communication Services						-
5012110	Express Services	1,110.79	802.01	544.44	347.93	308.36	5,464.55
5012140	Postal Services	7,565.27	11,270.06	11,548.57	6,964.41	12,142.86	116,355.91
5012150	Printing Services	-	-	919.84	449.89	11.75	3,382.93
5012160	Telecommunications Svcs (VITA)	1,499.76	1,499.06	1,476.09	894.50	1,127.45	10,226.30
5012170	Telecomm. Svcs (Non-State)	45.00	45.00	45.00	45.00	22.50	540.00
5012190	Inbound Freight Services	-	-	-	17.83	-	84.39
	Total Communication Services	10,220.82	13,616.13	14,533.94	8,719.56	13,612.92	136,054.08
5012200	Employee Development Services						
5012210	Organization Memberships	-	-	-	225.00	2,800.00	3,025.00
5012240	Employee Trainng/Workshop/Conf	149.00	-	750.00	25.00	-	4,223.00
	Total Employee Development Services	149.00	-	750.00	250.00	2,800.00	7,248.00

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5012400	Mgmnt and Informational Svcs						
5012420	Fiscal Services	16,072.50	9,967.65	10,382.34	200.00	12,842.38	129,098.13
5012430	Attorney Services	-	-	-	-	-	8,209.50
5012440	Management Services	80.61	-	130.07	-	158.32	1,701.12
5012470	Legal Services	-	-	2,066.60	545.00	1,300.00	8,461.60
	Total Mgmnt and Informational Svcs	16,153.11	9,967.65	12,579.01	745.00	14,300.70	147,470.35
5012500	Repair and Maintenance Svcs						
5012530	Equipment Repair & Maint Svc	175.00	-	-	-	-	835.00
5012560	Mechanical Repair & Maint Svc	-	-	-	145.00	-	145.00
	Total Repair and Maintenance Svcs	175.00	-	-	145.00	-	980.00
5012600	Support Services						
5012630	Clerical Services	21,462.50	18,465.00	35,099.55	17,480.16	29,170.28	285,322.20
5012640	Food & Dietary Services	591.92	2,359.74	3,271.21	824.93	1,736.12	15,318.41
5012650	Laundry and Linen Services	420.77	-	-	-	-	420.77
5012660	Manual Labor Services	2,688.36	2,417.74	1,864.95	2,923.50	2,172.66	30,372.20
5012670	Production Services	19,630.15	11,069.28	11,737.89	17,574.34	11,096.67	174,288.13
5012680	Skilled Services	73,308.92	87,713.14	72,276.40	69,695.10	73,308.92	893,027.82
	Total Support Services	118,102.62	122,024.90	124,250.00	108,498.03	117,484.65	1,398,749.53
5012700	Technical Services						
5012780	VITA InT Int Cost Goods&Svs	-	-	-	-	-	4,563.16
5012790	Computer Software Dvp Svs	-	-	-	-	71,690.97	71,690.97
	Total Technical Services	-	-	-	-	71,690.97	76,254.13
5012800	Transportation Services						
5012820	Travel, Personal Vehicle	144.98	473.07	-	743.40	-	2,382.75
5012830	Travel, Public Carriers	-	-	-	-	-	332.40
5012850	Travel, Subsistence & Lodging	-	608.57	-	508.86	-	1,647.06
5012880	Trvl, Meal Reimb- Not Rprtble	-	391.00	-	542.50	-	1,418.75
	Total Transportation Services	144.98	1,472.64	-	1,794.76	-	5,780.96
	Total Contractual Svcs	144,945.53	147,081.32	152,112.95	120,152.35	219,889.24	1,772,537.05

5013000 Supplies And Materials

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5013100	Administrative Supplies						-
5013120	Office Supplies	478.34	4,001.18	1,840.91	2,258.25	1,784.88	19,018.76
5013130	Stationery and Forms	-	-	-	449.89	-	449.89
	Total Administrative Supplies	478.34	4,001.18	1,840.91	2,708.14	1,784.88	19,468.65
5013200	Energy Supplies						
5013230	Gasoline	-	-	-	-	-	14.59
	Total Energy Supplies	-	-	-	-	-	14.59
5013500	Repair and Maint. Supplies						
5013520	Custodial Repair & Maint Matrl	-	-	5.45	-	-	5.45
	Total Repair and Maint. Supplies	-	-	5.45	-	-	5.45
5013600	Residential Supplies						
5013620	Food and Dietary Supplies	-	-	23.13	-	-	359.04
5013630	Food Service Supplies	26.62	-	125.65	-	-	152.27
5013650	Personal Care Supplies	-	-	-	-	-	155.76
	Total Residential Supplies	26.62	-	148.78	-	-	667.07
5013700	Specific Use Supplies						
5013730	Computer Operating Supplies	-	-	-	-	-	273.88
	Total Specific Use Supplies	-	-	-	-	-	273.88
	Total Supplies And Materials	504.96	4,001.18	1,995.14	2,708.14	1,784.88	20,429.64
5014000	Transfer Payments						
5014100	Awards, Contrib., and Claims						
5014130	Premiums	-	65.00	-	-	-	108.18
	Total Awards, Contrib., and Claims	-	65.00	-	-	-	108.18
	Total Transfer Payments	-	65.00	-	-	-	108.18
5015000	Continuous Charges						
5015300	Operating Lease Payments						
5015340	Equipment Rentals	660.71	660.71	1,379.66	660.71	660.71	7,710.55
5015350	Building Rentals	136.20	-	137.80	-	-	522.40
5015390	Building Rentals - Non State	10,744.33	10,882.66	12,309.36	13,506.64	12,309.36	132,766.82

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
	Total Operating Lease Payments	11,541.24	11,543.37	13,826.82	14,167.35	12,970.07	140,999.77
	Total Continuous Charges	11,541.24	11,543.37	13,826.82	14,167.35	12,970.07	140,999.77
5022000 Equipment							
5022170	Other Computer Equipment	-	157.96	2,653.17	-	130.00	5,139.11
5022180	Computer Software Purchases	-	-	-	378.70	-	626.86
	Total Computer Hrdware & Sftware	-	157.96	2,653.17	378.70	130.00	5,765.97
5022200 Educational & Cultural Equip							
5022240	Reference Equipment	-	-	102.00	-	-	486.00
	Total Educational & Cultural Equip	-	-	102.00	-	-	486.00
5022620	Office Furniture	920.00	-	519.50	2,280.00	-	7,950.90
	Total Office Equipment	920.00	-	519.50	2,280.00	-	7,950.90
5022710	Household Equipment	-	-	152.98	-	-	152.98
	Total Specific Use Equipment	-	-	152.98	-	-	152.98
	Total Equipment	920.00	157.96	3,427.65	2,658.70	130.00	14,355.85
Total Expenditures							
		386,498.41	393,892.26	403,359.52	376,920.56	352,212.52	4,504,628.87
Allocated Expenditures							
20100	Behavioral Science Exec	-	-	-	-	-	-
20200	Opt\Vet-Med\ASLP Executive Dir	-	-	-	-	-	-
20400	Nursing / Nurse Aid	5,752.82	6,494.17	9,191.20	6,494.66	5,666.24	67,001.07
20600	Funeral\LTCA\PT	-	-	-	-	-	-
30100	Data Center	123,245.95	232,098.49	64,156.45	136,905.45	17,408.24	1,418,348.78
30200	Human Resources	721.61	830.46	1,330.54	1,132.92	78,336.69	180,889.15
30300	Finance	90,857.12	32,674.23	6,652.43	60,214.12	44,652.88	681,429.58
30400	Director's Office	29,586.37	32,552.04	36,251.19	33,986.69	16,722.46	359,533.76
30500	Enforcement	178,042.55	187,512.91	169,843.22	167,454.68	98,361.70	2,129,001.80
30600	Administrative Proceedings	42,353.24	36,164.57	42,808.11	36,631.27	27,889.06	480,848.63
30700	Impaired Practitioners	5,876.08	5,594.42	6,750.52	5,940.61	3,069.97	69,814.06

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
30800	Attorney General	-	-	43,458.80	-	-	173,835.22
30900	Board of Health Professions	17,821.08	18,104.28	12,724.31	20,484.78	10,633.48	192,945.66
31000	SRTA	-	-	-	-	-	-
31100	Maintenance and Repairs	-	-	-	-	-	-
31300	Emp. Recognition Program	-	45.28	652.42	233.37	4,381.86	6,090.81
31400	Conference Center	(56.54)	85.45	241.24	163.45	100.95	46,185.85
31500	Pgm Devlpmnt & Implmentn	15,034.53	25,059.22	18,405.99	24,893.11	12,043.45	201,662.49
98700	Cash Transfers	-	-	-	-	-	-
	Total Allocated Expenditures	509,234.82	577,215.52	412,466.44	494,535.10	319,266.99	6,007,586.84
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (233,890.23)	\$ (200,381.78)	\$ 151,584.04	\$ 28,342.34	\$ 42,700.49	(1,049,388.71)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	2,500.00	300.00	(2,200.00)	833.33%
4002406	License & Renewal Fee	1,196,550.00	1,165,275.00	(31,275.00)	102.68%
4002421	Monetary Penalty & Late Fees	-	330.00	330.00	0.00%
4002432	Misc. Fee (Bad Check Fee)	490.00	700.00	210.00	70.00%
	Total Fee Revenue	1,199,540.00	1,166,605.00	(32,935.00)	102.82%
4003000	Sales of Prop. & Commodities				
4003007	Sales of Goods/Svces to State	468,034.40	545,764.00	77,729.60	85.76%
4003020	Misc. Sales-Dishonored Payments	385.00	-	(385.00)	0.00%
	Total Sales of Prop. & Commodities	468,419.40	545,764.00	77,344.60	85.83%
4009000	Other Revenue				
	Total Revenue	1,667,959.40	1,712,369.00	44,409.60	97.41%
5011110	Employer Retirement Contrib.	11,550.51	15,717.00	4,166.49	73.49%
5011120	Fed Old-Age Ins- Sal St Emp	7,430.13	8,913.00	1,482.87	83.36%
5011130	Fed Old-Age Ins- Wage Earners	8,413.15	5,223.00	(3,190.15)	161.08%
5011140	Group Insurance	1,154.02	1,527.00	372.98	75.57%
5011150	Medical/Hospitalization Ins.	26,189.00	36,144.00	9,955.00	72.46%
5011160	Retiree Medical/Hospitalizatn	1,039.44	1,375.00	335.56	75.60%
5011170	Long term Disability Ins	581.50	769.00	187.50	75.62%
	Total Employee Benefits	56,357.75	69,668.00	13,310.25	80.89%
5011200	Salaries				
5011230	Salaries, Classified	87,347.81	116,505.00	29,157.19	74.97%
5011250	Salaries, Overtime	4,517.70	-	(4,517.70)	0.00%
	Total Salaries	91,865.51	116,505.00	24,639.49	78.85%
5011300	Special Payments				
5011310	Bonuses and Incentives	1,057.88	-	(1,057.88)	0.00%
5011380	Deferred Compnstn Match Pmts	480.00	1,440.00	960.00	33.33%
	Total Special Payments	1,537.88	1,440.00	(97.88)	106.80%
5011400	Wages				
5011410	Wages, General	115,636.78	68,269.00	(47,367.78)	169.38%
5011430	Wages, Overtime	823.79	-	(823.79)	0.00%
	Total Wages	116,460.57	68,269.00	(48,191.57)	170.59%
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	4,065.07	-	(4,065.07)	0.00%
5011640	Salaries, Cmp Leave Balances	74.52	-	(74.52)	0.00%
5011660	Defined Contribution Match - Hy	333.12	-	(333.12)	0.00%
	Total Terminatn Personal Svce Costs	4,472.71	-	(4,472.71)	0.00%
5011930	Turnover/Vacancy Benefits				
	Total Personal Services	270,694.42	255,882.00	(14,812.42)	105.79%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	23.78	-	(23.78)	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5012140	Postal Services	52,484.33	32,117.00	(20,367.33)	163.42%
5012150	Printing Services	458.17	276.00	(182.17)	166.00%
5012160	Telecommunications Svcs (VITA)	100.45	2,500.00	2,399.55	4.02%
5012190	Inbound Freight Services	2.45	-	(2.45)	0.00%
	Total Communication Services	53,069.18	34,893.00	(18,176.18)	152.09%
5012300	Health Services				
5012360	X-ray and Laboratory Services	-	125.00	125.00	0.00%
	Total Health Services	-	125.00	125.00	0.00%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	20,273.37	24,920.00	4,646.63	81.35%
5012440	Management Services	233.62	530.00	296.38	44.08%
5012460	Public Infrmtnl & Relatn Svcs	-	10.00	10.00	0.00%
	Total Mgmnt and Informational Svcs	20,506.99	25,460.00	4,953.01	80.55%
5012500	Repair and Maintenance Svcs				
5012560	Mechanical Repair & Maint Srvc	-	72.00	72.00	0.00%
	Total Repair and Maintenance Svcs	-	72.00	72.00	0.00%
5012600	Support Services				
5012650	Laundry and Linen Services	57.79	-	(57.79)	0.00%
5012660	Manual Labor Services	2,806.23	2,454.00	(352.23)	114.35%
5012670	Production Services	16,824.80	10,300.00	(6,524.80)	163.35%
5012680	Skilled Services	18,069.10	48,303.00	30,233.90	37.41%
	Total Support Services	37,757.92	61,057.00	23,299.08	61.84%
5012700	Technical Services				
5012780	VITA InT Int Cost Goods&Svs	2,292.89	-	(2,292.89)	0.00%
	Total Technical Services	2,292.89	-	(2,292.89)	0.00%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	8,671.60	6,893.00	(1,778.60)	125.80%
5012830	Travel, Public Carriers	154.42	-	(154.42)	0.00%
5012840	Travel, State Vehicles	1,720.15	310.00	(1,410.15)	554.89%
5012850	Travel, Subsistence & Lodging	5,269.56	912.00	(4,357.56)	577.80%
5012880	Trvl, Meal Reimb- Not Rprtbl	3,124.50	528.00	(2,596.50)	591.76%
	Total Transportation Services	18,940.23	8,643.00	(10,297.23)	219.14%
	Total Contractual Svcs	132,567.21	130,250.00	(2,317.21)	101.78%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	1,288.59	1,092.00	(196.59)	118.00%
5013130	Stationery and Forms	61.79	1,203.00	1,141.21	5.14%
	Total Administrative Supplies	1,350.38	2,295.00	944.62	58.84%
5013200	Energy Supplies				
5013230	Gasoline	50.82	-	(50.82)	0.00%
	Total Energy Supplies	50.82	-	(50.82)	0.00%
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	20.00	20.00	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount Under/(Over)			
		Amount	Budget	Budget	% of Budget
	Total Manufctrng and Merch Supplies	-	20.00	20.00	0.00%
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matrl	0.75	-	(0.75)	0.00%
	Total Repair and Maint. Supplies	0.75	-	(0.75)	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	80.00	80.00	0.00%
5013630	Food Service Supplies	-	226.00	226.00	0.00%
	Total Residential Supplies	-	306.00	306.00	0.00%
	Total Supplies And Materials	1,401.95	2,621.00	1,219.05	53.49%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015160	Property Insurance	-	106.00	106.00	0.00%
	Total Insurance-Fixed Assets	-	106.00	106.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	13.22	-	(13.22)	0.00%
5015350	Building Rentals	57.62	-	(57.62)	0.00%
5015360	Land Rentals	-	50.00	50.00	0.00%
5015390	Building Rentals - Non State	30,573.74	35,414.00	4,840.26	86.33%
	Total Operating Lease Payments	30,644.58	35,464.00	4,819.42	86.41%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	399.00	399.00	0.00%
5015540	Surety Bonds	-	24.00	24.00	0.00%
	Total Insurance-Operations	-	423.00	423.00	0.00%
	Total Continuous Charges	30,644.58	35,993.00	5,348.42	85.14%
5022000	Equipment				
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	-	162.00	162.00	0.00%
	Total Educational & Cultural Equip	-	162.00	162.00	0.00%
5022600	Office Equipment				
5022680	Office Equipment Improvements	-	4.00	4.00	0.00%
	Total Office Equipment	-	4.00	4.00	0.00%
5022700	Specific Use Equipment				
5022710	Household Equipment	21.01	-	(21.01)	0.00%
	Total Specific Use Equipment	21.01	-	(21.01)	0.00%
	Total Equipment	21.01	166.00	144.99	12.66%
	Total Expenditures	435,329.17	424,912.00	(10,417.17)	102.45%
	Allocated Expenditures				
20400	Nursing / Nurse Aid	36,281.62	32,465.29	(3,816.33)	111.76%
30100	Data Center	187,223.69	231,701.41	44,477.72	80.80%
30200	Human Resources	27,159.41	25,050.70	(2,108.71)	108.42%
30300	Finance	167,199.69	166,902.69	(297.00)	100.18%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
30400	Director's Office	88,422.86	88,580.50	157.64	99.82%
30500	Enforcement	550,548.08	728,057.43	177,509.34	75.62%
30600	Administrative Proceedings	171,028.34	175,482.67	4,454.33	97.46%
30700	Impaired Practitioners	1,445.36	1,873.57	428.22	77.14%
30800	Attorney General	1,033.33	1,033.38	0.05	100.00%
30900	Board of Health Professions	47,438.31	50,320.46	2,882.15	94.27%
31100	Maintenance and Repairs	-	794.07	794.07	0.00%
31300	Emp. Recognition Program	977.17	401.50	(575.67)	243.38%
31400	Conference Center	10,959.74	11,072.85	113.10	98.98%
31500	Pgm Devlpmnt & Implmentn	49,630.18	49,876.26	246.08	99.51%
Total Allocated Expenditures		<u>1,339,347.79</u>	<u>1,563,612.76</u>	<u>224,264.98</u>	<u>85.66%</u>
Net Revenue in Excess (Shortfall) of Expenditures		<u>\$ (106,717.56)</u>	<u>\$ (276,155.76)</u>	<u>\$ (169,438.21)</u>	<u>38.64%</u>

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
4002400	Fee Revenue							
4002401	Application Fee	275.00	25.00	275.00	225.00	350.00	75.00	250.00
4002406	License & Renewal Fee	103,845.00	96,160.00	99,540.00	95,750.00	74,720.00	62,320.00	85,410.00
4002432	Misc. Fee (Bad Check Fee)	35.00	40.00	35.00	35.00	35.00	70.00	35.00
	Total Fee Revenue	104,155.00	96,225.00	99,850.00	96,010.00	75,105.00	62,465.00	85,695.00
4003000	Sales of Prop. & Commodities							
4003007	Sales of Goods/Svces to State	-	-	90,750.55	-	52,061.88	-	47,751.24
4003020	Misc. Sales-Dishonored Payments	30.00	60.00	-	-	60.00	30.00	60.00
	Total Sales of Prop. & Commodities	30.00	60.00	90,750.55	-	52,121.88	30.00	47,811.24
	Total Revenue	104,185.00	96,285.00	190,600.55	96,010.00	127,226.88	62,495.00	133,506.24
5011000	Personal Services							
5011100	Employee Benefits							
5011110	Employer Retirement Contrib.	1,871.40	1,285.02	1,285.02	1,046.67	808.32	808.32	808.32
5011120	Fed Old-Age Ins- Sal St Emp	1,330.08	722.56	760.99	653.56	492.33	473.49	451.67
5011130	Fed Old-Age Ins- Wage Earners	889.48	358.68	323.82	706.73	879.52	663.39	773.47
5011140	Group Insurance	185.67	127.50	127.50	104.35	81.20	81.20	81.20
5011150	Medical/Hospitalization Ins.	4,328.50	2,965.00	2,965.00	2,385.50	1,806.00	1,806.00	1,806.00
5011160	Retiree Medical/Hospitalizatn	167.22	114.84	114.84	93.99	73.14	73.14	73.14
5011170	Long term Disability Ins	93.54	64.24	64.24	52.58	40.92	40.92	40.92
	Total Employee Benefits	8,865.89	5,637.84	5,641.41	5,043.38	4,181.43	3,946.46	4,034.72
5011200	Salaries							
5011230	Salaries, Classified	14,315.07	9,732.34	9,732.34	7,965.46	6,198.58	6,198.58	6,198.58
5011250	Salaries, Overtime	-	442.84	944.73	1,161.95	679.02	433.00	147.61
	Total Salaries	14,315.07	10,175.18	10,677.07	9,127.41	6,877.60	6,631.58	6,346.19
5011310	Bonuses and Incentives	-	-	-	-	-	-	-
5011380	Deferred Compnstn Match Pmts	60.00	40.00	40.00	40.00	40.00	40.00	40.00
	Total Special Payments	60.00	40.00	40.00	40.00	40.00	40.00	40.00
5011400	Wages							
5011410	Wages, General	11,627.27	4,688.40	4,233.19	8,816.44	11,497.00	8,671.88	10,110.53

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011430	Wages, Overtime	-	-	-	421.94	-	-	-
	Total Wages	11,627.27	4,688.40	4,233.19	9,238.38	11,497.00	8,671.88	10,110.53
5011600	Terminatn Personal Svce Costs							
5011620	Salaries, Annual Leave Balanc	4,065.07	-	-	-	-	-	-
5011640	Salaries, Cmp Leave Balances	74.52	-	-	-	-	-	-
5011660	Defined Contribution Match - Hy	40.59	27.86	27.86	27.86	27.86	27.86	27.86
	Total Terminatn Personal Svce Costs	4,180.18	27.86	27.86	27.86	27.86	27.86	27.86
	Total Personal Services	39,048.41	20,569.28	20,619.53	23,477.03	22,623.89	19,317.78	20,559.30
5012000	Contractual Svcs							
5012100	Communication Services							
5012110	Express Services	-	-	-	5.71	-	-	-
5012140	Postal Services	3,316.70	5,322.67	4,018.19	4,857.97	5,047.55	5,725.45	1,760.24
5012150	Printing Services	-	-	273.27	-	-	-	-
5012160	Telecommunications Svcs (VITA)	34.00	35.36	-	-	-	-	-
5012190	Inbound Freight Services	-	-	-	-	-	-	-
	Total Communication Services	3,350.70	5,358.03	4,291.46	4,863.68	5,047.55	5,725.45	1,760.24
5012400	Mgmnt and Informational Svcs							
5012420	Fiscal Services	2,212.19	1,953.32	1,930.37	3,442.48	1,555.60	140.00	1,324.54
5012440	Management Services	-	170.39	-	(3.00)	-	15.56	-
	Total Mgmnt and Informational Svcs	2,212.19	2,123.71	1,930.37	3,439.48	1,555.60	155.56	1,324.54
5012600	Support Services							
5012650	Laundry and Linen Services	-	-	-	-	-	-	-
5012660	Manual Labor Services	254.37	419.83	148.65	303.29	292.15	150.04	89.01
5012670	Production Services	1,627.17	2,071.45	1,059.51	1,534.11	2,146.76	1,142.26	288.94
5012680	Skilled Services	1,806.91	-	1,290.65	1,548.78	1,290.65	1,290.65	1,290.65
	Total Support Services	3,688.45	2,491.28	2,498.81	3,386.18	3,729.56	2,582.95	1,668.60
5012700	Technical Services							
5012780	VITA InT Int Cost Goods&Svs	-	-	-	-	-	-	-
	Total Technical Services	-	-	-	-	-	-	-
5012800	Transportation Services							

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5012820	Travel, Personal Vehicle	548.66	241.47	69.55	579.96	1,403.94	368.64	655.76
5012830	Travel, Public Carriers	-	-	-	-	116.60	37.82	-
5012840	Travel, State Vehicles	50.66	127.32	-	127.32	163.40	146.10	607.77
5012850	Travel, Subsistence & Lodging	490.56	-	-	309.12	726.34	572.07	-
5012880	Trvl, Meal Reimb- Not Rprtbl	144.50	-	-	296.50	569.75	243.00	-
	Total Transportation Services	1,234.38	368.79	69.55	1,312.90	2,980.03	1,367.63	1,263.53
	Total Contractual Svcs	10,485.72	10,341.81	8,790.19	13,002.24	13,312.74	9,831.59	6,016.91
5013000	Supplies And Materials							
5013100	Administrative Supplies							
5013120	Office Supplies	-	45.99	60.73	44.43	238.73	59.93	56.00
5013130	Stationery and Forms	-	-	-	-	-	-	-
	Total Administrative Supplies	-	45.99	60.73	44.43	238.73	59.93	56.00
5013200	Energy Supplies							
5013230	Gasoline	-	-	-	-	7.29	16.27	-
	Total Energy Supplies	-	-	-	-	7.29	16.27	-
5013500	Repair and Maint. Supplies							
5013520	Custodial Repair & Maint Matrl	-	-	-	-	-	-	-
	Total Repair and Maint. Supplies	-	-	-	-	-	-	-
	Total Supplies And Materials	-	45.99	60.73	44.43	246.02	76.20	56.00
5015000	Continuous Charges							
5015300	Operating Lease Payments							
5015340	Equipment Rentals	-	-	-	-	5.29	-	-
5015350	Building Rentals	-	13.62	-	-	14.40	-	-
5015390	Building Rentals - Non State	2,371.88	2,776.45	2,427.96	2,371.88	2,643.62	2,371.88	2,371.88
	Total Operating Lease Payments	2,371.88	2,790.07	2,427.96	2,371.88	2,663.31	2,371.88	2,371.88
	Total Continuous Charges	2,371.88	2,790.07	2,427.96	2,371.88	2,663.31	2,371.88	2,371.88

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5022000	Equipment							
5022710	Household Equipment	-	-	-	-	-	-	-
	Total Specific Use Equipment	-	-	-	-	-	-	-
	Total Equipment	-	-	-	-	-	-	-
	Total Expenditures	51,906.01	33,747.15	31,898.41	38,895.58	38,845.96	31,597.45	29,004.09
	Allocated Expenditures							
20100	Behavioral Science Exec	-	-	-	-	-	-	-
20200	Opt/Vet-Med\ASLP Executive Dir	-	-	-	-	-	-	-
20400	Nursing / Nurse Aid	2,007.92	1,438.07	1,352.45	2,067.60	5,784.71	1,746.64	3,332.64
20600	Funeral\LTCA\PT	-	-	-	-	-	-	-
30100	Data Center	22,293.19	7,500.99	19,761.85	18,382.20	7,102.94	23,557.57	17,242.26
30200	Human Resources	69.93	75.91	63.01	85.41	12,926.36	150.89	83.82
30300	Finance	29,246.36	14,731.13	14,372.19	8,024.29	19,327.31	14,042.03	10,209.26
30400	Director's Office	9,455.42	7,260.77	6,686.29	7,118.22	6,887.85	6,790.41	7,526.55
30500	Enforcement	87,807.80	52,289.22	45,269.69	45,345.15	45,748.59	46,440.27	44,777.41
30600	Administrative Proceedings	22,350.10	12,528.19	14,149.43	12,351.42	15,521.44	16,117.93	24,411.58
30700	Impaired Practitioners	173.65	107.79	118.80	99.76	97.55	103.05	99.81
30800	Attorney General	-	-	258.33	258.33	-	-	258.33
30900	Board of Health Professions	5,484.22	3,772.44	3,383.98	3,862.59	3,956.39	3,327.78	4,060.45
31000	SRTA	-	-	-	-	-	-	-
31100	Maintenance and Repairs	-	-	-	-	-	-	-
31300	Emp. Recognition Program	-	-	-	-	-	-	102.53
31400	Conference Center	13.61	25.82	20,005.53	(2,362.71)	(6,963.33)	107.79	12.09
31500	Pgm Devlpmnt & Implmentn	4,278.98	3,642.97	3,355.48	3,593.17	4,109.30	3,534.04	3,588.98
98700	Cash Transfers	-	-	-	-	-	-	-
	Total Allocated Expenditures	183,181.17	103,373.29	128,777.05	98,825.44	114,499.12	115,918.39	115,705.71
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (130,902.18)	\$ (40,835.44)	\$ 29,925.09	\$ (41,711.02)	\$ (26,118.20)	\$ (85,020.84)	\$ (11,203.56)

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
4002400	Fee Revenue						
4002401	Application Fee	175.00	325.00	225.00	200.00	100.00	2,500.00
4002406	License & Renewal Fee	100,110.00	92,485.00	120,380.00	148,705.00	117,125.00	1,196,550.00
4002432	Misc. Fee (Bad Check Fee)	135.00	35.00	35.00	-	-	490.00
	Total Fee Revenue	100,420.00	92,845.00	120,640.00	148,905.00	117,225.00	1,199,540.00
4003000	Sales of Prop. & Commodities						
4003007	Sales of Goods/Svces to State	112,204.37	100,282.13	-	-	64,984.23	468,034.40
4003020	Misc. Sales-Dishonored Payments	65.00	50.00	30.00	-	-	385.00
	Total Sales of Prop. & Commodities	112,269.37	100,332.13	30.00	-	64,984.23	468,419.40
	Total Revenue	212,689.37	193,177.13	120,670.00	148,905.00	182,209.23	1,667,959.40
5011000	Personal Services						
5011100	Employee Benefits						
5011110	Employer Retirement Contrib.	808.32	808.32	808.32	808.32	404.16	11,550.51
5011120	Fed Old-Age Ins- Sal St Emp	440.39	440.39	420.99	1,036.38	207.30	7,430.13
5011130	Fed Old-Age Ins- Wage Earners	471.48	678.65	1,182.86	778.97	706.10	8,413.15
5011140	Group Insurance	81.20	81.20	81.20	81.20	40.60	1,154.02
5011150	Medical/Hospitalization Ins.	1,806.00	1,806.00	1,806.00	1,806.00	903.00	26,189.00
5011160	Retiree Medical/Hospitalizatn	73.14	73.14	73.14	73.14	36.57	1,039.44
5011170	Long term Disability Ins	40.92	40.92	40.92	40.92	20.46	581.50
	Total Employee Benefits	3,721.45	3,928.62	4,413.43	4,624.93	2,318.19	56,357.75
5011200	Salaries						
5011230	Salaries, Classified	6,198.58	6,198.58	5,945.22	5,945.22	2,719.26	87,347.81
5011250	Salaries, Overtime	-	-	-	501.89	206.66	4,517.70
	Total Salaries	6,198.58	6,198.58	5,945.22	6,447.11	2,925.92	91,865.51
5011310	Bonuses and Incentives	-	-	-	1,057.88	-	1,057.88
5011380	Deferred Compnstn Match Pmts	40.00	40.00	40.00	40.00	20.00	480.00
	Total Special Payments	40.00	40.00	40.00	1,097.88	20.00	1,537.88
5011400	Wages						-
5011410	Wages, General	6,163.36	8,871.00	15,462.36	16,265.10	9,230.25	115,636.78

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5011430	Wages, Overtime	-	-	-	401.85	-	823.79
	Total Wages	6,163.36	8,871.00	15,462.36	16,666.95	9,230.25	116,460.57
5011600	Terminatn Personal Svce Costs						
5011620	Salaries, Annual Leave Balanc	-	-	-	-	-	4,065.07
5011640	Salaries, Cmp Leave Balances	-	-	-	-	-	74.52
5011660	Defined Contribution Match - Hy	27.86	27.86	27.86	27.86	13.93	333.12
	Total Terminatn Personal Svce Costs	27.86	27.86	27.86	27.86	13.93	4,472.71
	Total Personal Services	16,151.25	19,066.06	25,888.87	28,864.73	14,508.29	270,694.42
5012000	Contractual Svs						-
5012100	Communication Services						-
5012110	Express Services	-	-	12.14	5.93	-	23.78
5012140	Postal Services	2,325.11	3,665.90	4,526.10	3,876.47	8,041.98	52,484.33
5012150	Printing Services	-	-	123.11	61.79	-	458.17
5012160	Telecommunications Svcs (VITA)	-	-	-	4.81	26.28	100.45
5012190	Inbound Freight Services	-	-	-	2.45	-	2.45
	Total Communication Services	2,325.11	3,665.90	4,661.35	3,951.45	8,068.26	53,069.18
5012400	Mgmnt and Informational Svcs						
5012420	Fiscal Services	1,910.40	1,844.54	1,659.13	-	2,300.80	20,273.37
5012440	Management Services	11.07	-	17.86	-	21.74	233.62
	Total Mgmnt and Informational Svcs	1,921.47	1,844.54	1,676.99	-	2,322.54	20,506.99
5012600	Support Services						
5012650	Laundry and Linen Services	57.79	-	-	-	-	57.79
5012660	Manual Labor Services	53.11	139.47	152.56	269.33	534.42	2,806.23
5012670	Production Services	515.35	715.31	1,126.62	1,804.26	2,793.06	16,824.80
5012680	Skilled Services	1,290.65	1,290.65	3,097.56	1,806.91	2,065.04	18,069.10
	Total Support Services	1,916.90	2,145.43	4,376.74	3,880.50	5,392.52	37,757.92
5012700	Technical Services						
5012780	VITA InT Int Cost Goods&Svs	-	-	-	-	2,292.89	2,292.89
	Total Technical Services	-	-	-	-	2,292.89	2,292.89
5012800	Transportation Services						

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5012820	Travel, Personal Vehicle	165.68	61.04	833.89	3,333.20	409.81	8,671.60
5012830	Travel, Public Carriers	-	-	-	-	-	154.42
5012840	Travel, State Vehicles	-	331.90	17.71	45.03	102.94	1,720.15
5012850	Travel, Subsistence & Lodging	-	-	372.86	2,581.22	217.39	5,269.56
5012880	Trvl, Meal Reimb- Not Rprtbl	-	-	301.00	1,433.25	136.50	3,124.50
	Total Transportation Services	165.68	392.94	1,525.46	7,392.70	866.64	18,940.23
	Total Contractual Svcs	6,329.16	8,048.81	12,240.54	15,224.65	18,942.85	132,567.21
5013000	Supplies And Materials						
5013100	Administrative Supplies						-
5013120	Office Supplies	56.95	246.53	87.03	310.16	82.11	1,288.59
5013130	Stationery and Forms	-	-	-	61.79	-	61.79
	Total Administrative Supplies	56.95	246.53	87.03	371.95	82.11	1,350.38
5013200	Energy Supplies						
5013230	Gasoline	-	-	27.26	-	-	50.82
	Total Energy Supplies	-	-	27.26	-	-	50.82
5013500	Repair and Maint. Supplies						
5013520	Custodial Repair & Maint Matrl	-	-	0.75	-	-	0.75
	Total Repair and Maint. Supplies	-	-	0.75	-	-	0.75
	Total Supplies And Materials	56.95	246.53	115.04	371.95	82.11	1,401.95
5015000	Continuous Charges						
5015300	Operating Lease Payments						
5015340	Equipment Rentals	-	-	7.93	-	-	13.22
5015350	Building Rentals	14.40	-	15.20	-	-	57.62
5015390	Building Rentals - Non State	2,550.98	2,373.19	2,684.31	2,945.40	2,684.31	30,573.74
	Total Operating Lease Payments	2,565.38	2,373.19	2,707.44	2,945.40	2,684.31	30,644.58
	Total Continuous Charges	2,565.38	2,373.19	2,707.44	2,945.40	2,684.31	30,644.58

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5022000	Equipment						
5022710	Household Equipment	-	-	21.01	-	-	21.01
	Total Specific Use Equipment	-	-	21.01	-	-	21.01
	Total Equipment	-	-	21.01	-	-	21.01
	Total Expenditures	25,102.74	29,734.59	40,972.90	47,406.73	36,217.56	435,329.17
	Allocated Expenditures						
20100	Behavioral Science Exec	-	-	-	-	-	-
20200	Opt\Vet-Med\ASLP Executive Dir	-	-	-	-	-	-
20400	Nursing / Nurse Aid	3,580.12	2,597.48	6,762.97	3,076.01	2,535.01	36,281.62
20600	Funeral\LTCA\PT	-	-	-	-	-	-
30100	Data Center	15,139.33	29,000.48	7,621.32	17,565.86	2,055.70	187,223.69
30200	Human Resources	62.08	86.79	196.85	174.38	13,183.97	27,159.41
30300	Finance	20,807.74	7,682.20	1,686.10	15,489.53	11,581.56	167,199.69
30400	Director's Office	6,775.75	7,653.47	9,188.07	8,742.76	4,337.28	88,422.86
30500	Enforcement	41,767.90	43,004.21	38,668.78	36,991.43	22,437.65	550,548.08
30600	Administrative Proceedings	9,289.80	12,375.00	9,652.16	16,452.01	5,829.27	171,028.34
30700	Impaired Practitioners	105.68	119.88	175.01	167.34	77.02	1,445.36
30800	Attorney General	-	-	258.33	-	-	1,033.33
30900	Board of Health Professions	4,081.31	4,256.59	3,225.05	5,269.52	2,757.99	47,438.31
31000	SRTA	-	-	-	-	-	-
31100	Maintenance and Repairs	-	-	-	-	-	-
31300	Emp. Recognition Program	-	4.73	96.53	35.92	737.46	977.17
31400	Conference Center	(13.42)	20.29	57.28	38.81	17.99	10,959.74
31500	Pgm Devlpmnt & Implmentn	3,443.15	5,891.79	4,665.10	6,403.52	3,123.69	49,630.18
98700	Cash Transfers	-	-	-	-	-	-
	Total Allocated Expenditures	105,039.44	112,692.92	82,253.57	110,407.11	68,674.60	1,339,347.79
	Net Revenue in Excess (Shortfall) of Expenditures	\$ 82,547.19	\$ 50,749.62	\$ (2,556.47)	\$ (8,908.84)	\$ 77,317.07	(106,717.56)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5011120	Fed Old-Age Ins- Sal St Emp	413.80	-	(413.80)	0.00%
5011130	Fed Old-Age Ins- Wage Earners	3,397.97	3,095.00	(302.97)	109.79%
	Total Employee Benefits	3,811.77	3,095.00	(716.77)	123.16%
5011300	Special Payments				
5011310	Bonuses and Incentives	1,003.88	-	(1,003.88)	0.00%
5011340	Specified Per Diem Payment	11,550.00	24,550.00	13,000.00	47.05%
	Total Special Payments	12,553.88	24,550.00	11,996.12	51.14%
5011400	Wages				
5011410	Wages, General	48,823.14	40,448.00	(8,375.14)	120.71%
	Total Wages	48,823.14	40,448.00	(8,375.14)	120.71%
5011930	Turnover/Vacancy Benefits		-	-	0.00%
	Total Personal Services	65,188.79	68,093.00	2,904.21	95.73%
5012000	Contractual Svcs				
5012400	Mgmnt and Informational Svcs				
5012470	Legal Services	-	4,110.00	4,110.00	0.00%
	Total Mgmnt and Informational Svcs	-	4,110.00	4,110.00	0.00%
5012600	Support Services				
5012640	Food & Dietary Services	181.76	10,598.00	10,416.24	1.72%
5012680	Skilled Services	-	10,000.00	10,000.00	0.00%
	Total Support Services	181.76	20,598.00	20,416.24	0.88%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	14,962.93	16,757.00	1,794.07	89.29%
5012830	Travel, Public Carriers	187.99	39.00	(148.99)	482.03%
5012850	Travel, Subsistence & Lodging	15,682.47	13,828.00	(1,854.47)	113.41%
5012880	Trvl, Meal Reimb- Not Rprtbl	7,078.75	6,546.00	(532.75)	108.14%
	Total Transportation Services	37,912.14	37,170.00	(742.14)	102.00%
	Total Contractual Svcs	38,093.90	61,878.00	23,784.10	61.56%
5013000	Supplies And Materials				
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	14.00	14.00	0.00%
	Total Residential Supplies	-	14.00	14.00	0.00%
	Total Supplies And Materials	-	14.00	14.00	0.00%
5022000	Equipment				
5022600	Office Equipment				
5022620	Office Furniture	-	2,100.00	2,100.00	0.00%
	Total Office Equipment	-	2,100.00	2,100.00	0.00%
	Total Equipment	-	2,100.00	2,100.00	0.00%
	Total Expenditures	103,282.69	132,085.00	28,802.31	78.19%

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 20400 - Nursing / Nurse Aide

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011000	Personal Services							
5011100	Employee Benefits							
5011120	Fed Old-Age Ins- Sal St Emp	-	-	-	-	-	-	-
5011130	Fed Old-Age Ins- Wage Earners	183.62	166.28	96.44	188.36	455.70	318.13	379.63
	Total Employee Benefits	183.62	166.28	96.44	188.36	455.70	318.13	379.63
5011300	Special Payments							
5011310	Bonuses and Incentives	-	-	-	-	-	-	-
5011340	Specified Per Diem Payment	1,550.00	600.00	250.00	1,700.00	1,300.00	500.00	150.00
	Total Special Payments	1,550.00	600.00	250.00	1,700.00	1,300.00	500.00	150.00
5011400	Wages							
5011410	Wages, General	2,400.49	2,173.36	1,260.81	2,462.19	5,956.76	4,158.54	4,962.46
	Total Wages	2,400.49	2,173.36	1,260.81	2,462.19	5,956.76	4,158.54	4,962.46
	Total Personal Services	4,134.11	2,939.64	1,607.25	4,350.55	7,712.46	4,976.67	5,492.09
5012000	Contractual Svs							
5012600	Support Services							
5012640	Food & Dietary Services	-	-	-	-	-	-	-
	Total Support Services	-	-	-	-	-	-	-
5012800	Transportation Services							
5012820	Travel, Personal Vehicle	1,529.04	1,211.26	361.66	2,557.85	1,685.80	625.96	377.69
5012830	Travel, Public Carriers	108.69	-	-	-	-	-	-
5012850	Travel, Subsistence & Lodging	1,134.10	1,237.20	912.04	1,478.48	2,160.41	522.31	10.00
5012880	Trvl, Meal Reimb- Not Rprtble	925.25	496.00	118.50	1,306.50	836.25	205.75	118.50
	Total Transportation Services	3,697.08	2,944.46	1,392.20	5,342.83	4,682.46	1,354.02	506.19
	Total Contractual Svs	3,697.08	2,944.46	1,392.20	5,342.83	4,682.46	1,354.02	506.19

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 20400 - Nursing / Nurse Aide

For the Period Beginning July 1, 2017 and Ending June 30, 2018

Account Number	Account Description	February	March	April	May	June	Total
5011000	Personal Services						
5011100	Employee Benefits						
5011120	Fed Old-Age Ins- Sal St Emp	-	-	-	413.80	-	413.80
5011130	Fed Old-Age Ins- Wage Earners	278.91	471.78	453.61	156.61	248.90	3,397.97
	Total Employee Benefits	278.91	471.78	453.61	570.41	248.90	3,811.77
5011300	Special Payments						
5011310	Bonuses and Incentives	-	-	-	1,003.88	-	1,003.88
5011340	Specified Per Diem Payment	1,250.00	350.00	2,450.00	150.00	1,300.00	11,550.00
	Total Special Payments	1,250.00	350.00	2,450.00	1,153.88	1,300.00	12,553.88
5011400	Wages						-
5011410	Wages, General	3,646.01	6,166.97	5,929.44	6,452.63	3,253.48	48,823.14
	Total Wages	3,646.01	6,166.97	5,929.44	6,452.63	3,253.48	48,823.14
	Total Personal Services	5,174.92	6,988.75	8,833.05	8,176.92	4,802.38	65,188.79
5012000	Contractual Svs						-
5012600	Support Services						
5012640	Food & Dietary Services	-	-	92.43	89.33	-	181.76
	Total Support Services	-	-	92.43	89.33	-	181.76
5012800	Transportation Services						
5012820	Travel, Personal Vehicle	1,588.17	464.34	2,747.39	528.65	1,285.12	14,962.93
5012830	Travel, Public Carriers	79.30	-	-	-	-	187.99
5012850	Travel, Subsistence & Lodging	1,596.55	1,395.81	3,154.30	631.02	1,450.25	15,682.47
5012880	Trvl, Meal Reimb- Not Rprtble	894.00	242.75	1,127.00	144.75	663.50	7,078.75
	Total Transportation Services	4,158.02	2,102.90	7,028.69	1,304.42	3,398.87	37,912.14
	Total Contractual Svs	4,158.02	2,102.90	7,121.12	1,393.75	3,398.87	38,093.90

2018 Monthly Tracking Log

License Count

Nursing	Dec-17	Jan-18	Feb - 18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Total
Pres Auth	7,141	7,160	7,242	7,292	7,307	7,335	7,396	7,491	7,584					
Massage Therapy	8,521	8,538	8,538	8,544	8,556	8,584	8,653	8,676	8,715					
Medication Aide	6,226	6,242	6,325	6,364	6,392	6,375	6,455	6,466	6,464					
Clinical Nurse Spec	431	430	429	428	428	424	420	421	421					
Nurse Practitioner	10,159	10,210	10,335	10,388	10,390	10,418	10,533	10,646	10,721					
Practical Nurse	29,014	28,938	28,981	28,926	28,872	28,869	28,925	28,970	28,980					
Registered Nurse	107,676	107,791	108,274	108,178	108,077	107,859	108,539	109,407	109,645					
Total for Nursing	169,168	169,309	170,124	170,120	170,022	169,864	170,921	172,077	172,530	0	0	0	0	
Nurse Aide	52,151	51,560	52,067	52,218	52,447	52,015	52,008	52,123	52,128					
Advanced Nurse Aide	60	57	55	55	54	55	55	52	50					
Total for Nurse Aide	52,211	51,617	52,122	52,273	52,501	52,070	52,063	52,175	52,178					
Total	221,379	220,926	222,246	222,393	222,523	221,934	222,984	224,252	224,708	0	0	0	0	

Open Cases Count

Nursing	1133	1143	1169	1204		1247	1184	1071	1137					
Nurse Aide	450	400	330	278		249	268	259	259					
Total	1,583	1,543	1,499	1,482	0	1,496	1,452	1,330	1,396	0	0	0	0	

Rec'd RN	59	59	78	75	64	56	75	63	84					554
Rec'd PN	34	34	30	49	34	32	34	46	53					312
Rec'd NP, AP, CNS	27	24	29	37	26	19	27	27	30					219
Rec'd LMT	6	6	4	6	3	6	4	3	6					38
Rec'd RMA	4	8	7	16	11	9	12	16	8					87
Rec'd Edu Program	1	0	1	2	0	3	3	3	2					14
Total Rec'd Nursing	131	131	149	185	138	125	155	158	183	0	0	0	0	1,224
Closed RN	75	53	44	78	40	60	104	148	66					593
Closed PN	38	29	33	43	21	39	54	76	39					334
Closed NP, AP, CNS	20	21	11	42	7	17	42	64	25					229
Closed LMT	1	1	7	7	7	6	5	3	3					39
Closed RMA	8	8	14	12	6	7	13	19	11					90
Closed Edu Program	6	3	0	0	2	4	3	1	0					13
Total Closed Nursing	148	115	109	182	83	133	221	311	144	0	0	0	0	1,298
Nurse Aide														
Received	31	22	47	36	33	28	53	50	51					320
Rec'd Edu Program	0	0	0	0	0	0	0	0	0					0
Total Rec'd CNA	31	22	47	36	33	28	53	50	51	0	0	0	0	320
Closed	33	49	143	83	65	64	30	64	57					555
Closed Edu Program	0	3	0	1	0	0	0	0	0					4
Total Closed CNA	33	52	143	84	65	64	30	64	57	0	0	0	0	559

**HPMP Quarterly Report
April - June 2018**

Board	License	Admissions ¹		Stays ²	Comp ³	Vacated Stays ⁴		Dismissals ⁵				
		Req	Vol			Vac Only	Vac & Dism	N/C	Inel	Dism Resig	Resig	Death
Nursing	LNP	1		1				1				
	LPN	4	1					2				
	RN	24	1	6	6			10		3	1	
	CNA	3			1				1			
	Massage Ther											
Nursing Total		32	2	7	7	0	0	13	1	3	1	0
	DC											
	DO											
	DPM											
	Intern/Resident	2	1					1				
	LAT											
	LBA											
Medicine	Lic Rad Tech											
	MD	3	1	1	5			2	1			
	OT											
	PA							1				
	RT	3						1		1		1
Medicine Total		8	2	1	5	0	0	5	1	1	0	1
Pharmacy	Pharmacist	2		1	2							
	RPh											
	Pharm Tech									1		
Pharmacy Totals		2	0	1	2	0	0	0	0	1	0	0
Dentistry	DDS				2			1				
	DMD											
	RDH											
Dentistry Total		0	0	0	2	0	0	1	0	0	0	0
Social Work	LCSW											
Psychology	LCP											
Counseling	LPC										1	
Funeral Directors & Embalmers	FSL							1				
Optometry	OD											
Veterinary Med	DVM											
Audiology/Speech Pathology	SLP											
Physical Therapy	PT											
	PTA				1							
Total		0	0	0	1	0	0	0	0	0	0	0
TOTALS		42	4	9	17	0	0	20	2	5	2	1

Admissions¹: Req=Required (Board Referred, Board Ordered, Investigation); Vol=Voluntary (No known DHP involvement at time of intake)

Stays²: Stays of Disciplinary Action Granted

Comp³: Successful Completions

Vacated Stays⁴: Vac Only=Vacated Stay Only; Vac & Dism=Vacated Stay & Dismissal

Dismissals⁵: N/C=Dismissed Non-Compliant; Inel=Dismissed Ineligible; Dism Resig=Dismissed due to Resignation; Resig=Resignation, no board action

Virginia Board of Nursing

Executive Director Report

September 18, 2018

Meetings/Speaking Engagements

- Charlette Ridout, Senior Nursing Education Consultant presented at the annual Virginia Health and Medical Science Educators Association Summer Conference on Monday, July 16 in Williamsburg. Information regarding the mission, role and membership of the Board and regulations impacting nursing education programs was discussed. Approximately 50 nursing educators from the practical nursing educational programs attended.
- Dr. Paula Saxby, Deputy Executive Director for Board of Nursing, was recognized "for her outstanding service in sharing her talents and expertise to all the students and educators of Health and Medical Sciences across the Commonwealth" at the 40th annual meeting and conference of the Virginia Health and Medical Sciences Educators Association (VAHAMSEA) of the Virginia Department of Education on July 18, 2018 in Williamsburg. Dr. Saxby also presented information related to nurse aide education programs and testing on July 19, 2018.
- **Train-the-Trainer for Nurse Aide Educators** – Dr. Paula Saxby, Deputy executive Director of the Virginia Board of Nursing, presented information at the above training on July 24, 2018 in Richmond. Topics of the presentation included: OBRA requirements for nurse aide education programs, Board of Nursing information and regulations for nurse aide education programs, updates on PearsonVUE and the testing process for the NNAAP exam (certification exam), and resources for testing and the Board of Nursing. There were fourteen educators in attendance.
- Lisa Speller-Davis, RN, BSN, Policy Assistant, and Charlette N. Ridout, RN, MS, CNE, Senior Nursing Education Consultant for the Board of Nursing, attended the Virginia Nurses Association (VNA) on Monday, July 23, 2018. Meeting of Nursing and Mental Health Groups, the topics discussed were:
 - Stigma around mental health
 - ❖ Lack of knowledge of behavior/mental health resources
 - ❖ Is there a difference between mental and behavioral health”
 - ❖ Is this the correct group of stakeholders for this discussions?
 - ❖ How do we get the public interested in careers in mental health?
 - Medical Home-Medicare Payment-Medicaid Payment
 - ❖ Point-Health care facilities could benefit from opening up to students for clinical
 - ❖ Legislative discussion around the limited resources provided an paid for by the State
- The Virginia Chapter of the American Massage Therapy Association has approached Board of Nursing Staff the possibility of jointly developing a video for placement on YouTube related to FAQ’s regarding Massage Therapy Licensure. Jay P. Douglas, Executive Director for Board of Nursing, has discussed with Dr. Brown, DHP Director, and Communications. Ms. Douglas will participate in the video production.
- **Meeting with Senator Chase; Personal Care Aides (PCA) on July 31, 2018** – at the invitation of DMAS, Jay Douglas, Executive Director for Virginia Board of Nursing, met with Senator Chase to discuss the status of regulations of PCAs (unlicensed) who take care of individual in

private homes and are reimbursed under the DMAS Waiver program. Once of Senator Chase constituents “Companion Extraordinaire Home Care Services” has raised public safety issues and concerns that these individuals are not regulated. Present at the meeting were representatives from DMAS, Tammy Whitlock, Terri Smith and Nicole Martin. Companion Extraordinaire representatives Dave Bodman (CEO) and Dawn Beninghove, RN (COO).

DMAS shared that many years ago DMAS had approved the training program for these individuals, however the Attorney General’s Office opined that DMAS did not have the authority to do so and as a result there is no longer an entity that approves PCA training nor there is consistency or a quality check on the training programs for these individuals.

- **Meeting with Virginia Nurses Foundation (VNF) and SAMSA Representative on August 1, 2018** - Jay Douglas, Executive Director for Virginia Board of Nursing, attended a meeting with Jean Bennett from SAMSA at the invitation of VNF to discuss opportunities for education of nurse related to Mental Health and Opioid Addiction.
- **Staff regulatory Review Committee meeting on August 3, 2018** - Key BON staff met with Elaine Yeatts in preparation for development of a NOIRA related to the periodic review of four sets of regulations. Regulations set for review are Nurse Aide, Nurse Aide Education, Medication Aide and Agency Subordinate regulations.
- Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant, presented to the Riverside Health Systems new nurse residency cohort in Newport News. Information regarding the mission of the board, duties of the board, nursing laws and regulations, guidance documents and use of the board website were reviewed. Approximately 40 people were in attendance.
- Robin Hills, RN, DNP, WHNP, Deputy Executive Director for Advanced Practice attended the NCSBN APRN Knowledge conference call on August 9, 2018. Topics covered during the call included:
 - ❖ Ebola is back in the Republic of the Congo
 - ❖ Emergency NP certification
 - Statistic: approximately 85% ER visits are primary care
 - AANP Certification Board in collaboration with the American Academy of Emergency Nurse Practitioners has developed a certification exam for Emergency Nurse Practitioners
 - This certification is only available to Family Nurse Practitioners as a specialty
 - For: The requirement of ability to stabilize the unstable patient basis for including 15% acute care in FNP population focus
 - Against: Adult Acute Gerontology NPs argue that FNPs are not prepared for the Acute Care patient and providing acute care is outside the scope of the original FNP population focus
 - Great need for any provider in rural parts of the country is a driver
 - Consensus Model challenged by this issue
 - M Cahill/NCSBN will take this issue to LACE meeting in early October
 - ❖ State Boards asked if aware of “Nurse Anesthesiologists” title for CRNAs – 5 states said yes
 - Driver behind this is that anesthesiologist assistants use “anesthetist” title and is confusing

- Nurse Anesthetists is more like APRN than a regulatory change
 - ❖ Task Force is being created on APRN Compact
 - Main issue: states with transition to practice
- Jay P. Douglas, Executive Director for Virginia Board of Nursing, attended the ENLC Annual meeting on August 14, 2018. Topics of discussion were implementation and administration of the new version of compact.
- Jay P. Douglas, Executive Director for Virginia Board of Nursing, Louise Hershkowitz, Board President, Trula Minton, Board Member, and Charlette Ridout, Senior Nursing Education Consultant, attended the NCSBN Annual meeting on August 15 – 17, 2018. Topics of discussion related to Delegate Assembly, General Assembly, concerns and insights on nursing regulations, and current regulatory information.
- Key Board of Nursing Staff met with IT on August 20, 2018 regarding BON IT Projects/planning related to Nurse Practitioner Legislation and changes in Prescriptive Authority licenses.
- Charlette Ridout, Senior Nursing Education Consultant, met with the Dean of Academic Affairs and the Nursing Program Director at Blue Ridge Community College in Weyers Cave On August 22, 2018 to discuss the regulations for nursing programs, resources available to assist the college with improving student outcomes and options for clinical learning. The college had a recent change in the nursing program director and requested the meeting.
- Stephanie Willinger, Deputy Executive Director for Licensure, and Naim Campell, Criminal Background Check (CBC) Supervisor, presented CBC overview/process at the Board of Health Professions meeting on August 23, 2018.
- Jay Douglas, Executive Director for the Virginia Board of Nursing, was appointed on August 22, 2018 to the National Council of State Boards of Nursing (NCSBN) Board of Directors as Area III for one year term.
- Jay Douglas, Executive Director for the Virginia Board of Nursing, provided new Board Member training to Dixie McElfresh, LPN, on August 27, 2018.
- Robin Hills, Deputy Executive Director for Advanced Practice, attended the VAC Access to Care conference call on August 28, 2018. The Mental Health Coalition is in the process of developing a case study with the goal of destigmatizing mental health disorders and educating the public that most of those who suffer from MH issues are not dangerous/violent

- Key Virginia Board of Nursing Staff provided a mentoring session to the Maryland Board of Nursing Staff on August 29-30, 2018 at the DHP Office. Jay Douglas, Executive Director for the Virginia Board of Nursing, is assigned as a Mentor to the Executive Officer through a program facilitated by NCSBN. Topics discussed were:
 - ❖ Overview of BON and DHP Structure and Organization Chart
 - ❖ Licensing Overview
 - ❖ Criminal Background Checks (CBC) Unit Overview
 - ❖ Review of use of MLO for Licensing, CBC and report purposes
 - ❖ Overview of Discipline Process and Staff Roles
 - ❖ Overview of DHP Enforcement process and roles and Q&A
 - ❖ Meeting with Compliance Staff who monitor licensees under the Board Order

Robin Hills, Stephanie Willinger, Ann Tiller, Tonya James, and Key Enforcement Staff met with Maryland Board Staff.

- Jay Douglas, Executive Director for the Virginia Board of Nursing, attended the Enhanced Nurse Licensure Compact (ENLC) Executive Committee meeting on September 6-7, 2018 in CA. Ms. Douglas serves as the Vice President on the Executive Committee. Focus of the meeting was development of rules for the Commission, training education for Board Staff and a discussion regarding Compact States who offer a choice of single state or multi-state license versus the default licenses being one with multi-state privilege.
- FOIA request, certified nurse aide records, was received by Diane Power, Director of Communications, from Reuters News Service on September 6, 2018.

Report on NCSBN Annual Meeting and Delegate Assembly

Minneapolis, MN

August 14 – 17, 2018

Submitted by Louise Hershkowitz, CRNA, MSHA,
President, Virginia Board of Nursing

Attending the 2018 NCSBN Annual Meeting and Delegate Assembly was both inspiring and educational. As a first time attendee, I was impressed by the organization and activities of NCSBN and its aggressive advancement of nursing regulation in the United States and around the world.

Having the opportunity to network with other NCSBN members, and particularly with Board Presidents, was invaluable in helping me to build relationships and context around my service as President of the Virginia Board. Additionally, becoming even more familiar with the vast resources of NCSBN will be beneficial in guiding the activities of the Virginia Board.

Three “takeaways” from the meeting:

1. NCSBN is aggressively pursuing global relationships to both promote nursing regulation and strengthen information resources that are fully available to member boards and others.
2. The issues facing the Virginia Board of Nursing and other health regulatory boards in Virginia are common across member jurisdictions, including the nature of infractions (substance use disorder, fraud, standard of care violations) and developing concerns (telehealth, access to care, scope of practice).
3. The Virginia Board of Nursing is advantaged in its position within an “umbrella” structure that provides it with appropriate supervision and extensive resources, but facilitates it functioning autonomously and effectively.

I appreciate the opportunity to attend this important meeting along with my Virginia Board of Nursing colleagues.

NATIONAL COUNCIL STATE BOARDS OF NURSING (NCSBSN)

ANNUAL MEETING, AUGUST 15-17, 2018

MINNEAPOLIS, MINNESOTA

I. Report of Marijuana Regulatory Guidelines Committee

- Model guidelines for APRN authorization of marijuana in patient care
- Model guidelines for nursing care of patients using marijuana
- Recommendations for cannabis-specific curriculum content in APRN education programs
- Recommendations for cannabis-specific curriculum content for pre-licensure education programs.

NCSBN Strategic Plan 2017-2019

- Regulatory systems for increased relevance and responsiveness to changes in healthcare
 - Global regulatory platform for collaboration between nurse regulators
 - Performance competencies for excellence in regulatory governance
 - Facilitate the generation and communication of knowledge to support decision making and evidence-based regulation
- Provide regulatory solutions to address borderless health care delivery
- Engagement and leadership potential of all members
 - Promote use of evidence-based criteria and decision making to support BONs in the achievement of regulatory excellence
 - Competency Assessments to support the future of health care and the advancement of regulatory excellence

CEO, David Benton, Challenges for the Future

- Continued competency
- Performance measures and metrics for best practices to ensure public safety
- Regulators competencies in influencing policy decisions

NURSING NOW

Three (3) year global campaign in collaboration with the International Council of Nurses and the WHO “to enable health professions nearest the communities to achieve their potential to impact care”.

Goal: focus on treatment, disease prevention and health promotion, including mental health

Goal: advocate leader roles; organize global, local and regional entities to offer education and training for regulators; share research and evidence.

During this meeting and the sessions presented, as a Board member, I better understand how NCSBN works to not only facilitate the work of individual boards but also its influence in the global space for nursing regulation.

The collaboration of not only Boards in the United States but also with regulatory bodies throughout the world is paramount to nursing regulation in the area of “globalization” and nursing practice of the future.

As a professional nurse and nursing leader I was educated on resources and mechanisms to utilize in the education as well as continued competency of nurses to provide evidence-based care for individuals, families and communities.

As is obvious, the opportunity to hear speakers with varied backgrounds and perspectives was valuable to me as well as the opportunity to network with those board members who have similar experiences.

Thanks to everyone for allowing me the opportunity to attend the 2018 Annual NCSBN Delegate Assembly. Of the many lessons learned and conversations deserving continue thought, the following three key points stand out to me the most:

Simulation in Nursing Education

Since NCSBN published the research on the use of simulation in 2014, nursing education programs have used simulation in a variety of ways and percentage of total clinical hours. While simulation can provide an excellent learning experience in a safe environment, simulation must be developed based on research and current evidence. Currently virtual reality simulation and the use of 100% simulation for some areas of clinical learning is occurring across the country. As the research continues to develop, regulators need to remain aware and involved so they are ready and prepared to evaluate and implement change if necessary to maintain the balance between public safety, necessary regulation and needed education.

Regulatory Differences

A number of states are no longer completing a scheduled survey visit to all nursing education programs, instead completing onsite visits only in response to complaints, possible disciplinary actions, as well as when poor student outcomes are noted. States are able to ensure quality education is available through the required program accreditation review processes.

Some states are limiting the number of times a person can take the NCLEX prior to receiving additional education. Some states are limiting the time period after graduation that applicants can take NCLEX before having to receive additional education. Public safety and the need to maintain continued competency is cited as the reasons for these regulations.

Medical Marijuana

NCSBN and the Journal of Nursing Regulation has published guidelines for medical marijuana. This publication is available to the public on the NCSBN website and includes:

- guidelines for nursing care of the patient using medical marijuana
- guidelines for providing education related to medical marijuana in pre-licensure nursing education programs
- guidelines for medical marijuana in APRN nursing education programs
- guidelines for APRN's certifying a medical marijuana qualified condition

Virginia Board of Nursing
Nurse Aide Curriculum Committee Sub-group
9960 Mayland Drive - Conference Center Suite 201 – Board Room 3 - Henrico, Virginia 23233
July 17, 2018 – 3:30 p.m.

Minutes

TIME AND PLACE: A subgroup meeting of the stakeholders regarding the Nurse Aide Curriculum of the Virginia Board of Nursing was called to order by Dr. Joyce Hahn, Chair at 3:30 p.m. on July 17, 2018 in Board Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 300, Henrico, Virginia.

BOARD MEMBERS PRESENT Joyce A. Hahn, PhD, RN, NEA-BC, FNAP, Board President (Chair)
Mark Monson, Citizen Member
Jennifer Phelps, LPN, QMHPA, First Vice President

STAKEHOLDERS PRESENT Tina Thomas, Alzheimer’s Association
Karen Riley, Leading Age (Sunnyside)
Judy Hackler, Virginia Assisted Living Association (VALA)
Michele Green-Wright, Virginia Department of Education (VDOE)
April Payne, Virginia Healthcare Association (VHCA)
Kathaleen Creegan-Tedeschi, VDH, Licensing Division

DHP STAFF PRESENT: Paula B. Saxby, RN, PhD, Deputy Executive Director, Virginia Board of Nursing
Brenda Krohn, RN, MS, Deputy Executive Director, Virginia Board of Nursing
Vivienne McDaniel, RN, MS, DNP student, Walden University
Temika Younger, RN, MS, On-Site Visitor, Virginia Board of Nursing
Beth Yates, Nursing and Nurse Aide Education Coordinator, Virginia Board of Nursing

DISCUSSION: This is a meeting of the subgroup as a recommendation from the full stakeholders group from their meeting on July 14, 2016. The focus of the July 2018 meeting was to continue to discuss possible changes to the Curriculum pertaining to Nurse Aide Education Programs in Virginia. The group continued to discuss possible changes to the curriculum starting with Chapter 11 and finished the discussion of Chapter 13 (the last chapter in the curriculum).

The group also amended their recommendation about the train-the-trainer course from a 16 hour course to a 12 hour course over a two day time frame.

PLAN FOR FOLLOWUP: Vivienne McDaniel will continue to make changes and update the curriculum by the end of August 2018, to include a table of contents. Then, Christine Smith will re-format the curriculum to landscape to include: content, objectives, resources, and learning activities. Ms. McDaniel and Ms. Smith will review and submit to Dr. Saxby by the beginning of October to then be distributed to the committee for their review. The committee will reconvene for a final review on November 13, 2018. The plan is for the committee to make a recommendation to the full Board at its meeting in January 2019.

ADJOURNMENT:

The committee adjourned at 5:48 p.m.

Paula B. Saxby, R.N., Ph.D., Deputy Executive Director

Board of Health Professions Full Board Meeting

**August 23, 2018
10:00 a.m. - Board Room 4
9960 Mayland Dr, Henrico, VA
23233**

In Attendance

Kevin Doyle, EdD, LPC, LSATP, Board of Counseling
Allen R. Jones, Jr., DPT, PT, Board of Physical Therapy
Derrick Kendall, NHA, Board of Long-Term Care Administrators
Trula E. Minton, MS, RN, Board of Nursing
Kevin P. O'Connor, Board of Medicine
Martha S. Perry, MS, Citizen Member
Herb Stewart, PhD, Board of Psychology
Jacquelyn Tyler, RN, Citizen Member
Laura P. Verdun, MA, CCC-SLP, Board of Audiology & Speech-Language Pathology
James Wells, RPh, Citizen Member

Absent

Lisette P. Carbajal, Citizen Member
Helene D. Clayton-Jeter, OD, Board of Optometry
Mark Johnson, DVM, Board of Veterinary Medicine
Ryan Logan, RPh, Board of Pharmacy
Maribel E. Ramos, Citizen Member
James D. Watkins, DDS, Board of Dentistry
Vacant – Board of Social Work
Vacant – Board of Funeral Directors and Embalmers

DHP Staff

Barbara Allison-Bryan, Deputy Director, DHP
David Brown, Director, DHP
Elizabeth A. Carter, Ph.D., Executive Director BHP
Jaime Hoyle, Executive Director Behavioral Sciences Boards, DHP
Laura L. Jackson, MSHSA, Operations Manager, BHP
Elaine Yeatts, Senior Policy Analyst DHP
Diane Powers, Communications Director, DHP
Corie Tillman Wolf, Executive Director, Boards of Funeral Directors and Embalmers, Physical Therapy, Long-Term Care Directors, DHP

OAG Representative

Charise Mitchell

Presenters	Amy Marschean, DARS Dr. Richard Lindsay, Lindsay Institute for Innovations in Caregiving Christine Jensen, PhD, Riverside Stephanie Willinger, Deputy Director, Stephanie Willinger, Deputy Executive Director Licensing, Board of Nursing Na'im Campbell, Backgrounds Investigation Supervisor, CBC Unit DHP
Speakers	No speakers signed-in
Observers	Sarah Deaver, AATA Kandra Orr Terri Giller, VATA Darlene Green, VATA Carol Olson, VATA Gretchen Graves, VATA
Media	Katie O'Connor, Virginia Mercury
Emergency Egress	Dr. Carter

Call to Order

Acting Chair: Dr. Jones, Jr. **Time** 10:02 a.m.

Quorum Established

Public Comment

Discussion

There was no public comment

Approval of Minutes

Presenter Dr. Jones, Jr.

Discussion

The June 26, 2018 Full Board meeting minutes were approved with no revisions. All members in favor, none opposed.

Welcome

Presenter Dr. Jones, Jr.

Dr. Allen R. Jones, Jr. was acting Chair for this meeting as Dr. Clayton-Jeter is out of the state on business. He thanked the board members for their commitment to the Commonwealth and thanked staff for their work and dedication to DHP.

Directors Report

Presenter Dr. Brown

Discussion

Dr. Brown stated that the agency is gearing up for the 2019 legislative session.

In follow-up to the 2018 session:

- Dr. Brown briefed the Board on an upcoming e-prescribing meeting;
- Dr. Allison-Bryan will be meeting with stakeholders to take a preliminary look into regulating community health workers;
- DHP will be convening a meeting of the Behavioral Sciences Unit, Board of Nursing and Board of Medicine to come up with a common set of regulations regarding conversion therapy for minors;
- A workgroup will be convening to see how the PMP may be automated for greater efficiency in ER physicians notifying prescribers of a patient overdose;
- In lieu of yearly board member orientation, DHP will be initiating at the board level, 45 minute board member orientation sessions to train board members on changes relevant to the board and the agency;
- Ms. Hahn and Dr. Allison-Bryan are continuing to work with Virginia State Police and the Henrico County Crime Prevention Environmental Divide Unit to establish agency safety protocol.

Invited Presentations

Presenter Ms. Marschean

Virginia Family Caregivers

Dr. Richard Lindsay provided a PowerPoint presentation on the status **of today's caregiving community**. Ms. Marschean followed up with an overview of the Virginia Department for Aging and Rehabilitative Services report on Recommendations for Improving Family Caregiver Support in Virginia 2018. Dr. Jenson provided details of different approaches Riverside is taking to support their staff of caregivers.

Criminal Background Checks

Presenter Ms. Willinger

Discussion

Ms. Willinger provided a PowerPoint presentation on how the Virginia Board of Nursing obtained authority and the methods and impact on public safety of criminal background checks. The Board of Pharmacy is also utilizing CBCs for applicants seeking a Pharmaceutical Processor permit. *Attachment 1*

****Break***

Regulatory Research Committee - Art Therapist Study Recommendation

Presenter Mr. Wells

Discussion

Mr. Wells provided information regarding the Committee's recommendation to license Art Therapists in Virginia. He stated that the burden of regulation was justified and proof of The Criteria was supported.

Motion

A motion was made to accept the recommendation of the Regulatory Research Committee to license Art Therapists in Virginia was made and by a vote of eight (8) members in favor, one (1) opposed, was properly seconded.

Legislative and Regulatory Report

Presenter Ms. Yeatts

Discussion

Ms. Yeatts advised the Board that there are 13 proposals to move forward in the 2019 legislative session. Updates to regulations and General Assembly legislative actions relevant to DHP were also provided. *Attachment 2*

****Lunch***

Executive Directors Report

Presenter Dr. Carter

Board Budget

Dr. Carter stated that the Board is operating within budget.

Agency Performance

Dr. Carter reviewed the agencies performance measures in relation to clearance rate, age of pending caseload and time to disposition.

Sanction Reference Points (SRP) - Update

Dr. Carter advised that the Board of Long Term Care had just completed its latest SRP revisions, and the Board of Dentistry is next.

Policies and Procedures

Dr. Carter discussed **the updating of the Board's sunrise** policies and procedures guidance document, and that the matter will be placed on the December **agenda for the full Board's consideration and vote.**

New FTE Allocation

Dr. Carter advised the Board of a new FTE to the unit. Dr. Allison-Bryan added that **the agency's** statistical analysis and data reporting functions are returning to BHP. The new data analyst position will focus on data validation, analysis and reporting, methods documentation, and providing technical analytic support related to agency performance measures, strategic planning, and support for DHP HWDC increasing users.

Healthcare Workforce Data Center (HWDC)

Presenter Dr. Carter

Discussion

Dr. Carter stated that all 2017 profession workforce surveys have been approved by the respective Board and are posted on the agencies website. HWDC collaboration with VLDS is still ongoing. The HWDC released its first newsletter in August with quarterly reports to follow.

Board Reports

Presenter Dr. Jones, Jr.

Board of Audiology & Speech Language Pathology

Ms. Verdun was not in attendance.

Board of Counseling

Dr. Doyle stated that the Board of **Counseling is convening a Supervisor's Summit on September 7, 2018** that will allow an opportunity to explain the laws and regulations around supervision. He stated that the board is also registering Qualified Mental Health Professionals. With the additional of QMHPs, the Board of Counseling now has an applicant count of over 24,000. He stated that the Behavioral Sciences Boards would also be participating in the conversion therapy for **minor's** workgroup.

Board of Dentistry

Dr. Watkins was not in attendance.

Board of Funeral Directors & Embalmers

The seat for this Board is currently vacant.

Board of Long Term Care Administrators

Mr. Kendall stated that the Board has finalized its revisions to the Sanction Reference Point manual and that the periodic review of the Regulations Governing the Practice of Nursing Home Administrators was **in its final stage at the Secretary's Office. He was happy to announce that the Board has no vacancies at this time.**

Board of Medicine

Dr. O'Connor reported that the board has five (5) new members. The Executive Committee met August 3, 2018 and discussed autonomous practice for Nurse Practitioners; the Board is currently undergoing a periodic review of regulations; and the Board of Medicine will be participating in the conversion therapy for **minor's** workgroup.

Board of Nursing

Ms. Minton attended the 40th annual NCSBN national meeting and was very excited to announce that Ms. Douglas, Executive Director for the Board of Nursing, has been appointed to the NCSBN Board. She also advised that the NCSBN is working to address the role of nurses working with patients who use medical marijuana. She also **discussed that "Nursing Now" is a global campaign that aims to improve health by raising the profile of nursing worldwide.**

Board of Optometry

Dr. Jones, Jr. provided the report as follows:

*Next meeting is scheduled for July 13, 2018.

Complaints FY2016: Received 13

Complaints FY2017: Received 36

Licenses (in state/out of state based on address of record provided by licensee)

FY2017: Total – 1,921 TPA – 1,148/390 DPA – 27/90 Professional Designations – 266

Y-T-D FY2018: Total – 1,929 TPA – 1,168/400 DPA – 20/84 Professional Designations – 257

Continuing Education: Audit has not yet commenced.

Regulatory Changes: The Board adopted emergency regulations for the prescribing of opioids, which became effective on 10/30/17. **The final replacement regulations under review in the Secretary's office.** In addition, a periodic review is in the proposed stage and is still under consideration by the administration.

In response to a petition for rulemaking, the Board moved forward with a NOIRA to add inactive licenses to the regulations.

Board of Pharmacy

Mr. Logan was not in attendance.

Board of Physical Therapy

Dr. Jones, Jr., reported that he is no longer the President of the Board, that Arkena Daily was appointed President at the August 16, 2018 meeting. He stated that the Virginia Board of Physical Therapy was chosen as one of two Boards across the country to receive the 2018 Excellence in Regulation Award from the Federation of State Boards of Physical Therapy (FSBPT). The Boards guidance documents have been reviewed and updated. The Board voted to pursue legislation to enact the Physical Therapy Licensure Compact.

Board of Psychology

Dr. Stewart stated they have approximately 6,500 applicants. The Board has a member seat specific to applied psychologist and due to the low number in the profession, this seat has been vacant for an extended period of time. The board is considering requesting reallocation of the seat. The Board is performing a top to bottom review of existing regulations and has submitted for a one-time fee reduction. The Board of Psychology will also be participating in the conversion therapy for **minor's** workgroup. In July, the Board voted to endorse PSYPAC and it has been added to 2019 legislation.

Board of Social Work

The seat for this Board is currently vacant.

Board of Veterinary Medicine

Dr. Johnson was not in attendance.

New Business

Presenter Dr. Jones, Jr.

There was no new business to discuss.

Next Full Board Meeting – December 4, 2018

Presenter Dr. Jones, Jr.

Dr. Jones, Jr. announced the next Full Board meeting date as December 4, 2018.

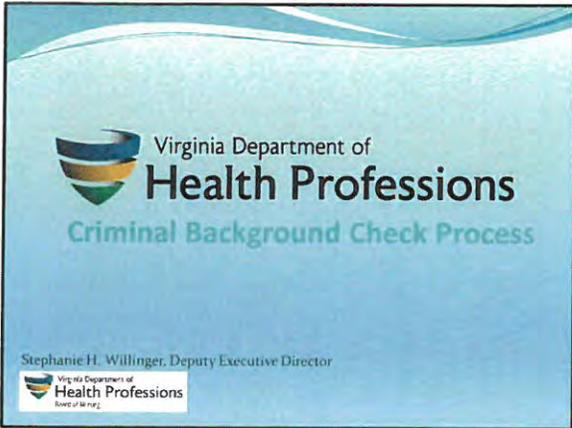
Adjourned 1:26 p.m.

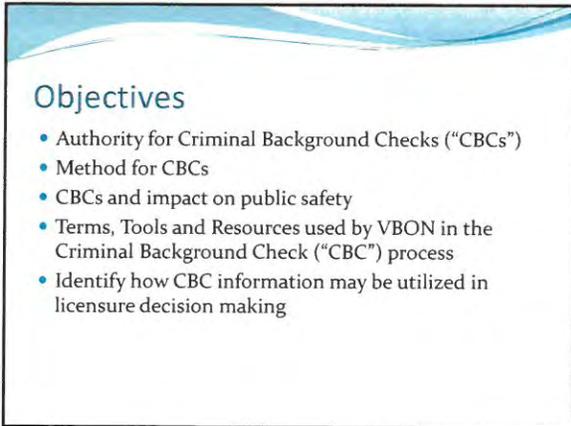
Acting Chair Allen R. Jones, Jr., DPT, PT

Signature: _____ Date: ____/____/____

Board Executive Director Elizabeth A. Carter, Ph.D.

Signature: _____ Date: ____/____/____







Current Authority for CBCs (DHP)

- Virginia Code § 54.1-3005.1 (Effective 1/1/16):

The Board shall require each applicant for licensure as a practical nurse, registered nurse or licensed massage therapist to submit fingerprints and provide personal descriptive information to be forwarded along with his fingerprints through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information...

- Virginia Code § 54.1-3442.6 (Starting in 8/18):

The Board shall require an applicant for a pharmaceutical processor permit to submit to fingerprinting and provide personal descriptive information to be forwarded along with his fingerprints through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information...

Licensed Massage Therapist added effective January 1, 2017.

How?

- **Fingerprint-based** and entail a state (through Virginia State Police or VSP) and FBI (national) search.
- DHP CBC vendor is Fieldprint VA.
- Applicants request fingerprint appointment through **Fieldprint VA** (secure web-based portal).
- Fingerprinting is done via electronic transmission or *Live Scan* service.
- *Live Scan* service is available to our applicants in over 1,200 sites around the US, Virgin Islands and Puerto Rico.

Why?

- Required by law.
- Fingerprint-based CBCs are objective and reliable.
- Casts a wider 'net' to include more than just single state criminal history information.
- Applicants with criminal histories may omit information on applications.
- Allows better 'vetting' of applicant backgrounds in the interest of public safety.

What?

- **Criminal background check (CBC)** –using fingerprints (biometrics), a search for evidence of an individual’s criminal history in the national criminal history record files (FBI) and state criminal justice data repositories (VSP).
- **Criminal conviction record** means criminal history information obtained from a variety of sources pertaining to an individual’s conviction of a crime.
- **Source Documents** – Includes arrest reports, charging documents, pre-sentence reports, plea agreements, sentencing reports, court conviction documents, probation reports.
- **FBI identification record**-a listing of certain information taken from fingerprint cards, submitted to and retained by the FBI. If a criminal offense, the identification record includes the date arrested or received, the arrest charge, and the disposition of the arrest if known to the FBI *and as submitted* by agencies having criminal justice responsibilities.
- **RAP Sheet**-Record of Arrests and Prosecution as maintained by state and federal databases (e.g. FBI/VSP).

What is a considered a Criminal Conviction?

- The final judgement on a verdict or finding of guilty, plea of guilty, or a plea of *nolo contendere* and does not include a final judgment which has been *expunged* by pardon, reversed, set aside or otherwise rendered nugatory (See Black’s Law Dictionary).
- In Virginia, a “conviction” occurs upon a verdict or finding of guilt, the pronouncement of sentence, and the entry of the final order by the trial court (See Rule 1:1 Virginia Supreme Court).

Disclosure

License/Permit Applicants are required to disclose:

- Any convictions (as defined).

Applicants are not required to disclose:

- Arrests if not convicted and no further action resulted from the arrest(s).
- However, if an applicant was fingerprinted upon arrest for a criminal offense, it will show up on a ‘RAP’ sheet.

How long?

DHP receives CBC Results:

- **24-48 hours** to receive electronic response for those applicants **without** arrest/conviction history.
- **15-30 days** to receive 'hard copy' results for those applicants **with** arrest/conviction history mailed to DHP CBC Unit by VSP.

CBC Results

Results are screened by CBC Unit for all Boards to determine:

- o if contains any convictions;
- o if convictions align with information disclosed on current/previous licensure application(s) (if information is not aligned, summary memo generated to applicant);
- o if final review/approval is required by Board.

For ROP: if contains felony or misdemeanor convictions precluding approval for permit as pharmaceutical processor under [§ 54.1-3007](#).

For RQN: if contains felony conviction or on a "case by case basis" a misdemeanor conviction related to nursing practice under [§ 54.1-3007](#). (may not be eligible for a nursing license with multi-state privilege).

Convictions Referred for Board Actions under [§ 54.1-3007](#)

- Conviction of any felony or any misdemeanor involving "moral turpitude" (lying, cheating, stealing, etc.).
- Convictions that indicate a possible impairment or pattern of impairment (DUI, drug possession, etc.).
- Convictions not disclosed on current or previous applications.
 - Failure to disclose convictions may be considered *fraud or deceit in procuring or attempting to procure a license.*

Screening Applications for Determination

For Nursing:

- License applications are screened case by case and there are NO absolute bars to obtaining a nursing or massage therapist license. However, the following factors are considered:
 - Number and/or pattern of convictions.
 - Nature of convictions.
 - Recency of convictions (See: [BON Guidance 90-10](#) and [BON Guidance 90-59](#)).
- RN/LPN license applications are screened for felony convictions and misdemeanor convictions related to nursing practice. If determined, applicant is only eligible for a single state license (VA only), as part of the new [Uniform Licensure Requirements \(ULRs\)](#) under the [Enhanced Nurse Licensure Compact \(eNLC\)](#).

For Pharmacy:

- Applicants with any felony conviction(s) or any offense referenced in section F of [Virginia Code § 54.1-3442.6](#) are not eligible for a permit to operate a pharmaceutical processor.

See also DHP Joint Statement with the VBON with regard to the impact of criminal histories on licensure (or employment) at: [http://www.vabon.com/Docs/41-15-08](#)

On the Horizon

CBCs for Board of Physical Therapy:

- Board of Physical Therapy contemplating entering the Physical Therapy Compact which would require CBCs for licensure applicants similar to requirements of Enhanced Nurse Licensure Compact (eNLC).
- CBC requirement would have to be included in any proposed legislation to revise laws/regulations.



Board		Board of Audiology and Speech-Language Pathology
Chapter		Action / Stage Information
[18 VAC 30 - 21]	Regulations Governing the Practice of Audiology and Speech-Language Pathology	<u>Endorsement requirements</u> [Action 5007] Fast-Track - Register Date: 8/6/18 [Stage 8225]

Board		Board of Counseling
Chapter		Action / Stage Information
[18 VAC 115 - 20]	Regulations Governing the Practice of Professional Counseling	<u>Credential review for foreign graduates</u> [Action 5089] NOIRA - At Governor's Office [Stage 8338]
[18 VAC 115 - 20]	Regulations Governing the Practice of Professional Counseling	<u>Acceptance of doctoral practicum/internship hours towards residency requirements</u> [Action 4829] Proposed - Register Date: 8/6/18 [Stage 8140]
[18 VAC 115 - 30]	Regulations Governing the Certification of Substance Abuse Counselors	<u>Updating and clarifying regulations</u> [Action 4691] Proposed - At Governor's Office [Stage 8021]
[18 VAC 115 - 70]	Regulations Governing the Registration of Peer Recovery Specialists [under development]	<u>Initial regulations for registration</u> [Action 4890] Proposed - At Secretary's Office [Stage 8296]
[18 VAC 115 - 80]	Regulations Governing the Registration of Qualified Mental Health Professionals [under development]	<u>Initial regulations for registration</u> [Action 4891] Proposed - DPB Review in progress [Stage 8297]

Board		Board of Dentistry
Chapter		Action / Stage Information
[18 VAC 60 - 21]	Regulations Governing the Practice of Dentistry	<u>Change in renewal schedule</u> [Action 4975] NOIRA - Register Date: 8/6/18 [Stage 8169]
[18 VAC 60 - 21]	Regulations Governing the Practice of Dentistry	<u>Amendment to restriction on advertising dental specialties</u> [Action 4920] NOIRA - Register Date: 8/6/18 [Stage 8235]
[18 VAC 60 - 21]	Regulations Governing the Practice of Dentistry	<u>Administration of sedation and anesthesia</u> [Action 5056] NOIRA - Register Date: 8/6/18 [Stage 8292]
[18 VAC 60 - 21]	Regulations Governing the Practice of Dentistry	<u>Prescribing opioids for pain management</u> [Action 4778] Proposed - Register Date: 7/9/18 [Stage 8060]

[18 VAC 60 - 21]	Regulations Governing the Practice of Dentistry	<u>Conforming rules to ADA guidelines on moderate sedation</u> [Action 4748] Final - At Governor's Office [Stage 8233]
[18 VAC 60 - 25]	Regulations Governing the Practice of Dental Hygienists	<u>Continuing education for practice by remote supervision</u> [Action 4917] Fast-Track - Register Date: 8/6/18 [Stage 8288]
[18 VAC 60 - 30]	Regulations Governing the Practice of Dental Assistants	<u>Education and training for dental assistants II</u> [Action 4916] NOIRA - Register Date: 8/6/18 [Stage 8069]

Board

Board of Funeral Directors and Embalmers

Chapter		Action / Stage Information
[18 VAC 65 - 20]	Regulations of the Board of Funeral Directors and Embalmers	<u>Students assisting with embalming</u> [Action 5105] Fast-Track - DPB Review in progress [Stage 8360]
[18 VAC 65 - 20]	Regulations of the Board of Funeral Directors and Embalmers	<u>Clarification of permission to embalm and refrigeration of human remains</u> [Action 4765] Final - At Governor's Office [Stage 8282]
[18 VAC 65 - 20]	Regulations of the Board of Funeral Directors and Embalmers	<u>CE credit for board meetings</u> [Action 4806] Final - At Secretary's Office [Stage 8283]
[18 VAC 65 - 40]	Regulations for the Funeral Service Intern Program	<u>Oversight of funeral intern program</u> [Action 4895] NOIRA - Register Date: 8/6/18 [Stage 8183]

Board

Department of Health Professions

Chapter		Action / Stage Information
[18 VAC 76 - 20]	Regulations Governing the Prescription Monitoring Program	 <u>Definition of covered substances</u> [Action 5088] Final - Register Date: 9/3/18 [Stage 8337]

Board

Board of Long-Term Care Administrators

Chapter		Action / Stage Information
[18 VAC 95 - 20]	Regulations Governing the Practice of Nursing Home Administrators	<u>Periodic review</u> [Action 4723] Final - At Secretary's Office [Stage 8173]

Board

Board of Medicine

Chapter		Action / Stage Information
[18 VAC 85 - 20]	Regulations Governing the Practice of Medicine, Osteopathic Medicine,	<u>Supervision and direction for laser hair removal</u> [Action 4860] Proposed - At Governor's Office [Stage 8174]

	Podiatry, and Chiropractic	
[18 VAC 85 - 20]	Regulations Governing the Practice of Medicine, Osteopathic Medicine, Podiatry, and Chiropractic	<u>Licensure by endorsement</u> [Action 4716] Final - Register Date: 8/6/18 [Stage 8266]
[18 VAC 85 - 21]	Regulations Governing Prescribing of Opioids and Buprenorphine	<u>Initial regulations</u> [Action 4760] Final - Register Date: 7/9/18 [Stage 8216]
[18 VAC 85 - 50]	Regulations Governing the Practice of Physician Assistants	<u>Definitions of supervision and weight loss rules</u> [Action 4943] Fast-Track - Register Date: 8/6/18 [Stage 8217]
[18 VAC 85 - 130]	Regulations Governing the Practice of Licensed Midwives	<u>Practical experience under supervision</u> [Action 4944] Fast-Track - Register Date: 8/6/18 [Stage 8115]
[18 VAC 85 - 170]	Regulations Governing the Practice of Genetic Counselors	<u>Temporary licensure</u> [Action 5066] Fast-Track - At Secretary's Office [Stage 8308]

Board

Board of Nursing

Chapter		Action / Stage Information
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<u>Clarification of 90-day authorization to practice</u> [Action 5058] Fast-Track - At Secretary's Office [Stage 8294]
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<u>Clinical nurse specialist requirement for registration</u> [Action 5059] Fast-Track - At Secretary's Office [Stage 8295]
[18 VAC 90 - 27]	Regulations Governing Nursing Education Programs	<u>Definition of full approval and timing of criminal background checks for nursing education programs</u> [Action 4926] Fast-Track - Register Date: 8/6/18 [Stage 8077]
[18 VAC 90 - 30]	Regulations Governing the Licensure of Nurse Practitioners	<u>Supervision and direction of laser hair removal</u> [Action 4863] Proposed - At Secretary's Office [Stage 8259]
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<u>Elimination of separate license for prescriptive authority</u> [Action 4958] NOIRA - Register Date: 7/23/18 [Stage 8137]
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<u>Prescribing of opioids</u> [Action 4797] Proposed - Register Date: 7/9/18 [Stage 8063]

Board

Board of Optometry

Chapter	Action / Stage Information
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[18 VAC 105 - 20]	Regulations of the Virginia Board of Optometry	<u>Inactive licenses</u> [Action 5006] NOIRA - Register Date: 8/6/18 [Stage 8224]
[18 VAC 105 - 20]	Regulations of the Virginia Board of Optometry	<u>Periodic review</u> [Action 4780] Proposed - At Governor's Office [Stage 8042]
[18 VAC 105 - 20]	Regulations of the Virginia Board of Optometry	<u>Prescribing of opioids</u> [Action 4892] Proposed - At Secretary's Office [Stage 8222]

Board

Board of Pharmacy

Chapter		Action / Stage Information
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Brown bagging and white bagging</u> [Action 4968] NOIRA - Register Date: 8/6/18 [Stage 8158]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Delivery of dispensed prescriptions; labeling</u> [Action 5093] NOIRA - At Governor's Office [Stage 8346]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Controlled substances registration for naloxone and teleprescribing</u> [Action 4789] Proposed - Register Date: 7/9/18 [Stage 8101]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Periodic review result of Chapters 20 and 50; Promulgation of Chapters 16 and 25</u> [Action 4538] Proposed - At Governor's Office [Stage 8119]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Requirement for applicants and licensees to have an e-profile ID number</u> [Action 4909] Proposed - Register Date: 9/17/18 [Stage 8253]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Increase in fees</u> [Action 4938] Proposed - At Secretary's Office [Stage 8270]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Rescission of pharmacy permit</u> [Action 5080] Fast-Track - At Agency [Stage 8328]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Prohibition against incentives to transfer prescriptions</u> [Action 4186] Final - At Governor's Office [Stage 7888]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	<u>Response to petitions for rulemaking</u> [Action 4694] Final - At Governor's Office [Stage 8157]
[18 VAC 110 - 20]	Regulations Governing the Practice of Pharmacy	 <u>Scheduling of drugs or chemicals</u> [Action 5082] Final - Register Date: 8/6/18 [Stage 8330]

[18 VAC 110 - 50]	Regulations Governing Wholesale Distributors, Manufacturers and Warehousemen	<u>Delivery of Schedule VI prescription devices</u> [Action 5084] <u>Emergency/NOIRA - AT Attorney General's Office</u> [Stage 8333]
[18 VAC 110 - 50]	Regulations Governing Wholesale Distributors, Manufacturers and Warehousemen	<u>Registration of nonresident warehousemen and nonresident third party logistics providers</u> [Action 5083] <u>Final - AT Attorney General's Office</u> [Stage 8331]
[18 VAC 110 - 60]	Regulations Governing Pharmaceutical Processors	<u>New regulations</u> [Action 4695] <u>Emergency/NOIRA - AT Attorney General's Office</u> [Stage 8332]

Board		Board of Physical Therapy
Chapter		Action / Stage Information
[18 VAC 112 - 20]	Regulations Governing the Practice of Physical Therapy	<u>Practice of dry needling</u> [Action 4375] <u>Proposed - At Governor's Office</u> [Stage 8144]
[18 VAC 112 - 20]	Regulations Governing the Practice of Physical Therapy	<u>Type 2 CE credit for attendance at board meetings or hearings</u> [Action 4971] <u>Fast-Track - At Secretary's Office</u> [Stage 8164]

Board		Board of Psychology
Chapter		Action / Stage Information
[18 VAC 125 - 20]	Regulations Governing the Practice of Psychology	<u>Periodic review amendments</u> [Action 4897] <u>Proposed - At Secretary's Office</u> [Stage 8298]

Board		Board of Social Work
Chapter		Action / Stage Information
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>Hours of ethics for continuing education</u> [Action 5010] <u>NOIRA - Register Date: 8/6/18</u> [Stage 8228]
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>Examination requirements</u> [Action 5011] <u>Fast-Track - Register Date: 8/6/18</u> [Stage 8230]
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>BSW and LSW licensure</u> [Action 5070] <u>Fast-Track - DPB's fast-track authorization pending</u> [Stage 8344]

Board		Board of Veterinary Medicine
Chapter		Action / Stage Information
[18 VAC 150 - 20]	Regulations Governing the Practice of Veterinary	<u>Reinspection for reinstatement</u> [Action 5017]

	Medicine	Fast-Track - Register Date: 8/6/18 [Stage 8242]
[18 VAC 150 - 20]	Regulations Governing the Practice of Veterinary Medicine	Prescribing of opioids [Action 4808] Final - Register Date: 7/9/18 [Stage 8240]

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
September 5, 2018**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:02 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Training Room 1, Henrico, Virginia.

MEMBERS PRESENT: Joyce Hahn, PhD, RN, NEA-BC, FNAP, Chair
Mark Monson, Citizen Member

STAFF PRESENT: Jane Elliott, RN, PhD, Discipline Staff
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING AND PRACTICAL NURSING EDUCATION PROGRAMS

Program Status Update

Ms. Ridout, Senior Nursing Education Consultant presented the report regarding approval status, survey visits, and program changes to include the following:

- Medical Solutions Academy, Practical Nursing Program, Danville, granted initial approval.
- Stratford University, Baccalaureate Degree Program, Alexandria, granted initial approval.
- Stratford University, Baccalaureate Degree Program, Newport News, granted initial approval.
- Sentara College of Health Sciences, Master's Degree Registered Nursing Program, Chesapeake, granted initial approval.
- Effective July 1, 2018 the name of Lynchburg College changed to University of Lynchburg and the nursing department will be known as the School of Nursing.
- Each year the National League for Nursing (NLN) recognizes nursing programs that demonstrate sustained excellence in faculty development, nursing education research, or student learning and professional development. The George Washington School of Nursing and Health Sciences has been named an NLN 2018 Center of Excellence in Nursing Education.

Action: Recommend to accept the report as information.

Applications to Establish a Nursing Programs Update

Registered Nursing Programs:

Randolph-Macon College, BSN Program, Ashland
Regent University, BSN Program, Virginia Beach

Status updates since the March 2018 Education Informal Conference Committee:

Practical Nursing Programs:

Medical Solutions Academy, Danville, Granted initial approval May 15, 2108

Salvation Academy, Alexandria, Application Expired

Cambridge Institute of Allied Health and Technology, Arlington, Application Withdrawn

Registered Nursing Programs:

Stratford University, BSN program, Alexandria, granted Initial Approval on July 25, 2018

Stratford University, BSN program, Newport News, granted Initial Approval on August 2, 2018

Sentara College of Health Sciences, Direct Masters, Clinical Nurse Leader, Chesapeake, granted Initial Approval on June 6, 2018

Cambridge Institute of Allied Health and Technology, Arlington, BSN program, Alexandria, Application withdrawn

Request for Faculty Exception

Liberty University, Lynchburg, BSN Program, US28500000

Dr. Shanna Akers, Dean, School of Nursing, and Dr. Tracey Turner, Chair of Residential BSN Program were in attendance.

Action: Recommend to approve the requests for continued faculty exceptions for Liberty University.

Jefferson College of Health Sciences, Roanoke, BSN Program, US28507000

Action: Recommend to defer to the November 1, 2018 meeting to allow the program time to submit additional information.

Public Comment

There was no public comment.

Mr. David Kazzie, Administrative Proceedings Division, joined the meeting at 10:30 a.m.

Paul D. Camp Community College, PN Program

Dr. Deborah Hartman, Dean of Nursing and Allied Health, Ms. Laurel Wright, RN, BSN, Lead Practical Nursing Instructor, Dr. Dan Lufkin, President were in attendance.

At 11:57 a.m. Mr. Monson moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Paul D. Camp Community College, PN Program. Additionally, he moved that, Ms. Ridout, Dr. Elliott, Mr. Kazzie, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:01 p.m.

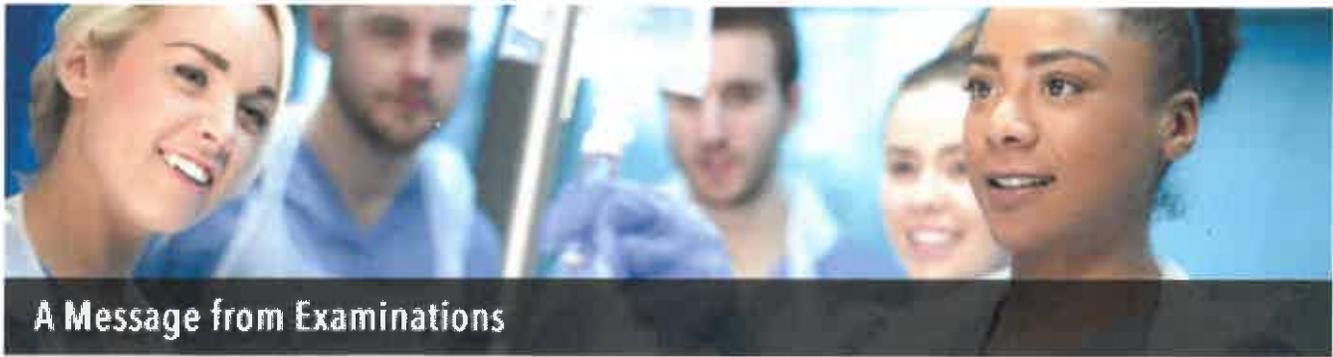
Mr. Monson moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to withdraw approval and the withdrawal of approval shall be STAYED and the Paul D. Camp, PN Program, will remain on conditional approval with the terms and conditions as outlined in the separate recommendation dated September, 13, 2018.

Meeting adjourned at 1:08 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Charlette Ridout, R.N., M.S.
Senior Nursing Education Consultant



Aug. 2, 2018

Updated National Nurse Aide Assessment Program (NNAAP) Skills-based Examination Available

The NNAAP examination, used for competency assessment of the entry-level nurse aide, consists of two components: a written or oral portion and a skills portion. NCSBN evaluates, no less than every five years, the NNAAP skills-based portion to ensure minimum competence of entry-level nurse aides. As of July 1, 2018, candidates will take the updated NNAAP skills examination.

NCSBN convened a panel of subject matter experts (SMEs) in July 2017 to review and update the 22 skills found on the NNAAP skills examination. The revised skills reflect the SMEs' careful consideration of changes in practice, technology and regulatory and federal requirements. Following the revision of the skills, a separate panel of SMEs made the determination to retain the current passing standard during a Skills Standard Setting workshop held in September 2017. SMEs who volunteered to take part in the two workshops represented a variety of practice settings, areas of expertise and jurisdictions from across the U.S.

The NNAAP skills examination consists of various skills drawn from a pool of 22. All candidates will receive:

- A hand hygiene (hand washing) skill; and
- At least one measurement skill.

The complete list of skills is available on the [Pearson VUE website](#). Visit NCSBN's website for more information about the [NNAAP program](#), or email NNAAP-MACE-TestDev@ncsbn.org

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**Agenda Item: Regulatory Actions - Chart of Regulatory Actions
As of August 21, 2018**

Board		Board of Nursing
Chapter	Action / Stage Information	
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<u>Clarification of 90-day authorization to practice</u> [Action 5058] Fast-Track - At Secretary's Office for 62 days
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<u>Clinical nurse specialist requirement for registration</u> [Action 5059] Fast-Track - At Secretary's Office for 50 days
[18 VAC 90 - 27]	Regulations Governing Nursing Education Programs	<u>Definition of full approval and timing of criminal background checks for nursing education programs</u> [Action 4926] Fast-Track - Register Date: 8/6/18 Effective: 9/20/18
[18 VAC 90 - 30]	Regulations Governing the Licensure of Nurse Practitioners	<u>Supervision and direction of laser hair removal</u> [Action 4863] Proposed - At Secretary's Office for 71 days
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<u>Elimination of separate license for prescriptive authority</u> [Action 4958] NOIRA - Register Date: 7/23/18 Comment period closes: 8/22/18 Board of Nursing to adopt proposed: 9/18/18 Board of Medicine to adopt proposed: 10/18/18
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<u>Prescribing of opioids</u> [Action 4797] Proposed - Register Date: 7/9/18 Comment period closes: 9/7/18

Agenda Item: Regulatory –Emergency Action on regulations for autonomous practice for nurse practitioners

Enclosed are:

Copy of emergency regulations as amended by the Board of Medicine on 8/3/18

Staff note:

At its meeting on 8/3/18, the Board of Medicine discussed the public comment previously considered by the Board of Nursing and the regulations as adopted by that Board. One amendment was adopted relating to the definition of five years of full-time practice.

Board action:

Adoption of regulations as amended by the Board of Medicine or other action.

Project 5512 – Emergency Regulations

BOARDS OF NURSING AND MEDICINE

Autonomous practice

Part I

General Provisions

18VAC90-30-10. Definitions.

The following words and terms when used in this chapter shall have the following meanings unless the context clearly indicates otherwise:

"Approved program" means a nurse practitioner education program that is accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs/Schools, American College of Nurse Midwives, Commission on Collegiate Nursing Education, or the National League for Nursing Accrediting Commission or is offered by a school of nursing or jointly offered by a school of medicine and a school of nursing that grant a graduate degree in nursing and which hold a national accreditation acceptable to the boards.

"Autonomous practice" means practice in a category in which a nurse practitioner is certified and licensed without a written or electronic practice agreement with a patient care team physician in accordance with 18VAC90-30-86.

"Boards" means the Virginia Board of Nursing and the Virginia Board of Medicine.

"Certified nurse midwife" means an advanced practice registered nurse who is certified in the specialty of nurse midwifery and who is jointly licensed by the Boards of Medicine and Nursing as a nurse practitioner pursuant to § 54.1-2957 of the Code of Virginia.

"Certified registered nurse anesthetist" means an advanced practice registered nurse who is certified in the specialty of nurse anesthesia, who is jointly licensed by the Boards of Medicine and Nursing as a nurse practitioner pursuant to § 54.1-2957, and who practices under the supervision of a doctor of medicine, osteopathy, podiatry, or dentistry but is not subject to the practice agreement requirement described in § 54.1-2957.

"Collaboration" means the communication and decision-making process among members of a patient care team related to the treatment and care of a patient and includes (i) communication of data and information about the treatment and care of a patient, including exchange of clinical observations and assessments, and (ii) development of an appropriate plan of care, including decisions regarding the health care provided, accessing and assessment of appropriate additional resources or expertise, and arrangement of appropriate referrals, testing, or studies.

"Committee" means the Committee of the Joint Boards of Nursing and Medicine.

"Consultation" means the communicating of data and information, exchanging of clinical observations and assessments, accessing and assessing of additional resources and expertise, problem solving, and arranging for referrals, testing, or studies.

"Licensed nurse practitioner" means an advanced practice registered nurse who has met the requirements for licensure as stated in Part II (18VAC90-30-60 et seq.) of this chapter.

"National certifying body" means a national organization that is accredited by an accrediting agency recognized by the U.S. Department of Education or deemed acceptable by the National Council of State Boards of Nursing and has as one of its purposes the certification of nurse anesthetists, nurse midwives or nurse practitioners, referred to in this chapter as professional certification, and whose certification of such persons by examination is accepted by the committee.

"Patient care team physician" means a person who holds an active, unrestricted license issued by the Virginia Board of Medicine to practice medicine or osteopathic medicine.

"Practice agreement" means a written or electronic statement, jointly developed by the collaborating patient care team physician(s) and the licensed nurse practitioner(s) that describes the procedures to be followed and the acts appropriate to the specialty practice area to be performed by the licensed nurse practitioner(s) in the care and management of patients. The practice agreement also describes the prescriptive authority of the nurse practitioner, if applicable. For a nurse practitioner licensed in the category of certified nurse midwife, the practice agreement is a statement jointly developed with the consulting physician.

18VAC90-30-20. Delegation of authority.

A. The boards hereby delegate to the executive director of the Virginia Board of Nursing the authority to issue the initial licensure and the biennial renewal of such licensure to those persons who meet the requirements set forth in this chapter, to grant authorization for autonomous practice to those persons who have met the qualifications of 18VAC90-30-86, and to grant extensions or exemptions for compliance with continuing competency requirements as set forth in subsection E of 18VAC90-30-105. Questions of eligibility shall be referred to the Committee of the Joint Boards of Nursing and Medicine.

B. All records and files related to the licensure of nurse practitioners shall be maintained in the office of the Virginia Board of Nursing.

18VAC90-30-50. Fees.

A. Fees required in connection with the licensure of nurse practitioners are:

1. Application	\$125
2. Biennial licensure renewal	\$80
3. Late renewal	\$25
4. Reinstatement of licensure	\$150

5. Verification of licensure to another jurisdiction	\$35
6. Duplicate license	\$15
7. Duplicate wall certificate	\$25
8. Return check charge	\$35
9. Reinstatement of suspended or revoked license	\$200
<u>10. Autonomous practice attestation</u>	<u>\$100</u>

B. For renewal of licensure from July 1, 2017, through June 30, 2019, the following fee shall be in effect:

Biennial renewal	\$60
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18VAC90-30-85. Qualifications for licensure by endorsement.

A. An applicant for licensure by endorsement as a nurse practitioner shall:

1. Provide verification of licensure as a nurse practitioner or advanced practice nurse in another U.S. jurisdiction with a license in good standing, or, if lapsed, eligible for reinstatement;
2. Submit evidence of professional certification that is consistent with the specialty area of the applicant's educational preparation issued by an agency accepted by the boards as identified in 18VAC90-30-90; and
3. Submit the required application and fee as prescribed in 18VAC90-30-50.

B. An applicant shall provide evidence that includes a transcript that shows successful completion of core coursework that prepares the applicant for licensure in the appropriate specialty.

C. An applicant for licensure by endorsement who is also seeking authorization for autonomous practice shall comply with subsection F of 18VAC90-30-86.

18VAC90-30-86. Autonomous practice (for nurse practitioners other than certified nurse midwives or certified registered nurse anesthetists).

A. A nurse practitioner with a current, unrestricted license, other than someone licensed in the category of certified nurse midwife or certified registered nurse anesthetist, may qualify for autonomous practice by completion of the equivalent of five years of full-time clinical experience as a nurse practitioner.

1. Five years of full-time clinical experience shall be defined as 4,600 to 5,800 hours per year for a total of 23,000 to 29,000 hours.

2. Clinical experience shall be defined as the postgraduate delivery of health care directly to patients pursuant to a practice agreement with a patient care team physician.

B. Qualification for authorization for autonomous practice shall be determined upon submission of a fee as specified in 18VAC90-30-50 and an attestation acceptable to the boards. The attestation shall be signed by the nurse practitioner and the nurse practitioner's patient care team physician stating that:

1. The patient care team physician served as a patient care team physician on a patient care team with the nurse practitioner pursuant to a practice agreement meeting the requirements of this chapter and §§ 54.1-2957 and 54.1-2957.01 of the Code of Virginia;

2. While a party to such practice agreement, the patient care team physician routinely practiced with a patient population and in a practice area included within the category, as specified in 18VAC90-30-70, for which the nurse practitioner was certified and licensed;
and

3. The period of time and hours of practice during which the patient care team physician practiced with the nurse practitioner under such a practice agreement.

C. The nurse practitioner may submit attestations for more than one patient care team physician with whom he practiced during the equivalent of five years of practice, but all attestations shall be submitted to the boards at the same time.

D. If a nurse practitioner is licensed and certified in more than one category, as specified in 18VAC90-30-70, a separate fee and attestation that meets the requirements of subsection B shall be submitted for each category. If the hours of practice are applicable to the patient population and in practice areas included within each of the categories of licensure and certification, those hours may be counted towards a second attestation.

E. In the event a patient care team physician has died, become disabled, retired, or relocated to another state, or other circumstance that inhibits the ability of the nurse practitioner from obtaining an attestation as specified in subsection B, the nurse practitioner may submit other evidence of meeting the qualifications for autonomous practice along with an attestation signed by the nurse practitioner. Other evidence may include employment records, military service, Medicare or Medicaid reimbursement records, or other similar records that verify full-time clinical practice in the role of a nurse practitioner in the category for which he is licensed and certified. The burden shall be on the nurse practitioner to provide sufficient evidence to support the nurse practitioner's inability to obtain an attestation from a patient care team physician.

F. A nurse practitioner to whom a license is issued by endorsement may engage in autonomous practice if such application includes an attestation acceptable to the boards that the nurse practitioner has completed the equivalent of five years of full-time clinical experience as specified in subsection A of this section and in accordance with the laws of the state in which the nurse practitioner was previously licensed.

G. A nurse practitioner authorized to practice autonomously shall:

1. Only practice within the scope of his clinical and professional training and limits of his knowledge and experience and consistent with the applicable standards of care;
2. Consult and collaborate with other health care providers based on the clinical conditions of the patient to whom health care is provided; and
3. Establish a plan for referral of complex medical cases and emergencies to physicians or other appropriate health care providers.

18VAC90-30-110. Reinstatement of license.

A. A licensed nurse practitioner whose license has lapsed may be reinstated within one renewal period by payment of the current renewal fee and the late renewal fee.

B. An applicant for reinstatement of license lapsed for more than one renewal period shall:

1. File the required application and reinstatement fee;
2. Be currently licensed as a registered nurse in Virginia or hold a current multistate licensure privilege as a registered nurse; and
3. Provide evidence of current professional competency consisting of:
 - a. Current professional certification by the appropriate certifying agency identified in 18VAC90-30-90;
 - b. Continuing education hours taken during the period in which the license was lapsed, equal to the number required for licensure renewal during that period, not to exceed 120 hours; or
 - c. If applicable, current, unrestricted licensure or certification in another jurisdiction.
4. If qualified for autonomous practice, provide the required fee and attestation in accordance with 18VAC90-30-86.

C. An applicant for reinstatement of license following suspension or revocation shall:

1. Petition for reinstatement and pay the reinstatement fee;
2. Present evidence that he is currently licensed as a registered nurse in Virginia or hold a current multistate licensure privilege as a registered nurse; and
3. Present evidence that he is competent to resume practice as a licensed nurse practitioner in Virginia to include:
 - a. Current professional certification by the appropriate certifying agency identified in 18VAC90-30-90; or
 - b. Continuing education hours taken during the period in which the license was suspended or revoked, equal to the number required for licensure renewal during that period, not to exceed 120 hours.

The committee shall act on the petition pursuant to the Administrative Process Act, § 2.2-4000 et seq. of the Code of Virginia.

Part III

Practice of Licensed Nurse Practitioners

18VAC90-30-120. Practice of licensed nurse practitioners other than certified registered nurse anesthetists or certified nurse midwives.

A. A nurse practitioner licensed in a category other than certified registered nurse anesthetist or certified nurse midwife shall be authorized to render care in collaboration and consultation with a licensed patient care team physician as part of a patient care team or if determined by the boards to qualify in accordance with 18VAC90-30-86, authorized to practice autonomously without a practice agreement with a patient care team physician.

B. The practice shall be based on specialty education preparation as an advanced practice registered nurse in accordance with standards of the applicable certifying organization, as identified in 18VAC90-30-90.

C. All nurse practitioners licensed in any category other than certified registered nurse anesthetist or certified nurse midwife shall practice in accordance with a written or electronic practice agreement as defined in 18VAC90-30-10 or in accordance with 18VAC90-30-86.

D. The written or electronic practice agreement shall include provisions for:

1. The periodic review of patient charts or electronic patient records by a patient care team physician and may include provisions for visits to the site where health care is delivered in the manner and at the frequency determined by the patient care team;

2. Appropriate physician input in complex clinical cases and patient emergencies and for referrals; and

3. The nurse practitioner's authority for signatures, certifications, stamps, verifications, affidavits, and endorsements provided it is:

a. In accordance with the specialty license of the nurse practitioner and within the scope of practice of the patient care team physician;

b. Permitted by § 54.1-2957.02 or applicable sections of the Code of Virginia; and

c. Not in conflict with federal law or regulation.

E. The practice agreement shall be maintained by the nurse practitioner and provided to the boards upon request. For nurse practitioners providing care to patients within a hospital or health care system, the practice agreement may be included as part of documents delineating the nurse practitioner's clinical privileges or the electronic or written delineation of duties and

responsibilities; however, the nurse practitioner shall be responsible for providing a copy to the boards upon request.

Part III

Practice Requirements

18VAC90-40-90. Practice agreement.

A. With the ~~exception of~~ exceptions listed in subsection E of this section, a nurse practitioner with prescriptive authority may prescribe only within the scope of the written or electronic practice agreement with a patient care team physician.

B. At any time there are changes in the patient care team physician, authorization to prescribe, or scope of practice, the nurse practitioner shall revise the practice agreement and maintain the revised agreement.

C. The practice agreement shall contain the following:

1. A description of the prescriptive authority of the nurse practitioner within the scope allowed by law and the practice of the nurse practitioner.
2. An authorization for categories of drugs and devices within the requirements of § 54.1-2957.01 of the Code of Virginia.
3. The signature of the patient care team physician who is practicing with the nurse practitioner or a clear statement of the name of the patient care team physician who has entered into the practice agreement.

D. In accordance with § 54.1-2957.01 of the Code of Virginia, a physician shall not serve as a patient care team physician to more than six nurse practitioners with prescriptive authority at any one time.

E. Exceptions.

1. A nurse practitioner licensed in the category of certified nurse midwife and holding a license for prescriptive authority may prescribe in accordance with a written or electronic practice agreement with a consulting physician or may prescribe Schedule VI controlled substances without the requirement for inclusion of such prescriptive authority in a practice agreement.

2. A nurse practitioner who is licensed in a category other than certified nurse midwife or certified registered nurse anesthetist and who has met the qualifications for autonomous practice as set forth in 18VAC90-30-86 may prescribe without a practice agreement with a patient care team physician.

Agenda Item: Proposed Regulatory Action – Prescriptive Authority

Staff note:

The NOIRA that was published indicated that the Boards would likely repeal Chapter 40, Regulations for Prescriptive Authority for Nurse Practitioners, and the necessary provisions would be incorporated into a new Part in Chapter 30, Regulations Governing the Licensure of Nurse Practitioners.

However, since there are two emergency actions amending Chapter 40 currently in process, staff recommends amending Chapter 40 in this action at this time. When all actions (opioid regulations and autonomous practice) are completed, repeal Chapter 40 and incorporate provisions into Chapter 30 so there is one regulatory source for nurse practitioners.

Included in agenda package:

Copy of Code section on prescriptive authority for nurse practitioners

Copy of draft proposed amendments

Board action:

To adopt the proposed amendments as drafted or as revised by the Board.
(Board of Medicine will adopt proposed amendments at its October meeting)

Code of Virginia

§ 54.1-2957.01. Prescription of certain controlled substances and devices by licensed nurse practitioners.

A. In accordance with the provisions of this section and pursuant to the requirements of Chapter 33 (§ 54.1-3300 et seq.), a licensed nurse practitioner, other than a certified registered nurse anesthetist, shall have the authority to prescribe Schedule II through Schedule VI controlled substances and devices as set forth in Chapter 34 (§ 54.1-3400 et seq.).

B. A nurse practitioner who does not meet the requirements for practice without a written or electronic practice agreement set forth in subsection I of § 54.1-2957 shall prescribe controlled substances or devices only if such prescribing is authorized by a written or electronic practice agreement entered into by the nurse practitioner and a patient care team physician. Such nurse practitioner shall provide to the Boards of Medicine and Nursing such evidence as the Boards may jointly require that the nurse practitioner has entered into and is, at the time of writing a prescription, a party to a written or electronic practice agreement with a patient care team physician that clearly states the prescriptive practices of the nurse practitioner. Such written or electronic practice agreements shall include the controlled substances the nurse practitioner is or is not authorized to prescribe and may restrict such prescriptive authority as described in the practice agreement. Evidence of a practice agreement shall be maintained by a nurse practitioner pursuant to § 54.1-2957. Practice agreements authorizing a nurse practitioner to prescribe controlled substances or devices pursuant to this section either shall be signed by the patient care team physician or shall clearly state the name of the patient care team physician who has entered into the practice agreement with the nurse practitioner.

It shall be unlawful for a nurse practitioner to prescribe controlled substances or devices pursuant to this section unless (i) such prescription is authorized by the written or electronic practice agreement or (ii) the nurse practitioner is authorized to practice without a written or electronic practice agreement pursuant to subsection I of § 54.1-2957.

C. The Boards of Medicine and Nursing shall promulgate regulations governing the prescriptive authority of nurse practitioners as are deemed reasonable and necessary to ensure an appropriate standard of care for patients. Such regulations shall include requirements as may be necessary to ensure continued nurse practitioner competency, which may include continuing education, testing, or any other requirement, and shall address the need to promote ethical practice, an appropriate standard of care, patient safety, the use of new pharmaceuticals, and appropriate communication with patients.

D. This section shall not limit the functions and procedures of certified registered nurse anesthetists or of any nurse practitioners which are otherwise authorized by law or regulation.

E. The following restrictions shall apply to any nurse practitioner authorized to prescribe drugs and devices pursuant to this section:

1. The nurse practitioner shall disclose to the patient at the initial encounter that he is a licensed nurse practitioner. Any party to a practice agreement shall disclose, upon request of a patient or his legal representative, the name of the patient care team physician and information regarding how to contact the patient care team physician.

2. Physicians shall not serve as a patient care team physician on a patient care team at any one time to more than six nurse practitioners.

F. This section shall not prohibit a licensed nurse practitioner from administering controlled substances in compliance with the definition of "administer" in § 54.1-3401 or from receiving and dispensing manufacturers' professional samples of controlled substances in compliance with the provisions of this section.

G. Notwithstanding any provision of law or regulation to the contrary, a nurse practitioner licensed by the Boards of Medicine and Nursing in the category of certified nurse midwife and holding a license for prescriptive authority may prescribe (i) Schedules II through V controlled substances in accordance with any prescriptive authority included in a practice agreement with a licensed physician pursuant to subsection H of § 54.1-2957 and (ii) Schedule VI controlled substances without the requirement for inclusion of such prescriptive authority in a practice agreement.

1991, cc. 519, 524; 1992, c. 409; 1995, c. 506; 1999, c. 745; 2000, c. 924; 2005, c. 926; 2006, c. 494; 2012, c. 213; 2016, c. 495; 2018, c. 776.

Project 5352 - NOIRA

BOARD OF NURSING

Elimination of separate license for prescriptive authority

18VAC90-40-20. Authority and administration of regulations.

A. The statutory authority for this chapter is found in §§ 54.1-2957.01, 54.1-3303, 54.1-3401, and 54.1-3408 of the Code of Virginia.

B. Joint boards of nursing and medicine.

1. The Committee of the Joint Boards of Nursing and Medicine shall be appointed to administer this chapter governing prescriptive authority.

2. The boards hereby delegate to the Executive Director of the Virginia Board of Nursing the authority to issue the initial authorization and ~~biennial renewal~~ to those persons who meet the requirements set forth in this chapter and to grant extensions or exemptions for compliance with continuing competency requirements as set forth in subsection E of 18VAC90-40-55. Questions of eligibility shall be referred to the committee.

3. All records and files related to prescriptive authority for nurse practitioners shall be maintained in the office of the Board of Nursing.

18VAC90-40-50. ~~Renewal of prescriptive authority. (Repealed.)~~

~~An applicant for renewal of prescriptive authority shall:~~

~~1. Renew biennially at the same time as the renewal of licensure to practice as a nurse practitioner in Virginia.~~

~~2. Submit a completed renewal form attesting to compliance with continuing competency requirements set forth in 18VAC90-40-55 and the renewal fee as prescribed in 18VAC90-40-70.~~

18VAC90-40-55. Continuing competency requirements.

~~A. In order to renew prescriptive authority, a~~ **A licensee with prescriptive authority shall meet continuing competency requirements for biennial renewal as a licensed nurse practitioner. Such requirements shall address issues such as ethical practice, an appropriate standard of care, patient safety, and appropriate communication with patients.**

B. A nurse practitioner with prescriptive authority shall obtain a total of eight hours of continuing education in pharmacology or pharmacotherapeutics for each biennium in addition to the minimal requirements for compliance with subsection B of 18VAC90-30-105.

C. The nurse practitioner with prescriptive authority shall retain evidence of compliance and all supporting documentation for a period of four years following the renewal period for which the records apply.

D. The boards shall periodically conduct a random audit of its licensees to determine compliance. The nurse practitioners selected for the audit shall provide the evidence of compliance and supporting documentation within 30 days of receiving notification of the audit.

E. The boards may delegate to the committee the authority to grant an extension or an exemption for all or part of the requirements for circumstances beyond the control of the licensee, such as temporary disability, mandatory military service, or officially declared disasters.

~~18VAC90-40-60. Reinstatement of prescriptive authority. (Repealed.)~~

~~A. A nurse practitioner whose prescriptive authority has lapsed may reinstate within one renewal period by payment of the current renewal fee and the late renewal fee.~~

~~B. A nurse practitioner who is applying for reinstatement of lapsed prescriptive authority after one renewal period shall:~~

~~1. File the required application;~~

~~2. Provide evidence of a current, unrestricted license to practice as a nurse practitioner in Virginia;~~

~~3. Pay the fee required for reinstatement of a lapsed authorization as prescribed in 18VAC90-40-70; and~~

~~4. If the authorization has lapsed for a period of two or more years, the applicant shall provide proof of:~~

~~a. Continued practice as a licensed nurse practitioner with prescriptive authority in another state; or~~

~~b. Continuing education, in addition to the minimal requirements for current professional certification, consisting of four contact hours in pharmacology or pharmacotherapeutics for each year in which the prescriptive authority has been lapsed in the Commonwealth, not to exceed a total of 16 hours.~~

~~C. An applicant for reinstatement of suspended or revoked authorization shall:~~

~~1. Petition for reinstatement and pay the fee for reinstatement of a suspended or revoked authorization as prescribed in 18VAC90-40-70;~~

~~2. Present evidence of competence to resume practice as a nurse practitioner with prescriptive authority; and~~

~~3. Meet the qualifications and resubmit the application required for initial authorization in 18VAC90-40-40.~~

18VAC90-40-70. Fees for prescriptive authority.

~~A. The following fees have been established by the boards:~~

1. Initial issuance of prescriptive authority	\$75
2. Biennial renewal	\$35
3. Late renewal	\$15
4. Reinstatement of lapsed authorization	\$90
5. Reinstatement of suspended or revoked authorization	\$85
6. Duplicate of authorization	\$15
7. Return check charge	\$35

~~B. For renewal of licensure from July 1, 2017, through June 30, 2019, the following fee shall be in effect:~~

Biennial renewal	\$26
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~~The fee for initial issuance of prescriptive authority shall be \$35.~~

18VAC90-40-110. Disclosure.

A. The nurse practitioner shall include on each prescription ~~written~~ issued or dispensed his signature and the Drug Enforcement Administration (DEA) number, when applicable. If his practice agreement authorizes prescribing of only Schedule VI drugs and the nurse practitioner does not have a DEA number, he shall include the prescriptive authority number as issued by the boards.

B. The nurse practitioner shall disclose to patients at the initial encounter that he is a licensed nurse practitioner. Such disclosure may be included on a prescription pad or may be given in writing to the patient.

C. The nurse practitioner shall disclose, upon request of a patient or a patient's legal representative, the name of the patient care team physician and information regarding how to contact the patient care team physician.

Part IV

Discipline

18VAC90-40-130. Grounds for disciplinary action.

A. The boards may deny approval of prescriptive authority, ~~revoke or suspend authorization,~~ or take other disciplinary actions against a nurse practitioner who:

1. Exceeds his authority to prescribe or prescribes outside of the written or electronic practice agreement with the patient care team physician or, for certified nurse midwives, the practice agreement with the consulting physician;
2. Has had his license as a nurse practitioner suspended, revoked, or otherwise disciplined by the boards pursuant to 18VAC90-30-220; or
3. Fails to comply with requirements for continuing competency as set forth in 18VAC90-40-55.

B. Unauthorized use or disclosure of confidential information received from the Prescription Monitoring Program shall be grounds for disciplinary action.

Agenda Item: Request for extension of Opioid Regulations

Staff note:

The emergency regulations for prescribing of opioids by nurse practitioners expire on November 7, 2018. The Boards cannot adopt final regulations for at least 15 days after the close of the comment period on proposed regulations (comment closes on September 9, 2018). The Board of Nursing will adopt final regulations at its November meeting and the Board of Medicine at the December meeting of the Executive Committee.

Therefore, it is not possible to have final regulations in effect before the November 7th expiration date.

A request must be filed to extend the emergency regulation for another six months to allow completion of the promulgation of replacement regulations.

Action:

Motion to approve the request to extend the emergency regulations for prescribing of opioids medications for six months beyond the expiration of November 7, 2018.

Agenda Item: Board Action –Periodic review of regulation

Included in your agenda package:

- Copy of the Fast-track changes for:
 - Regulations Governing Delegation to an Agency Subordinate
 - Regulations for Medication Administration Training and Immunization Protocol (Change in title of regulation)
- Copy of substance of a Notice of Intended Regulatory Action (NOIRA) for:
 - Regulations for Nurse Aide Education Programs
 - Regulations Governing Certified Nurse Aides
 - Regulations Governing the Registration Medication Aides

Staff note:

The Notice of Periodic Review was posted on Townhall and published in the Register of Regulations. (sample included in package)

One comment was received from the Northern Virginia Community College, Loudoun Campus. It was a comment on CNA regulations (Chapter 25), but was intended to be a comment on regulations for nurse aide education (Chapter 26). Comment is attached.

The review of the CNA curriculum was requested by Del. Orrock in 2016 and was undertaken by a large workgroup representing all affected associations and entities. Recommendations of a Committee sub-group are included in the NOIRA for Regulations for Nurse Aide Education Programs.

Action:

Motion to adopt changes to Chapter 15 and Chapter 21 regulations by a fast-track action

Motion to adopt a Notice of Intended Regulatory Action with substance of changes as outlined in the agenda package for Chapters 25, 26 and 60

Virginia.gov Agencies | Governor



Logged In as

Elaine J. Yeatts

Agency: Department of Health Professions

Board: Board of Nursing

Chapter: Regulations Governing the Registration of Medication Aides [18 VAC 90 - 60]

Edt Review

Review 1637

Periodic Review of this Chapter

Includes a Small Business Impact Review

Date Filed: 3/27/2018

Review Announcement

Pursuant to Executive Order 17 (2014) and §§ 2.2-4007.1 and 2.2-4017 of the Code of Virginia, the Board of Nursing is conducting a periodic review and small business impact review of VAC citation: 18VAC90-60-10 et seq., title of regulation: Regulations Governing Registration of Medication Aides.

The review of this regulation will be guided by the principles in Executive Order 17 (2014). <http://dph.virginia.gov/regs/EO17.pdf>

The purpose of this review is to determine whether this regulation should be repealed, amended, or retained in its current form. Public comment is sought on the review of any issue relating to this regulation, including whether the regulation (i) is necessary for the protection of public health, safety, and welfare or for the economical performance of important governmental functions; (ii) minimizes the economic impact on small businesses in a manner consistent with the stated objectives of applicable law; and (iii) is clearly written and easily understandable.

The comment period begins April 16, 2018 and ends on May 8, 2018.

Comments may be submitted online to the Virginia Regulatory Town Hall at <http://www.townhall.virginia.gov/L/Forums.cfm>. Comments may also be sent to Name: Elaine Yeatts, Title: Senior Policy Analyst, Address: 9960 Mayland Drive, Suite 300, City: Henrico, State: Virginia, Zip: 23233, Telephone: (804) 367-4688, FAX: (804) 527-4434, email address: elaine.yeatts@dhp.virginia.gov.

Comments must include the commenter's name and address (physical or email) information in order to receive a response to the comment from the agency. Following the close of the public comment period, a report of both reviews will be posted on the Town Hall and a report of the small business impact review will be published in the Virginia Register of Regulations.

Public Comment Period

Begin Date: 4/16/2018 End Date: 5/8/2018

Comments Received: 0

Review Result

Pending

Attorney General Certification

Result of Review: Certified

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Logged in as

Elaine J. Yeatts

Agency

Department of Health Professions

Board

Board of Nursing

Chapter

Regulations Governing Certified Nurse Aides [18 VAC 90 - 25]

[Back to List of Comments](#)

Commenter: Northern Virginia Community College Loudoun Campus

4/19/18 12:02 pm |

Periodic Review

Currently, Northern Virginia Community College Nurse Aide education program offered through noncredit is enrolled in the FastForward initiative. FastForward is a short-term workforce credential program to train Virginians for top, in-demand jobs across the Commonwealth. This means that we are locked into a tuition price, set by the VCCS and we cannot make changes unless authorized by the Chancellor.

If the proposed changes to 18 VAC 90-25 is considering increasing program clock hours, that would significantly impact our program in a multitude of ways. Currently the skilled nursing facilities in our region are constantly booked with degree seeking nursing students. Without being able to raise tuition we would not be able to pay our instructors for the increase in program hours.

In closing, if there are program hour changes it will make the program cost prohibitive and we will most likely need to close and shut down our program.

Notice of Intended Regulatory Action

Regulations Governing Certified Nurse Aides

Substance

Please briefly identify and explain the new substantive provisions that are being considered, the substantive changes to existing sections that are being considered, or both.

Section 10 – In the definition of “nurse aide education program,” add a reference to the regulations for approval of such programs (18VAC90-26).

Section 15 – Amend the requirement for name tags to mirror the revised requirement for RNs and LPNs in which the employment setting can determine the policy for inclusion of first/last name or initials for either.

Section 16 – Add a new section for fees to consolidate all current fees required in other sections in one place for ease of compliance; no fee amount will be changed.

Section 70 – Delete “executive director of the” board to clarify that it is the Board that issues a certificate, as delegated to staff.

Section 71 – Add a subsection B to require passage of the written and skills portions of the state examination within two years or successful completion of another nurse aide education program (similar to language in medication aide regulations).

Section 80 – Amend to change “mailed” to “sent” for renewal notices in recognition of the statutory change in 2018 authorizing the Board to send electronic renewal notices.

Delete the word “registered” before “certified nurse aide because it is confusing.

Change the word “verification” to “attestation” because nurse aides are asked on a renewal form to attest to performance of nursing-related activities, as required by federal law.

Change the word “recertification” to “renewal of certification” in subsection A (4), as it is a more accurate term.

Clarify the reference to section 81, relating to removal of a finding of neglect.

Add a subsection C on reinstatement following suspension or revocation with language similar to regulations for RNs and LPNs.

Section 81 – Amend subsection A (2) to delete “seeking reinstatement” because the petition for removal of the finding of neglect may or may not come in conjunction with reinstatement.

Sections 130 and 140 – Delete sections specifying requirements for approval of an advanced certification education program and move those regulations to Chapter 26, Regulations for Nurse Aide Education Programs.

Notice of Intended Regulatory Action

Regulations for Nurse Aide Education Programs

Substance

Please briefly identify and explain the new substantive provisions that are being considered, the substantive changes to existing sections that are being considered, or both.

Section 10 – Add a definition of “approval” to clarify what it means as used in this chapter.

Amend the definition of “program provider” to clarify that the program must have board approval.

Add definitions for “site visit” and “survey visit,” two terms used in the Chapter that are not clearly understood.

Section 20 – Change the timeframe for application to the Board from 90 days to 180 days to allow adequate time for review of criteria and a site visit before the expected opening date.

Clarify that a site visit is required prior to Board approval of the program.

Add a prohibition against advertisement of the program until it has received Board approval (similar to nursing education regulations).

Eliminate the word “initial” in B (3) before the word “approval” to clarify that once all documentation indicates compliance with requirements, the program may receive “approval.”

In subsection B, specify that all programs must use the Board-approved curriculum, which includes content already set forth in regulation.

Add a requirement that all clinical sites must be within 30 miles of the educational program or have Board approval (current policy of the Board).

Add to the certificate of completion specific information on the name of the program, the approval number from the Board, and the signature of the primary instructor or program coordinator.

Section 30 – Add a provision to subsection A on the responsibilities of the program coordinator, similar to those specified for nursing education programs.

Add a requirement for the primary instructor that states that while on-site to instruct students, that person cannot assume other duties within the school (such as serving as the school nurse and teaching the CNA course simultaneously).

Include in subsection D (1) two additional topics for a “train-the-trainee” course: 1) review and understanding of the requirement for nurse aide education programs; and 2) review and understanding of the nurse aide curriculum content and objectives developed by the Board.

Include in subsection D (2) that the experience in teaching adults or high school students must be in teaching the Virginia-approved nurse aide education curriculum.

Add in subsection D, a provision that the train-the-trainer course with at least a 12 hour course offered over a two day period to allow sufficient time to convey and absorb the required content.

Add a subsection E specifying a six-hour refresher course every three years for instructors to remain qualified to teach the nurse aide curriculum.

Clarify that the ratio of students to instructor applies to all clinical areas, including skills laboratory.

Section 40 – Add “skills lab” to the curriculum content.

Add a #12 to the curriculum content information on substance abuse and opioid misuse.

Subsection B (8) requires training in the legal and regulatory aspects of practice as a CNA, so the Board will add a reference to the regulations in Chapter 25 that delineate the causes for unprofessional conduct.

Section 50 – Add to the certificate of completion specific information on the name of the program, the approval number from the Board, and the signature of the primary instructor or program coordinator.

Amend subsection B on student identification to allow the employment setting to determine the name on a name tag (same as Nursing regulations).

Amend subsection C on the length of program to add 20 hours, from 120 to 140, with 20 hours specifically designated for skills acquisition.

Amend subsection D (5) to specify that instructional technology and equipment for simulation of client care must be “current.”

Section 60 - Add to subsection A on Program Review, a requirement that any additional information needed to evaluate a program’s compliance with Board regulations must be submitted within a time frame specified by the Board.

Add new sections 80 and 90 – Move the provision of 18VAC90-25-130 and 18VAC90-25-140 (advanced nurse aide education programs) to Chapter 26 so all regulations for nurse aide education are included in one chapter

Notice of Intended Regulatory Action

Regulations Governing the Registration of Medication Aides

Substance

Please briefly identify and explain the new substantive provisions that are being considered, the substantive changes to existing sections that are being considered, or both.

Section 20 – Amend the requirement for name tags to mirror the revised requirement for RNs and LPNs in which the employment setting can determine the policy for inclusion of first/last name or initials for either.

Revise to change “mailed” to “sent” for renewal notices in recognition of the statutory change in 2018 authorizing the Board to send electronic renewal notices.

Section 30 – Amend subsection C to change “competency evaluation” to “state examination” to clarify and avoid confusion for applicants. Delete subsection D, which contains the one-time fee reduction and is now outdated.

Section 40 – Amend the provision on a certificate of completion to require inclusion of the name of the program, the approval number provided by the Board and the signature of the instructor.

Section 60 – Amend subsection D to change “shall” to “may” to *allow* an approved program to have one or more modules as refresher course but not to require that they do so.

Section 70 – Amend subsection B on the certificate of completion to require information as specified in section 40.

Amend subsection C on student identification to allow the employment setting to determine the name on a name tag (same as section 20).

Section 75 – add a new section on the process for withdrawal of approval, similar to regulations for nursing education programs and using objective criteria such as the requirements of subsection B in section 40 for maintenance of an approved program.

Section 90 – Add a fourth pathway for documentation of training in direct client care to include a clinical nursing course which includes at least 40 hours of clinical experience involving direct client care with the past 12 months (same as requirement for CNA).

Change requirement in subsection B to give an applicant two years rather than one year to take the state examination.

Section 91 – Clarify that a person acting as a medication aide under provisional authorization must be identified on her/his name tag as a “provisional medication aide.”

Section 92 – Change “competency evaluation” to “state examination” for clarity and consistency.

Section 100 – Change renewal “application” to renewal “notice” for accuracy.

Amend subsection B to clarify that “an approved program” must be “board” approved.

Add subsection D on reinstatement following suspension or revocation with language similar to that found in the regulations for RNs and LPNs.

Section 120 – Add language clarifying that disciplinary action may be taken for violation of any provision of this chapter, including the standards of practice.

Project 5625 - none

BOARD OF NURSING

Title change

CHAPTER 21

**MEDICATION ADMINISTRATION TRAINING PROGRAMS FOR MEDICATION
ADMINISTRATION BY UNLICENSED PERSONS AND IMMUNIZATION PROTOCOL**

Project 5624 – Fast-track

BOARD OF NURSING

Delegation to an Agency Subordinate

Periodic review amendment

18VAC90-15-30. Criteria for an agency subordinate.

A. An agency subordinate authorized by the board to conduct an informal fact-finding proceeding may include current or past board members and professional staff or other persons deemed knowledgeable by virtue of their training and experience in administrative proceedings involving the regulation and discipline of health professionals.

~~B. The executive director shall maintain a list of appropriately qualified persons to whom an informal fact-finding proceeding may be delegated.~~

G. The board may delegate to the executive director the selection of the agency subordinate who is deemed appropriately qualified to conduct a proceeding based on the qualifications of the subordinate and the type of case being heard.